



Woking Joint Committee

Together shaping our Borough

Opportunity to ask questions of your local
Councillors from 6.00pm for up to 30 minutes

6.00pm – 9.30pm
Wednesday, 20 June 2018

Woking Borough Council Civic Offices
Gloucester Square
Woking, Surrey, GU21 6YL

Surrey County Council Appointed Members

Liz Bowes, Woking South East (Vice-Chairman)
Ayesha Azad, Woking South-West
Ben Carasco, Woking North
Will Forster, Woking South
Saj Hussain, Knaphill and Goldsworth West
Colin Kemp, Goldsworth East and Horsell Village
Richard Wilson, The Byfleets

Woking Borough Council Appointed Members

Cllr David Bittleston, Mount Hermon (Chairman)
Cllr Ann-Marie Barker, Goldsworth Park
Cllr John Bond, Byfleet and West Byfleet
Cllr Graham Chrystie, Pyrford
Cllr Beryl Hunwicks, Horsell
Cllr Louise Morales, Hoe Valley
Cllr Melanie Whitehand, Knaphill

Chief Executive
Ray Morgan
Woking Borough Council

Chief Executive
Joanna Killian
Surrey County Council

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in Woking, you can ask the joint committee a question about it. Woking Joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the official business of the meeting starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the joint committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Get involved

Sign a petition

If you live, work or study in Woking and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Woking Joint Committee meeting

Your Partnership Officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: jessica.edmundson@surreycc.gov.uk

Tel: 01932 794079

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Broadcasting on the Web

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk, www.surreycc.gov.uk/webcasts). The images and sound recording may be used for training purposes within the Council. The broadcast will be stopped if any confidential/Part II items on the agenda are reached. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

As cameras are linked to the microphones, could Members ensure they switch their microphones on before they start to speak and off when finished and do not remove the cards which are in the microphones.

The agenda for the meeting is set out below.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please call Jess Edmundson, Partnership Committee Officer on 01932 794079 or write to the Community Partnerships Team at or jessica.edmundson@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

OPEN PUBLIC QUESTIONS

Members of the public and local businesses are invited to ask questions of Councillors about council services in the community. No advance notice is needed. If answers cannot be provided on the evening, then a written reply will be provided after the meeting.

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING

To approve the minutes of the previous meeting as a correct record and agree that the Chairman signs the minutes.

(Pages 1
- 8)

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are bound by the Code of Conduct of the authority which appointed them to the Woking Joint Committee.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.
- SCC Members must notify SCC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests. WBC Members must notify WBC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests.

4 PETITIONS

To receive any petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council or Woking Borough Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

a PETITION: REGENERATE WOKING SKATE PARK

(Pages 9
- 10)

An officer comment to the following petition is included within: Woking Skatepark is outdated and falling apart; the metal is peeling off ramps and there are holes in the wood that support the ramps, not to mention the outdated design and structure of the Skatepark itself. In essence, the condition of the Skatepark is symbolic of the way that the youth of Woking feel: neglected and overlooked.

This petition campaigns for the council to regenerate Woking Skatepark in the way that Guilford Skatepark or Swanmore Skatepark have been regenerated. This isn't an unreasonable request as our local council have a responsibility for the youth of their constituency, and the youth of Woking feel that this responsibility is not being upheld.

5 WRITTEN PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Woking Borough area in accordance with Standing Order 14.2. Notice should be given in writing or email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from members under Standing Order 13. The deadline for member questions is 12 noon four working days before the meeting.

7 SURREY FIRE AND RESCUE ANNUAL REPORT [FOR INFORMATION] (Pages 11 - 28)

This report outlines the major strands of activity undertaken within Woking area by the Surrey Fire and Rescue Service (SFRS) teams based at Woking Fire Station during 2017-18.

It contains information on the various activities undertaken by the Borough team to reduce the risk from fire, water and road traffic incidents to the residents of Woking Borough, including direct contact, public education programmes and campaigns.

Relevant County wide activity is also included.

8 COMMUNITY SAFETY ANNUAL REPORT [EXECUTIVE FUNCTION - FOR DECISION] (Pages 29 - 62)

To provide an update on the activity and impact of the Safer Woking Partnership in the year 2017/18, and to report on community safety budget spend.

9 APPOINTMENTS TO JOINT COMMITTEE TASK GROUPS [FOR DECISION] (Pages 63 - 76)

The Joint Committee is asked to agree establishment, terms of reference and membership of its Task Groups.

10 HIGHWAYS UPDATE REPORT [EXECUTIVE FUNCTION - FOR INFORMATION] (Pages 77 - 88)

To report progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for

the 2018/19 financial year.

To provide an update on the latest budgetary position for highway schemes and revenue maintenance.

To report on relevant topical highways matters.

- 11 ANNUAL PARKING REVIEW [EXECUTIVE FUNCTION - FOR DECISION]** (Pages 89 - 156)
- Surrey County Council's Parking Strategy and Implementation Team have carried out a review of on street parking restrictions within the borough of Woking and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion. Joint Committee approval is required in order to progress these changes firstly to the stage of 'formal advertisement', where the proposed restrictions will be advertised for 28 days and open to support, comments or objections from members of the public and then to implementation.
- 12 PROVISION FOR SCHOOL PLACES IN WOKING [FOR INFORMATION]** (Pages 157 - 164)
- Surrey County Council has a statutory duty to ensure a sufficiency of school places for all pupils whose parent/guardian request a maintained school place and are resident within Surrey.
- To enable the Council to meet this statutory duty it undertakes extensive analysis and forecasting of future demand patterns and works with partner agencies, including Borough and District Councils, to understand future need and take account of many variables including future house building and migration.
- This work feeds in to capital planning in relation to any need to provide additional school places. Surrey and Woking have a history of working together to ensure that there is a sufficiency of school places.
- This paper outlines the historic action taken within Woking and highlights the current forecasts of pupil demand
- 13 DECISION TRACKER [FOR INFORMATION]** (Pages 165 - 168)
- To review the decision tracker.
- 14 FORWARD PLAN [FOR INFORMATION]** (Pages 169 - 170)
- To review the forward plan and to comment on items anticipated to be received at the Woking Joint Committee in 2018/19.

DRAFT

Minutes of the meeting of the
Woking JOINT COMMITTEE
held at 6.30 pm on 7 March 2018
at Hoe Valley School, Egley Road, Woking, GU22 0NH.

Surrey County Council Members:

- * Mrs Liz Bowes (Vice-Chairman)
- * Ms Ayesha Azad
- * Mr Ben Carasco
- * Mr Will Forster
- * Mr Saj Hussain
- * Mr Colin Kemp
- * Mr Richard Wilson

Borough / District Members:

- * Cllr David Bittleston (Chairman)
- Cllr Ann-Marie Barker
- Cllr John Bond
- * Cllr Graham Chrystie
- * Cllr Deborah Hughes
- * Cllr Beryl Hunwicks
- * Cllr Melanie Whitehand

* In attendance

OPEN FORUM

Question and responses from the informal open forum session are attached as annex 1.

1/18 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr John Bond and Cllr Ann-Marie Barker.

2/18 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes from the previous meeting on 6 December 2017 were agreed as a true record and signed by the Chairman.

3/18 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

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4/18 PETITIONS [Item 4]

There were no petitions received that met the criteria for this committee.

5/18 WRITTEN PUBLIC QUESTIONS [Item 5]

Declarations of Interest: None

Officers attending: None

Petitions, Public Questions, Statements: One written public question was received, the response is included within the supplementary agenda. The questioner is invited to ask one supplementary question on the topic of their original question.

Supplementary from Mr Godfrey Chapples:

Thank you for the answer to my question, what we as residents need to know is how far will the Police go on deciding to prosecute once criminal activity has been logged. We have a big problem in the East of Woking with traveller incursions and need a good strong Police task force to get things implemented.

Response: There is no Police representative here tonight to respond directly to your concerns but we will follow up with the Police for comment. The good work that the Police are already doing should be noted and praised. Changes to the law need to be made and are being looked in to, to make the Police more effective. It's a good idea with such instances to go via David Munro, The Police and Crime Commissioner to keep him aware of what's going on. It should also be noted that in Woking notice can be served very quickly by Woking Borough Council officers and serves as a deterrent to travellers.

6/18 WRITTEN MEMBER QUESTIONS [Item 6]

None were received.

7/18 CABINET MEMBER FOR HIGHWAYS - UPDATE [Item 7]

Declarations of Interest: None

Officers attending: Colin Kemp, Surrey County Council Cabinet Member for Highways

Petitions, Public Questions, Statements: None

Colin Kemp attended the meeting to update the committee on his vision for the year ahead in his Cabinet Member role. This update followed his previous visit to the committee back in September 2017.

Key points from the discussion:

The Cabinet Member noted at the beginning of his update that an amended annex 1 had been provided in the supplementary agenda papers that included updates on Horizon 2 schemes from 2017/18.

The Cabinet Member highlighted he would like to continue to inform the committee of the capital schemes in advance of them being delivered. This approach will allow the committee and residents to have their input to ensure localised knowledge is taken in to account and the most appropriate and needed schemes are implemented and local knowledge will be used to develop the 2019/20 schemes.

The committee was asked to note that there would be a £1.4million increase in Highways funding in the next financial year which would equate to an approximate increase of £170,000 for the committee to spend.

In addition to the increase committee funds, each Surrey County Council member will receive a Highways fund of £7,500 to deliver schemes locally. This additional fund will be financed by the council tax increase that will shortly take effect. Colin and his team are currently in the process of putting together a menu of schemes and prices to circulate to members to make the process simple for members, residents and the Area Highways Manager to work together to deliver much needed schemes more effectively.

Members raised concerns that works around the borough were being postponed because of Town Centre works and questioned why this was. They were advised that conversations would take place with the relevant officers involved in the Town Centre development before a definitive answer could be provided.

A query was raised over why lots of money was being spent on traffic signals and whether this was necessary. It was confirmed that many of the traffic signals, whilst still working adequately were old with parts difficult to come by, leading to more disruption when out of action.

The Woking Joint Committee thanked the Cabinet Member for his update and welcomed his approach to keeping the committee informed. They asked that all councillors continue to be informed of planned works prior to the public to allow them to pre-empt communications from residents on the matter.

8/18 HIGHWAYS UPDATE REPORT [Item 8]

Declarations of Interest: None

Officers attending: Andrew Milne, Area Highways Manager and Louisa Calam, Project Manager, Town Centre Development

Petitions, Public Questions, Statements: None

The Area Highways Manager introduced the report noting the good news that the revenue budget had significantly increased to £168,000 for 2018/19 and this will allow the highways team to respond to the maintenance needs.

The Project Manager for the Town Centre Development noted that great progress had been made in the last year on this project.

Key points from the discussion:

A query over the Vicarage road crossing was raised and when this was likely to be implemented. The Area Highways Manager confirmed that the total cost of the scheme was higher than originally thought and that there were not enough funds available to complete this in 2017/18. The design and preliminary work has been done on this now and is scheduled to be completed in Q1 of 2018/19.

A similar query was raised over when the bollards on Redding Way by The Vyne would be removed. This is happening in collaboration with Woking Borough Council and the changes they are making to the car park and also cost more than originally thought. The design for this is now complete and should be implemented in 2018/19.

Roads requiring resurfacing have fallen down the priority list despite worsening themselves. This is because roads are looked at relative to each other. In the recent bad weather the network has worsened, pushing the priority of some roads down and other ones up.

Improvements to the footways under pavement horizon was raised; noting given the venue of tonight's meeting (the new Hoe Valley School) that these improvements were much needed in order to encourage a larger proportion of children to walk or cycle to school. This didn't seem to be addressed in the travel plan and therefore needs to be added. The Area Highways Manager advised that improvements to the A320 had been made to allow better paths for walking and cycling, but some of the paths for improvement would need to be discussed with the Countryside team due to their nature.

The Woking Joint Committee thanked the Area Highways Manager and Town Centre Development Project Manager for their report and updates and noted another Highways update would be brought to the next meeting in June.

9/18 ARMED FORCES COVENANT ANNUAL REPORT [Item 9]

Declarations of Interest: None

Officers attending: Sarah Goodman, Community Project Officer (SCC); Canon Peter Bruinvels, Civilian-Military Liaison Adviser (SCC); Zafar Iqbal, Senior Policy Officer (WBC)

Petitions, Public Questions, Statements: None

The officers presented an update on the work being done by the Surrey Civilian Military Partnership Board and the key achievements of the Armed Forces Covenant in Surrey over the past 12 months since last attending the Woking Joint Committee in March 2017.

Key points from the discussion:

Officers commended Woking on being an exemplar authority in terms of the Armed Forces Covenant and achieving the silver award for this.

Surrey are the second best authority in the country for receiving covenant funding. The benefits of which have been seen in Woking in the form of the Peace Garden.

Work of the covenant is focussing on front line staff and ensuring a consistent approach to advise is provided through a training package for elected councillor armed forces champions and armed forces service champions. An e-learning module offering training is also available via the Surrey Skills Academy.

Members asked about the silent soldier statues and how they'd be placed in the borough. The locations of which had been determined, ensuring that the statues were dispersed throughout the whole borough. 600 of these have already been purchased in Surrey.

A query regarding the use of the children's service premium was raised. It was confirmed the premium was £300 per service child and that in bigger schools with many service children this premium is utilised well offering pastoral care and stability but sometimes in the smaller schools this isn't utilised effectively.

The Woking Joint Committee thanked the officers for the thorough and comprehensive report.

10/18 EARLY HELP PRIORITIES FOR WOKING [Item 10]

Declarations of Interest: None

Officers attending: Anthony Durno, Family Services Manager (SCC); Sue Barham, Strategic Director (WBC)

Petitions, Public Questions, Statements: None

The Family Service Manager introduced the report noting that it was a joint report from both Surrey County Council and Woking Borough Council focussing on the Early Help priorities for Woking borough. Early Help is about providing the right help at the right time when problems are emerging.

Key points from the discussion:

The Family Service Manager asked the Woking Joint Committee to note an amendment to points 11.3 and 11.4 with regards to the timescales of the consultations. These would now take place in Summer 2018 and not February and March as indicated.

An Early Help Advisory Board had been established for partners to look at the local priorities in Woking to ensure they have the right priorities and that work isn't being duplicated by different partners.

Members raised concerns over children's centres as the most prominent public facing branch of Early Help and the impact the re-commissioning process will have on them. The picture nationally is that children's centres are being de-designated and being expected to provide certain services which is becoming more and more unrealistic with the resource allocations that are in

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place. The upcoming consultation will look at a proposal for how this can work better in the future and bring teams for different age groups together to work as one and not as three separate teams delivering three separate plans.

The Woking Joint Committee thanked the Family Services Manager for the report and update provided and noted the report was for information and there were currently no decisions for the committee to make.

11/18 TRADING STANDARDS ANNUAL REPORT [Item 11]

Declarations of Interest: None

Officers attending: None

Petitions, Public Questions, Statements: This item was deferred to a future meeting of the Woking Joint Committee.

12/18 DECISION TRACKER [Item 12]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer

Petitions, Public Questions, Statements: None

The Woking Joint Committee noted the decision tracker.

13/18 FORWARD PLAN [Item 13]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer

Petitions, Public Questions, Statements: None

The Committee received a report on the forward plan and was asked to comment on the items that are currently anticipated would be received.

Key points from the discussion:

It was noted that the Annual Parking Review would be coming to the Woking Joint Committee in June 2018 and should therefore be added to the forward plan.

It was requested that an item around flooding and local resilience forums be brought to a meeting later in 2018, perhaps in September.

Meeting ended at: 8.12 pm

Chairman

Notes of Open Public Questions**Question 1: Cllr Raja on behalf of Shah Jahan Mosque, Woking**

There is an increasing concern about the speed with which traffic is travelling along Oriental road and past the mosque. We welcomed the double yellow lines that were implemented and they seem to be working for the better, although the main problem is the visibility when turning right out of the mosque on to Oriental road and with the excessive speed that vehicles are travelling it will only be a matter of time before a serious accident occurs here. Surrey Highways say there just isn't the budget to do anything here but if funds are the problem a request can be made to the mosque to help pay for the scheme. What can be done to help?

Response from Andrew Milne, Area Highways Manager: We are aware of the concerns and are committed to reviewing speeds with the Police. Firstly we need to establish whether any measures are necessary by looking at vehicle speeds and accident history on this stretch of road.

Response for Liz Bowes: There is currently a speed sign in place and the double yellow lines seemed to have helped and stopped antisocial parking.

Response from Saj Hussain: This concern has been raised with the Portfolio Holder at Woking Borough Council and is being looked in to.

Response from Deborah Hughes: The possibility of a left hand turn only out of the mosque on to Oriental Road and then circling around the roundabout to go right is one option that is being looked at to improve the safety.

Question 2: Sabeena, The Little Scientist

I am from an organisation called The Little Scientist that aims to increase participation in Science, Technology, Engineering and Mathematics through engagement initiatives. We are holding an exhibition on 11 August and have come to ask members of this committee if they will support us in this venture.

Response from David Bittleston: We can send you in the direction of various grant schemes that are on offer and help with finding a suitable venue.

Response from Ben Carasco: I suggested that Sabeena attended tonight. We need to be mindful that they support that is being requested may not be financial. Many of the members of this committee are associated with schools and bringing this to their attention may help them promote within these schools to increase participation.

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SURREY COUNTY COUNCIL

JOINT COMMITTEE (WOKING)

DATE: 20 June 2018
 SUBJECT: Woking Skate Park
 DIVISION: Woking South



PETITION DETAILS:

Woking Skate park is outdated and falling apart; the metal is peeling off ramps and there are holes in the wood that support the ramps, not to mention the outdated design and structure of the Skate park itself. In essence, the condition of the Skate park is symbolic of the way that the youth of Woking feel: neglected and overlooked.

This petition campaigns for the council to regenerate Woking Skate park in the way that Guilford Skate park or Swanmore Skate park have been regenerated. This isn't an unreasonable request as our local council have a responsibility for the youth of their constituency, and the youth of Woking feel that this responsibility is not being upheld.

RESPONSE:

Having visited the skate park and spoken to young people who were present at the time of the visit (Tuesday 15 May 2018 at 6 pm) the outcome of the conversations held were the following:

The skate park needs urgent maintenance, there are a lot of missing screws that hold the ramps to the framework. There are also areas that could cause injury such as sharp edges on some of the ramps.

There is graffiti on several of the ramps, some of which is inappropriate.

All of the skate park needs to be painted to give it a more welcoming feel for users.

All of the ramps need repainting or repairing

Young people would like some new ramps in the centre area of the park

Suggestion to also have a concrete table tennis table in the park.

I did not meet the owner of the petition on Tuesday evening but my details were taken by another young man who has since passed them on. I have now spoken to the young man who initiated the petition and he would very much like to meet at the skate park to share his ideas with myself and representatives of Woking Borough Council.

When I spoke to the young people about the park they stated they would like to have a complete new skate park built. I pointed out that there could be issues with this such as funding, and the fact that the park is located within the flood plain, which will impact on what can be built. I also informed them that Woking Borough Council are already in the process of arranging refurbishment work to the park.

They appeared happy with this and understood that a complete rebuild would not probably take place.

www.surreycc.gov.uk/woking

Woking Borough Council have also advised that they replaced some of the ramps in most urgent need of refurbishment last year and are in the process of agreeing further works this year, which would include replacing more of the ramps surfaces and repainting existing ramps with anti-slip paint. Thereafter ramp surfaces will be repainted with anti-slip paint annually.

I attached some photographs of the park which were taken on the evening we visited.

Young people feel that the skate park is grim, out of date and not a very inviting place for them to skate.



RECOMMENDATION

The Joint Committee is asked to note the officer's comment.

Contact Officer:

Sandie Bolger, Senior Practitioner Surrey Families Service



WOKING JOINT COMMITTEE

DATE: 20 JUNE 2018
LEAD OFFICER: GARETH ARNOLD, BOROUGH COMMANDER FOR WOKING, SURREY FIRE AND RESCUE SERVICE
SUBJECT: SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT 2017-18
AREA: WOKING

SUMMARY OF ISSUE:

This report outlines the major strands of activity undertaken within Woking area by the Surrey Fire and Rescue Service (SFRS) teams based at Woking Fire Station during 2017-18.

It contains information on the various activities undertaken by the Borough team to reduce the risk from fire, water and road traffic incidents to the residents of Woking Borough, including direct contact, public education programmes and campaigns.

Relevant County wide activity is also included.

Appendix 1 is provided to report on specific Key Performance Indicators for SFRS.

Targets show either green or red. Green relates to targets achieved. Red relates to targets not met.

RECOMMENDATIONS:

Woking Joint Committee is asked to:

- (i) Recognise the achievements of SFRS teams both within Woking across the County this year and support their commitment in further identifying and improving initiatives to reduce risk and make Woking Borough safer especially for those more vulnerable within the community.

REASONS FOR RECOMMENDATIONS:

SFRS dedicate a great deal of time in supporting the safety of members of Woking's Communities. It is important to appreciate that the requirement for and themes of initiatives will change to meet identified needs within the

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community, for which continued support throughout the year and into the future is essential to allow maximum effect.

Woking SFRS team have delivered over 100 fire safety advice and information events, local schools, scouting groups, public events and visits to the vulnerable and diverse members of our community and engagement with other council/public groups and initiatives will continue to be positively supported by our team.

Engagement, advice and being public facing and visible in our community is key to providing education of the risks. Our Safe and well visits to the homes of the public allow specific advice and help on the wellbeing and safety. Using data shared under governance from your partners we are able to target the most vulnerable members of our community. This allows SFRS resources to be correctly deployed in work outside of operational duties.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey Fire and Rescue Service report annually to the Woking Joint Committee. The annual report for 2017-18 is appended as Appendix 1.
- 1.2 SFRS as part of The Emergency Services Collaboration Programme with Surrey and Sussex Police, East and West Sussex Fire and Rescue and South East Coast Ambulance, has continued to work on a range of outcome focused projects with the joint aims of sustainably improving service to the public, reducing costs and increasing resilience, reducing overlap in service provision and responding to the changing patterns in demand.
- 1.3 SFRS continue to provide several Community initiatives which are available to all Boroughs with the aim to reduce road traffic collisions, fire setting and anti-social behaviour – and improve fire safety awareness. A brief report on activity in this area for Woking Borough is included in the analysis below.

2. ANALYSIS:

- 2.1. Appendix 1 reports on the Key Performance Indicators and targets for SFRS and Woking Borough. The report shows that Woking has achieved the majority of targets throughout the year (where applicable) and in particular has achieved an increase in the number of Safe and Well Visits undertaken within the Borough (these visits encompass a one stop shop approach, also offering services of partner agencies to address the health and safety of residents in all areas as well as fire).
- 2.2. Woking has seen a slight increase in the number of accidental dwelling fires occurring in the Borough, 98% were confined to room of origin. Direct and rapid intervention by SFRS fire-fighting teams have prevented the spread of these fires and further loss and damage to properties.
- 2.3. Woking has seen an increase in deliberate fire setting 72. Going forward I will be targeting and working to understand and reduce these fires. Many are linked to other incidents, such as anti-social behaviours. Appendix 1 has more detail

- 2.4. Woking has seen a decrease in the number of false alarms attended caused by automatic fire alarms (AFA's)

SFRS policy changed April 2017 on how we respond to AFA's at shops, schools, workplaces, factories, warehouses, hostels, hotels, public buildings, licensed premises and other premises open to the public. We now call question night and day, to establish if there is a genuine emergency or in fact a false alarm. If a false alarm is confirmed, we will no longer automatically send a fire engine. However, if we are in any doubt at all, we will always attend. Subsequently there was a drop in calls of this nature 2017-18. Further reductions are expected for 2018-19 which will ensure SFRS appliances are available for genuine emergencies, and reduce unnecessary blue light journeys putting public and staff at increased risk.

- 2.5. Report on attendance to SFRS county wide initiatives available to Woking Borough:

Initiative	Woking Borough participation 2017/18
<p>Safe Drive Stay Alive – Road safety awareness for young drivers or those approaching driving age</p> <p>Appendix 2</p>	<p>Pupils from across the Borough attended</p> <p>947 bookings Woking</p> <p>793 Attendees</p>
<p>Fire wise – referrals for intervention for young persons with fascination for fire.</p>	<p>2 case referrals</p>
<p>YES – Youth engagement scheme – helping young persons at risk of exclusion in need of intervention</p>	<p>1 referral made – 1 invited to taster of which 0 attended. 0 persons completed the course. (10 referrals 2016/17)</p>
<p>Junior Citizens. – Led by Borough/District council, Surrey Police – Surrey Fire set is delivered by SFRS Volunteers.</p> <p>Appendix 2</p>	<p>1, 129 attendees from Woking Borough.</p> <p>Total SCC Borough's 7,075.</p> <p>Woking 3rd Highest attendance/engagement.</p>
<p>Community campaigns</p>	<p>Over 100</p>

During the year Personnel at Woking fire station have undertaken numerous visits with community groups of all ages – key fire safety awareness work is

ITEM 7

continually undertaken with school children, local activity groups such as cubs, Brownies, Sea-cadets and Youth Clubs in many parishes. Key fire safety work on a daily basis is ongoing to identify and assist those in the community more vulnerable to fire and deliver Safe and Well Visits.

3. OPTIONS:

3.1 This report is for information.

4. CONSULTATIONS:

4.1 The internal management team of Surrey Fire and Rescue are consulted on the Woking Borough Plan.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The majority of work is undertaken within mainstream resources.

5.2 Collaboration work funded initially via Fire and Rescue Authority Transformation Fund.

6. RISK MANAGEMENT:

6.1 Surrey Fire and Rescue Service aim to minimise risk to the population within all areas of their role. This report is for information.

7. LOCALISM:

7.1 SFRS will continue to analyse historical data and work with partner agencies to identify areas of vulnerable people, carrying out Safe and Well Visits with the aim of reducing fires and increasing awareness of actions to take in the event of fire and providing information to assist in all areas of living well. (We continue to work closely with many agencies and partners to ensure our data is current and correct)

7.2 We will continue to work with community leaders and partners to improve our awareness of cultural needs, improving partnership working and increasing the use of the SFRS volunteer service.

7.3 We will continue to attend and contribute to the Woking JAG terms of reference to address community safety issues within our remit.

8. EQUALITIES AND DIVERSITY IMPLICATIONS:

8.1 SFRS will always support the Equalities Act 2010

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report

Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report
Human Resource/Training and Development	No significant implications arising from this report

10. CONCLUSION AND RECOMMENDATIONS:

10.1 There has been continued positive work by the Surrey Fire and Rescue Service in Woking. The Joint Committee are asked to:

(i) Recognise the achievements of SFRS both within the Woking Borough and County wide for 2017-18. To support their commitment to further reduce risk going forward by making Woking Borough safer through analysis of historical data and local knowledge, identifying areas, groups and individuals who may be more vulnerable to risk of fire or in need of intervention assistance. Working with partners to ensure members of the community are aware, and receive the assistance needed to live safely.

(ii) Recognise the standard achieved in Borough KPI's (Appendix1)

11. WHAT HAPPENS NEXT:

11.1 Surrey Fire and Rescue Service will continue to keep Members regularly updated on future progress through the Community Safety Task Group and will attend/report on related matters at JAG meetings.

Contact Officer:

Gareth Arnold, Woking Borough Commander – 01737 242444

Consulted:

Surrey Fire and Rescue Senior Management Team.

Annexes:

End of year report 2017-18 - Appendix 1

Sources/background papers: N/A

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Woking Fire Station

End of year report 2017 - 18



2017 - 18 – Performance Monitoring

Area to measure performance against	Total for year	RAG Status
SAWV completed Safe and Well Visits = Advice and Fitting of smoke detection	269	
SAWV declined = Number of S&WV offered to residents which they declined	305	
% SAWV Completed to vulnerable people Using data we target our most Vulnerable residents	74%	
IPS & OPS Surveys Initial Premises Survey & Operational Premises Survey = Fire Safety of buildings and occupants	142	
BVPI 142ii: No. of calls to fires attended - Primary Fires	93	
BVPI 142iii: Number of calls to fires attended: Accidental fires in dwellings	40	
BVPI 143ii: Number of injuries (excluding precautionary checks) arising from accidental fires in dwellings	0	
BVPI 144: Percentage of accidental dwelling fires confined to room of origin Service target 90%	98%	
BVPI 149i: Number of false alarms caused by automatic fire detection	106	
BVPI 206i + 206iii: Number of deliberate fires (excluding deliberate fires in vehicles) Borough Target 60	72	
BVPI 207 Number of fires in non-domestic properties	17	
BVPI 209iii: The percentage of fires attended in dwellings where no smoke alarm was fitted	20%	
Avg. Turnout time whole-time Service target 90%	88%	
Avg. Turnout time on call	N/A	
Response Standard Critical Incidents	86%	
Number of workplace safety events	10	
Number of vehicle collisions due to driver behaviour	0	
Percentage of safety events where management action has been completed within 7 days	100%	
Attendance management - shifts lost per person WT Service target 6.5%	5.0	
Attendance management - shifts lost per person On Call	N/A	
Station Open Day	1	
Thematic Audits by station based personnel	26	
Fitness tests completed	100%	
Fitness tests passed	100%	
3 yearly medicals in date	100%	
Operationally fit 'In ticket' training activity	100%	

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Commentary (provided by AGC responsible for station ground to comment on performance in each area)

Safe and Well Visits Q4 = 73 completed. **Year end 269 completed 305 declined**
This is the highest quarter total.

Safe and Well visits Declined Q4 = 49 Although this is still much higher than I would like, it's the lowest quarter total.

The completion of S&WV's is obviously led by demand in the first instance. We have seen a decline in the amount of S&WV being sent through. Going forward we have looked to generate more S&WV specifically towards our most vulnerable community residents.

A recent imitative in collaboration with ASDA has produced work load in the short term, and we are awaiting the Exeter data and Oxygen data which will be our priority and target our most vulnerable residents.

Woking has one of the highest declined rates for S&WV. I have looked at how we at Woking deal with these and thus come to the conclusion of a visit being declined. The disparity across the service is very wide and this seems to be linked to process coming from 2 years ago when the Exeter data was first issued and the process of cold calling and how crews dealt with the very limited information was actioned.

The new data which I'm told will be current, and have more information, instead of just an address or phone number will be a massive step forward in being able convert these request into completed visits. I will continue to monitor and work with the crews to reduce this declined %.

Watch completion year totals Q4 S&WV for Vulnerable people **74%** **Year total 74%**

Blue 48

Green 48

Red 44

White 50

IPS / OPS Q4 = 21

Year End 142

This quarter 4 total is lower than previous Quarters, however the Service is going through some transition in the way we prioritise and target our inspections. There has been a little bit of understanding to get ourselves used to and plan going forward.

This shows with the addition of Thematic audits completed within this quarter, these visits obviously impact on IPS/ OPS total.

It should be noted that we have had our largest quarter total for S&WV's which would suggest we have continue to achieve the work in front of us. I happy that the crews have been able to adapt.

New monthly reporting process for the station and Watch's will give more clarity to the expectations and allow crews benchmark their progress and that of the Station as a whole.

BVPI 142i & 142ii

Number of call to Primary fires Quarter 4 = 20 Year total 93 Target 87

Number of calls to accidental dwelling fires Quarter 4 = 11 Year total 40 Target 43

BVPI 144 Percentage of accidental dwelling fires confined to room of origin.

Quarter 4 = 100% Year total 98% Target 91%

BVPI 149i Number of false alarms caused by automatic detection.

Quarter 4 = 16 Year total 106 Target 125

The borough plan has include work already being undertaken by station personnel to reduce AFD alarms set of incorrectly. They have challenged appropriately and informed and given advice pro-actively when visiting premises. These year total figures reflect the approach and we will continue to look at ways to reduce this total.

BVPI 206i & 206ii Number of deliberate fires.

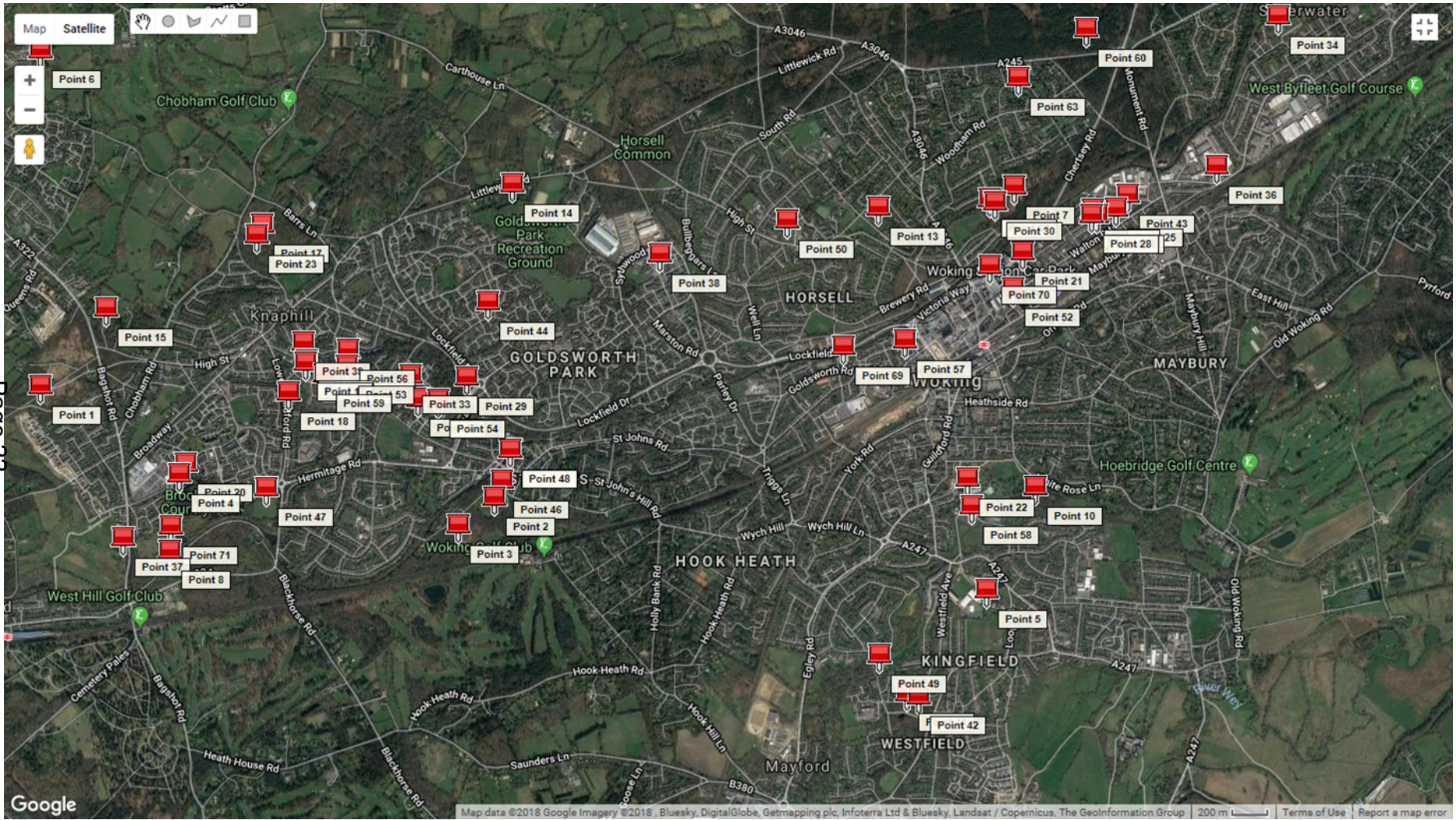
Quarter 4 = 8 year total 72 target 60

No hiding away from this figure and it is an area I will be directing additional time going forward. The Borough plan has set out our aims to reduce and to work with our partners to tackle these incidents, which can be linked to other anti-social behaviours.

In the immediate, I have produced detailed maps of our incidents, this I will share with station crews and our colleagues at the Joint Action Group.

The interrogation of this visible data will give a clear picture of patterns which at first glance our clearly visible. This will allow us to concentrate our limited time and resources correctly.

Deliberate fire set 2017 / 2018 Hard copies of these maps have been provided to assist the station crews.



Station turnout times with 02:00 minutes Quarter 4 88% **Year total 88% Target 90%**

We are not far off this target, however this is a target we should very easily achieve. I need to look at why we are falling down here, it may be a data transmit issue being in a built up area. This is an area I will be discussing with my management team.

Station well being

Attendance management Shifts lost per Whole time person. **Quarter 4 = 0.6 Short term Sickness 1.0 long term sickness year = 5.0 Target 6.5**

This is area which when you look at the reasons and interpret the data Woking personnel have done extremely well.

Our Short term sickness is the **best** within the Service (operationally) Our year total, although well below target is very pleasing. We have had some unfortunate issues which has elevate this year total. Our staff and crews have been very pro-active in dealing with issues and we have all supported each other in planning and getting our staff back within the correct timescales.

Our fitness levels and pass rate feed into the Well-being results above..

Thematic Audits 26 Year Total

Woking Thematic targets I believe have been met to the full availability of the work given. The station were sent 24 Christmas Thematic audits, which they completed.

The March Thematic audits, which was a new way of working have been completed but not within the year-end total. This, I take responsibility for, as I was not up to speed due to being away on a 3 week course when this work was sent out. Thus I was unable to communicate this new process in time for the work to be actioned.

Station/ Borough current work streams and project work

Woking Town Centre Development is progressing at pace and Station crews and management teams are working closely with the Development team, Woking Borough council and stakeholders to understand and keep updated on Risks.

This work is a continual project which will continue to develop and produce new challenges going forward. Woking's team are pro-actively engaged and looking to develop and increase their knowledge in this complex area of risk.

Currently we have a Station/ Developer on site exercise planned and we will be looking at further opportunities linked to live risks.

In other planning we have a two stage exercise with our partners at HMP Coldingley, which will be Table top exercises then a multi-agency response to an simulated Incident. May / July 2018

Woking with our partners from Surrey Search and Rescue we have now planned our first Wild Fire patrols, which will target areas at popular times to engage and inform our community. These will continue more actively linked to intelligence and Severity index.

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Safe Drive campaign figures 2017/2018

Plus total to date figures

Borough	Bookings	Attendees	%
EE	1471	1293	87.9
EM	1342	1001	74.6
GU	1823	1489	81.7
MV	996	893	89.7
RB	1573	1325	84.2
RM	1073	986	91.9
SH	369	311	84.3
SP	387	321	82.9
TD	633	613	96.8
WK	947	793	83.7
WV	2332	2010	86.2
Over the border	518	471	90.9
Military	143	142	99.3
Public/Other	121	70	57.9
VIPs	115	106	92.2
Total	13843	11824	85.4

Start date	Performances	Attendance
April 2005	230	137 824

Junior
Citizen
figures

	Children	Days	Date	
EE	559	5	Mar-18	With MV
EM	1400	13	Jun-17	
GU	1528	10	Jul-17	
MV	647	5	Mar-18	With EE
RB	0	0		
RM	769	8	Nov-17	
SH	0	0	Nov-17	Young Citizen, but SFRS not invited
SP	1043	12	Sep-17	
TD	0	0		
WK	1129	10	Mar-18	
WV	0	0		
Totals	7075	63		

Led by Borough/District Council, Surrey Police or Child Safety Media (commissioned by Bs or Ds)
SFRS set is delivered by Surrey Fire Volunteers

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WOKING JOINT COMMITTEE

DATE: 20 June 2018
LEAD OFFICER: CAMILLA EDMISTON, COMMUNITY SAFETY MANAGER
 WOKING BOROUGH COUNCIL

SUBJECT: ANNUAL REPORT OF THE SAFER WOKING PARTNERSHIP
 2017-18

AREA: WOKING

SUMMARY OF ISSUE:

To provide an update on the activity and impact of the Safer Woking Partnership in the year 2017/18, and to report on community safety budget spend.

RECOMMENDATIONS:

Woking Joint Committee is asked to agree:

- (i) Note the contents of the report and progress made in 2017/18
- (ii) Note the community safety budget spend during 2017/18 (Annex 1)
- (iii) Note the 2018-21 Safer Woking Partnership Plan (Annex 2)
- (iv) The committee's delegated community safety budget of £3000 for 2018/19 be retained by the Surrey County Council Community Partnership Team, on behalf of the Joint Committee, and that the Safer Woking Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out in this report.
- (v) Authority be delegated to the Community Safety Task Group to agree expenditure of the community safety budget in accordance with the criteria and principles stated in this report.
- (vi) That the Community Safety Task Group receives updates on the project(s) funded, on behalf of the committee and provides information on those projects in the quarterly community safety reports circulated to councillors.

REASONS FOR RECOMMENDATIONS:

This report is provided for information and comment. The updated Safer Woking Partnership Plan is in place and publically available on the Woking Borough Council website from the beginning of the financial year. In order to ensure the timely publication authority to sign the document off on behalf of the committee is delegated to the Strategic Director (Sue Barham, Woking Borough Council) in consultation with the Community Safety Task Group.

The report also sets out a process for allocating the committee's delegated community safety budget of £3000.

1. INTRODUCTION AND BACKGROUND:

1.1 The 1998 Crime and Disorder Act gave local agencies shared responsibility for developing and introducing strategies to reduce crime and disorder in their area. The agencies come together as the Community Safety Partnership (CSP), known as the Safer Woking Partnership. Statutory members include:

- Surrey Police
- Woking Borough Council
- Surrey County Council
- Surrey Fire and Rescue Service
- Probation
- Health

1.2 This report highlights the key actions taken over the previous year to implement the aims and priorities of the Safer Woking Partnership Plan and associated spend from the community safety joint budget.

County Community Safety Board

1.3 In two tier authority areas such as Surrey, there is a requirement to have a county-level strategy group to add value and co-ordinate county-wide activity on common themes. In Surrey, the multi-agency Community Safety Board (CSB) fulfils this role and is chaired by the Police and Crime Commissioner for Surrey.

Police and Crime Commissioner

1.4 Following his election in May 2016, David Munro is the Police and Crime Commissioner (PCC) for Surrey. He is responsible for overseeing the work of Surrey Police, holding the Chief Constable to account and helping to tackle the crime issues.

1.5 The PCC has overall responsibility for reducing crime and disorder, working with CSPs and criminal justice partners to achieve their objectives. The PCC is able to call CSP chairmen to meetings, request reports and commission services. From April 2013 the Community Safety Fund was transferred to the PCC to support this change of arrangements.

1.6 Further information on the PCC is available via <http://www.surrey-pcc.gov.uk>

1.7 Prior to 2016, the joint committee had historically chosen to passport its delegated community safety funding to the local Community Safety Partnership (CSP) to assist in their efforts to tackle crime and anti-social behaviour on behalf of residents.

2. ANALYSIS:

- 2.1 The Safer Woking Partnership undertakes an annual strategic assessment of crime, disorder and anti-social behaviour in the borough. This informed an update to the Safer Woking Partnership Plan which identifies the key community safety priorities for 2018/21.

Crime

- 2.2 The focus of Surrey Police remains the protection of the most vulnerable people in our communities, the pursuit of criminals and the prevention and detection of crime.
For crime statistics (Annex 3).

Domestic Abuse

- 2.3 Reports of Domestic Abuse have increased by 29% (an additional 169 offences) when compared to the same reporting period last year. Domestic abuse continues to be a significant focus for Surrey Police, with sustained effort to encourage reporting, provide ongoing support to domestic abuse victims and bring offenders to justice.

The last financial year has seen the implementation of a PCSO DA Car that will attend and support victims of domestic abuse when incidents occurs. This is intended to provide victims with support, signpost to partners who can assist and encourage reporting in the future.

Sexual Offences

- 2.4 Reports of serious sexual offending have increased by 43% (an additional 58 offences) when compared to the same reporting period last year. These statistics include domestic and non-recent sexual offences. The level of public place sexual offending remains low and these offences are dealt with robustly by police.

An example of this is a number of sexual offences reported in the Horsell area in early 2018. These were dealt with as a priority and within 24hrs of reporting the suspect was arrested and charged in relation to these offences.

Hate Crime

- 2.5 Reports of Hate Crime have increased by 20.9% (an additional 37 offences) when compared to the same reporting period last year. Racially motivated hate crime is currently the most reported hate crime type, with other types remaining static and homophobic hate crime seeing a reduction.

This area of crime is still considered to be under-reported and Surrey Police have been running campaigns to try and raise awareness and in turn increase reporting. Recently this saw filming in Woking Town with members of public about their understanding of hate crime and how to report such incidents.

We continue to deal with all hate crime reports robustly and thoroughly to encourage future reporting and bring offenders to justice.

www.woking.gov.uk
www.surreycc.gov.uk/woking

Domestic Burglary

- 2.6 Reports of domestic burglary have increased by 55% (an additional 147 offences) and this is partly due to an actual increase in crime and partly due to changes in recording. The domestic burglary classification now includes offences where sheds or garages are targeted, whereas previously these would have been recorded as non-dwelling burglaries.

Surrey Police continue to focus on both crime prevention and dealing with offenders via intelligence gathering, analysis, proactive detection, disruption and re-assurance patrols. In the coming months Woking Safer Neighbourhood Team will be using SelectaDNA to further deter burglars from offending and offering crime prevention advice where vulnerabilities are identified.

2018 has seen the lowest burglary reports in the last year and a dedicated burglary operation resulted in numerous positive outcomes. An outcome of note was a male from London being charged with 5 burglaries in the Woking area during April 2018.

- 2.7 Surrey Police monitor and analyse numerous crime types and trends, identifying potential emerging problems or series and subsequently responding accordingly. Surrey Police continue to work with both partners and the broader community to make Woking Borough as safe as possible. Surrey remains one of the safest counties in the country.
- 2.8 Residents can report criminal behaviour or incidents to the Surrey Police Safer Neighbourhood Team on 101, or if it is a genuine emergency call 999.

Partnership success in 2017/18

Joint Action Group

- 2.10 The Joint Action Group (JAG) examines reports of anti-social behaviour (ASB) on a geographic or crime type basis and identifies partnership actions to address problems. Over the past year there have been eight locations nominated to the JAG agenda. A range of interventions were put in place including increased police patrols, crime prevention assessments, issuing of ASB letters, environmental visual audits, repairs to lighting, fencing and licensing education.

During 2017/2018 an area of a new housing development managed by Thames Valley Housing (TVH) was on the JAG agenda, nominated on 1st June. It was nominated because of ASB from young people in the area including substance misuse, public order issues and criminal damage. Work was undertaken via the JAG in the area. In January 2018 the area was able to be discharged as it was quiet and the ASB had diminished. Police had obtained the identity of the young people involved with the ASB and visited their parents and issued warnings. TVH produced a report about youth provision in the area, put some events on in the school holidays and commissioned Eikon to provide youth provision twice a week in the area. The housing association offered taster gardening sessions for the

residents to engender a good community spirit. Police crime prevention officers gave advice to TVH that could be passed on to the homeowners. Due to the success of the interventions the area was discharged in January 2018.

Another area nominated to the JAG during 2017/18 was a car park and associated areas at the rear of a residential area in the town centre. This was nominated in July 2017 due to substance misuse (drugs and alcohol) and public order offences. Work was undertaken by Woking BC Environmental Health department to ascertain who was responsible for the area and contacted them regarding repairs that were needed to improve things. The York Road Project worked with the person rough sleeping in the gas cupboard and encouraged them to visit The Prop and the night shelter. A repair was organised to the gas cupboard to prevent rough sleeping there occurring again. Crime prevention advice was given to the occupants of the flats by Woking BC Housing Standards. The issues subsided and the JAG was able to discharge the area in August 2017.

Community Harm & Risk Management Meeting (CHaRMM)

- 2.11 Previously we reported on the Community Incident Action Group (CIAG) which focused on individuals whose behaviour was having a negative impact on the community. From April 2017 we moved to a Community Harm and Risk Management Meeting (CHaRMM) which still focuses on individuals whose behaviour is having a negative impact but we are now more victim focussed and look at harm and risk reduction. Agencies are encouraged to nominate people who are experiencing anti-social behaviour or particularly vulnerable and all these nominations include a risk assessment.

During the year to March 2017/18 there were 34 nominations to the agenda throughout the year and 11 cases were closed. Interventions used included warning letters, Acceptable Behaviour Contracts, housing related enforcement, referrals to support agencies, mediation, diversionary activities and incentives.

This year a new service has been provided, with funding from the Office of the Police and Crime Commissioner, called ASC (Alliance Support Coaching). This is a service for people experiencing ASB and serious difficulties with their neighbours and is already proving very successful.

A female was nominated to the CHaRMM because she was a vulnerable adult who was bi-polar. Due to her mental health issues she was often seen in public dressed bizarrely or inappropriately and was frequently taunted by people. There were concerns that drug/alcohol users were using her flat and encouraging her to use substances also. There were also concerns that she may be exploited sexually and financially. The CHaRMM co-ordinated her receiving a suitable care package. She was given assistance to bid for supported accommodation. Once the care package was in place and her housing application was made live, she was much more stable and the CHaRMM were able to discharge her.

Domestic Abuse

2.12 Domestic Abuse outreach continued to be provided by Your Sanctuary, who received 336 referrals for Woking over the past year. Throughout the year there has been a number of domestic abuse awareness raising activities with local and Surrey wide campaigns, including White Ribbon on 25 November 2017. A very successful Domestic Abuse Awareness Week borough took place the week of 9th – 13th October. There was a stand in Wolsey Place shopping centre all week with awareness raising materials on offer and on 10th October it was staffed by Safer Woking Partnership partners plus volunteers from other agencies and 521 items of awareness raising materials were distributed. Wednesday evening commuters were offered awareness raising materials at Woking train station, with 631 materials were given out. Centres for the Community, Woking Leisure Centre, Sure Start Children's Centres and Woking CAB were also given awareness raising materials to give to their clients. There was an article about domestic abuse in the Woking magazine, articles in the local press, posters throughout the borough highlighting the helpline for victims of domestic abuse and a three week Eagle Radio campaign.

Woking Street Angels

In February 2018 Woking Street Angels celebrated its seventh successful year in Woking. There continues to be ongoing recruitment and training for their dedicated volunteers, most recently in April 2018. Teams are out in Woking Town Centre every Friday and Saturday night offering support to individuals who are unwell or needing help, usually after consuming alcohol. Between April 2017 and March 2018 the Street Angels gave out 100 blankets, 382 pairs of flip flops, cleared up 3737 bottles or cans and assisted 817 people. All this good work contributes to reducing crime and disorder, making the town centre safer and improving the night time economy.

Coram Life Education Centres (LEC)

2.13 Over the three school terms to March 2018, Coram Life Education Centres (LEC) continued to visit primary schools in Woking. They visited 14 schools in total, which involved 39 days in schools and educated about 4070 pupils. The programme delivery that takes place in the mobile classroom covers drug and health education that increases children's knowledge about the human body and develops social skills and attitudes that support a positive, healthy life style.

Woking schools have all been introduced to **SCARF (Safety, Caring, Achievement, Resilience and Friendship)** the new on-line resources that are now part of the mobile classroom visit. They help to form a scheme of work that can be used to support schools work around PSHE and Emotional Health and Wellbeing. Feedback has been very positive with staff saying that they are relevant, easy to use and a fantastic way to help them cover health and wellbeing issues in the classroom. It is clear from their database that most of the schools this quarter have been using the SCARF resources regularly to help with their delivery of PSHE.

The schools visited in quarter three recorded that:

- 92% of pupils had learned something new.
- 90% had found the work on peer pressure to be helpful.
- 85% could clearly identify assertiveness skills and behaviour.

- 95% could identify and health and lifestyle risks associated with smoking and excessive drinking
- 86% recorded that what they had learned and talked about would help them in the future.
- 95% of staff felt their pupils had benefitted from the sessions and increased their knowledge and understanding in health related behaviours.

Junior Citizen

March 2018 saw another highly successful Junior Citizen, which is a very popular event with the local primary schools. It is hosted over a three week period at Woking Football Club. This year there was a total of 1313 Year 6 pupils (10-11 year olds) from every primary school in the borough, totalling 25 schools. They spent a half day learning about water safety, fire safety, electricity safety, railway safety, stranger danger, recycling, being a good neighbour and how to make a 999 call to emergency services. All the pupils also received a workbook to embed the learning which was funded from a successful bid to the Office of the Police and Crime Commissioner. We have received very positive feedback from the schools following this worthwhile event.

Women's Support Centre (WSC)

2.14 The Women's Support Centre (WSC) has continued to develop its services over the year, offering a range centred on intensive community-based support for women across the County who are currently involved in, or at risk of entering, the Criminal Justice System.

The WSC has had another successful year with its referrals and attendance at drop-ins and workshop events (see Annex 4).

Quotations from women that summarise what the service has meant for them

This helped me realise that I need help and I was calling out for help when I committed the offence... Very understanding;

Excellent [PACT] course ... learnt so much about our individual routines and parenting styles and it was relevant today's day and age, ie. Social media, CSE, etc. ...

[I was] able to focus on action required to make changes.

I actually dread to think how my life path would have gone if I'd not met my counsellor... I'm not the person who walked in those doors many months ago!

It gives people a second chance in life because everyone makes mistakes. The program helped me deal with problems head on and has stopped me from getting in trouble again.

The opportunity to improve myself with the help and guidance of the project staff, rather than punishment. I feel understood and supported and have a good understanding of my actions and the effect upon others.

Brief case studies

A. Case Study Transforming Women's Justice (TWJ) service

Sylvia* was referred to the TWJ scheme in December 2017 for theft from a shop. Sylvia had two previous offences (theft from a shop) in 2013 and 2006.

Sylvia attended the WSC for her needs assessment. During the needs assessment, Sylvia identified that her mother had been emotionally and physically abusive towards her. Sylvia had also experienced previous domestic abuse in the context of a relationship. Sylvia was given the option of a referral to a specialist Domestic Abuse organisation, which she declined. Sylvia disclosed during the needs assessment that she had experienced sexual abuse from a "family friend" between the ages of 4-11. She believes that her sister and brother were also abused by the same person. Sylvia told the police officer about this after she was arrested – she had not told anyone before. Sylvia was provided with the contact details for the Rape and Sexual Abuse Support Centre (RASASC) and said that she would like a counselling referral through the WSC.

Sylvia was signed up for 3 mandatory sessions: Consequences and Impact of the offence, Healthy, Positive relationships and Self-esteem, Self-care goals and moving forward.

Working with Sylvia presented some complexity, as she had recently disclosed historic childhood sexual abuse for the first time, and said that she was struggling with being honest with family members about this. She also said that she was finding it difficult to process things, and was finding certain things (on TV, conversations) triggering. The case worker allocated 10 minutes at the start of each session for Sylvia to talk about her week and what had come up for her.

Sylvia engaged in all of the sessions and frequently expressed how beneficial she was finding them. She said that she felt like the theft was a "cry for help" and that she was finally receiving the support she knew she needed. Sylvia completed the WJI and was referred to the counselling service at the WSC.

B. Case Study Counselling service

Eve* was referred to counselling by the Women's Justice Intervention project and received counselling between October 2017 and February 2018. Eve had been arrested in July 2017 after her husband called the police when she had become aggressive within the home due to excessive alcohol intake. Eve had been using alcohol to deal with her many difficulties and frustrations at home.

Eve is married and lives with her husband and two young daughters in a one bedroom flat. Their eldest daughter has ADHD and severe ODD (Oppositional Defiant Disorder). Eve came to counselling to explore her frustrations, feelings of anger and resentment, including at the impact her father's death. She also considered the effect of her use of alcohol.

Eve attended counselling for five months exploring different approaches towards her frustrations and finding a balance between working, being a mother, a wife and herself. Eve found counselling a chance to take a look at how she had been approaching her life. She was able to take tools away with her, to enhance what she held precious, her family. She has stopped drinking.

Eve found confidence through counselling to access added support from her daughter's school, which made a difference to the whole family. Eve also managed to find the courage to approach her husband about the debt he was putting the family into. Eve and her husband managed to sit down and work through a budget plan together.

Eve found counselling surprisingly helpful in many aspects of her life and finished feeling that there is support she can access, to benefit both herself and the rest of her family.

C. Case study Substance Misuse service

In January Milly* was referred by the Transforming Women's Justice team at the Women's Support Centre for support with her use of alcohol and prescription drugs, following her successful completion of the Women's Justice Intervention. Milly was a chaotic user, going from bingeing on as much alcohol as she could get hold of along with Diazepam and prescription drugs to withdrawals, which was really dangerous. Milly was self-harming daily and always in and out of hospital through withdrawal or overdose.

Milly was unable to leave her house due to anxiety and it was normal for her to have men in her flat. Her excessive drug and alcohol use made her vulnerable. All the sharp objects in her house had been removed by the police due to her self-harming and she was not engaging with mental health or drug and alcohol services.

I made a referral to i-access and spoke to the mental health team. I-access assessed Milly in February but I had to take her to all her appointments as she was afraid of meeting new people and would not have gone on her own.

To begin with working with Milly was very challenging as she would often sneak alcohol with her and one time she had ketamine in her orange juice. I could not work with her alone and we could not take her to appointments when she was heavily intoxicated. I challenged Milly around this and she responded well and began to help herself.

Milly was prescribed Subutex from i-access to detox from the tramadol and to help stabilise her.

Prior to Milly's referral she was at high risk of overdosing, falling from withdrawal or falling. She was unable to be lone worked and would not engage with other services. She is now much more stable and not drinking more than one can of beer a day, and she is not using any other medication on top. Milly was self-harming daily but has not self-harmed for over three weeks. Although she still struggles to leave her house she is now able to walk to the chemist.

I am continuing to work with Milly but she does not need so much hand holding and her appointments with i-access are less frequent.

***Names changes to protect identity**

The Art Awards

2.15 These successful annual awards took place in September 2017 with a gala launch at The Lightbox. The theme was 'Which Way' and it exhibited for four

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weeks there before touring the county at various galleries and libraries. Preparations are already underway for the 2018 Awards with workshops taking place in the community and in the prisons. The theme this year is 'Hear my voice', reflecting on the anniversary of the first votes for women. Invitations will be sent out in the coming weeks for the gala launch evening at The Lightbox on Thursday 13 September 2018, offering a great opportunity to celebrate the talent of these women.

Joint Committee Community Safety Fund

- 2.17 In 2017/18, the committee awarded £3000 towards Surrey Fire and Rescue Service's Safe Drive Stay Alive campaign (£800 contribution) and the work of Coram Life Education Centres in the local Primary Schools (a £2,200 contribution towards a £10,000 allocation from the Safer Woking Partnership).
- 2.18 As in the previous year, the Community Safety Task Group will be invited to submit a brief outline of the projects that they would like to put the committee's funding towards, on a simple template designed for this purpose.
- 2.19 The following criteria will be provided as a guide:
- Results in residents feeling safer
 - Has clear outcomes that align with the priorities of the Local/Joint Committee and/or the Community Safety Partnership (CSP)
 - Is non recurrent expenditure
 - Does not fund routine CSP activities (e.g. salaries, training)
 - Is not subsumed into generalised or non-descript funding pots
 - Does not duplicate funding already provided (e.g. domestic abuse services, youth work, transport costs, literature which could be co-ordinated across all Surrey CSPs)
- 2.20 To ensure funds can be utilised within the current financial year, it is suggested that a deadline of **14 September 2018** is imposed for the submission of outline projects by CSPs and/or local organisations. This deadline will be communicated widely to local CSPs and partner organisations.
- 2.21 To ensure that funds can be distributed speedily and efficiently, it is recommended that authority is delegated to the Community Safety Manager, in consultation with the Chairman of the Community Safety Task Group, to authorise the expenditure of the committee's funds outside the formal committee meeting cycle. This should allow local organisations to obtain approval, initiate and implement projects with the minimum of delay.
- 2.22 Once implemented, the CSP and any other recipients of this funding will be required to provide the Community Safety Task Group with a short update on each project, outlining how the funding was used and the difference and impact it has made in the local community.

3. OPTIONS:

- 3.1 The report sets out a number of actions and initiatives which have taken place over the past year to address priorities identified within the Safer Woking Partnership Plan.
- 3.2 It also sets out the community safety budget spend in relation to implementing the Safer Woking Partnership Plan (Annex 1)

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- 3.3 All viable options were considered and appraised when forming the recommendations to the joint committee. The previous arrangement, whereby the committee transferred both its funding and the decision-making about how the funding could be used to the CSP was not considered to provide sufficient information on the impact of the funding or the outcomes it had achieved.
- 3.4 The recommended funding arrangements will employ a simple process for the commitment of funds by the committee to enable greater scrutiny over its use.

4. CONSULTATIONS:

- 4.1 The Safer Woking Partnership Plan is considered by the Woking Borough Council Overview and Scrutiny Committee in March each year, and was considered by the Community Safety Task Group of the Woking Joint Committee.
- 4.2 Local committee chairmen were collectively consulted about the process for allocating community safety funding, as recommended in this report.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 In 2017/18 £3000 was received by the community safety partnership from the Joint Committee for community safety work in the borough. This was used for Surrey Fire and Rescue Service's Safe Drive Stay Alive campaign (£800 contribution) and the work of Coram Life Education Centres in the local Primary Schools (a £2,200 contribution towards a £10,000 allocation from the Safer Woking Partnership). In addition to this, Woking Borough Council allocated a further £2,000 which helped to fund partnership interventions for the JAG, such as the provision of mobile CCTV and awareness raising around anti-social behaviour, including a radio campaign in ASB Awareness Week in July 2017.
- 5.2 The domestic abuse outreach service provided locally by yourSanctuary is funded by Surrey Police, Surrey Police and Crime Commissioner and Surrey County Council. Woking Borough Council also gives them a grant.
- 5.3 The costs of the recommendations in this report are contained within existing revenue budgets. Early scrutiny of proposed projects by the Community Safety Task Group will help to achieve better value for money for the Committee's funding.

6. RISK MANAGEMENT:

- 6.1 There are no risks associated with this report.

7. LOCALISM:

- 7.1 The Safer Woking Partnership aims to make all communities in the borough a safe and pleasant place to live. Where issues arise, the partners work together, with residents as appropriate, to address them.
- 7.2 The proposals contained in this report will enable the community safety task group to submit projects that support the County Council's strategic goal that 'residents in Surrey experience public services that are easy to use, responsive and value for money'.

8. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 8.1 Multi agency funding is provided countywide for a domestic abuse outreach service which is provided and managed by Surrey County Council’s Community Safety Team.
- 8.2 Surrey Police has a minicom number - 01483 53 99 99.
- 8.3 Surrey Police uses Pegasus – a free scheme for people who can find it hard to contact them. They provide a card to the individual with a PIN and record all relevant information for them. This can also be accessed by Surrey Fire and Rescue Service and South East Coast Ambulance Service.
- 8.4 Incidents of hate crime are monitored carefully by Surrey Police.
- 8.5 Woking Borough Council offers ‘Type Talk’ to the deaf community, enabling them to contact us via a bureau who type our responses to the resident’s queries.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report/ Set out below. <i>(delete as appropriate)</i>
Corporate Parenting/Looked After Children	No significant implications arising from this report/ Set out below. <i>(delete as appropriate)</i>
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report/ Set out below. <i>(delete as appropriate)</i>
Public Health	No significant implications arising from this report/ Set out below. <i>(delete as appropriate)</i>
Human Resource/Training and Development	No significant implications arising from this report/ Set out below. <i>(delete as appropriate)</i>

Crime and Disorder implications

- 9.1 The production of a strategic assessment and the publication of the annual Partnership Plan fulfil statutory requirements of the Crime and Disorder Act 1998.

10. CONCLUSION AND RECOMMENDATIONS:

- 10.1 Note the contents of the report and the progress made in 2017/18.
- 10.2 Note the budget spend during 2017/18 (Annex 2)
- 10.3 Note the 2018/21 Safer Woking Partnership Plan (Annex 3)

- 10.4 The Community Safety Task Group considers the allocation of the £3000 delegated Community Safety fund for 2017/18 on behalf of the Joint Committee.
- 10.5 The Committee receives information on funded projects in the quarterly community safety reports circulated to councillors.

11. WHAT HAPPENS NEXT:

- 11.1 Partners have reassessed the priorities for the Safer Woking Partnership as set out in the 2018/21 Plan (Annex 2) and will work to continue to address these during the coming year. The Community Safety Task Group will meet to monitor progress on implementing the actions. Members from both Surrey County Council and Woking Borough Council will continue to receive quarterly community safety update reports, as well as reports through this Committee.
- 11.2 During the winter of 2018/19, a strategic assessment will be carried out to help identify priorities for next year. The Task Group will use this as a basis for developing the Safer Woking Partnership Plan. Once agreed by the Task Group, this will go for consideration to Woking Borough Council's Overview and Scrutiny Committee in March 2019. Once any comments have been taken into account, the Strategic Director for Woking Borough Council will sign off the Safer Woking Partnership Plan in consultation with the Community Safety Task Group, and publish the plan on the Woking Borough Council website in early April 2019.

Contact Officers:

Camilla Edmiston, Community Safety Manager, Woking Borough Council (01483 743080);

Neighbourhood Inspector Emmie Harris (101),

Louise Gibbins, Community Safety Officer, Surrey County Council (0208 541 7359).

Consulted:

Councillors received quarterly updates throughout the year. The Sub-Committee and partners were consulted on the draft Partnership Plan 2018-21.

Borough Portfolio Holder

Cllr Beryl Hunwicks

County Council Cabinet Member

Mrs Denise Turner-Stewart

Annexes

Annex 1 – 2017/18 Budget

Annex 2 – Safer Woking Partnership Plan for 2018/21

Annex 3 – Crime Statistics

Annex 4 – Women's Support Centre statistics

Sources/background papers:

Safer Woking Partnership Plan 2018-21 and 2017-20

Quarterly Community Safety reports to the Safer Woking Partnership

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Qtr 4 Annual Report

Safer Woking Partnership Funding Plan 2017/18

Income:

Income Plan 2017-18	SCC	WBC	CSF (OPCC)	ASB (OPCC)	Sub Total	Bring Forward	Total:
Safer Woking Partnership Fund	£3,000	£2,000			£5,000	£46,048.16	£51,048.16
Domestic Abuse Fund						£4,629.00	£4,629.00
Total:	£3,000	£2,000			£5,000	£50,677.16	£55,677.16

Key: SCC Surrey County Council, CSF Community Safety Fund, OPCC Office of the Police and Crime Commissioner

Budget and Spend

	Budget	Q1	Q2	Q3	Q4	Total
Safer Woking Partnership Fund						
Intervention fund CHaRMM, JAG etc.	£15,000	0	£100	£390	£3709.37	£4199.37
Life Education Centres	£10,000	0	0	0	£10,000	£10,000
Publicity and campaigns	£5,000	0	£806	0	0	£806
YES scheme contribution		0	0	£800	0	£800
Sub Total:	£30,000		£906	£1190	£13,709.37	£15,805.37
Domestic Abuse						
DA Awareness Week	£2,000	0	£114	£819	0	£933
Campaigns (other than DAA Week)	£1,000	0	0	0	£480	£480
Sub Total:	£3,000	0	£114	£819	£480	£1413
Total:	£33,000		£1020	£2009	£14,189	£17,218

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Safer Woking Partnership Partnership Plan 2018-2021

Aims

The Safer Woking Partnership has the following aims:

- To identify, protect and support the most vulnerable people and areas in our communities, and tackle offenders who are involved in criminal and/or anti-social behaviour
- To promote crime prevention to maintain the low levels of crime and disorder
- To promote reassurance - to involve the public and work with all communities to reduce the fear of crime and provide people with a sense of safety and reassurance

The partnership will:

- Work jointly with other statutory and voluntary agencies
- Build capacity within the neighbourhoods and communities to enable them to contribute to the delivery of the aims of this plan.

Key Priorities for the Safer Woking Partnership

The priorities that were identified through a local assessment and agreement are set out in the table on page 3. They were identified by an analysis of key data sets, a review of national and regional targets and draw on the knowledge and experience of local partnership officers.

For each priority issue, we will use the following methods to address them:

1. Established partnership delivery mechanism, including:
 - JAG: The Joint Action Group (JAG) is a multi agency problem solving group which deals with problem locations in the borough and meets every six or seven weeks. They consider issues including antisocial behaviour, rough sleeping and arson.
 - CHaRMM: The Community Harm and Risk Management meeting (CHaRMM) is a multi agency problem solving group which supports victims and deals with problem individuals or families in the borough and meets on a monthly basis. This has replaced the old CIAG, Community Incident Action Group.
 - PPOMP: Priority and Other Prolific Offenders Management Panel meets monthly, works with prolific offenders and fast tracks them through the Criminal Justice System.
 - MAPPA: Multi-agency Public Protection Agreement meets monthly and monitors dangerous individuals, including sex offenders.
 - MARAC: Multi Agency Risk Assessment Conference where high risk domestic abuse cases are assessed and appropriate actions agreed on a monthly basis.
 - CSERMM: Child Sexual Exploitation Risk Management Meeting meets weekly to monitor and risk assess missing and exploited children.
 - MASH: Multi-Agency Safeguarding Hub – see page 6.
 - Domestic Abuse Forum is a multi-agency group that helps to deliver the county domestic abuse strategy at a local level.
 - Domestic Abuse Management Board meets quarterly and oversees county wide domestic abuse work, including any campaigns.
 - Licensing Tasking Meeting: This group meets monthly and provides Surrey Police, Surrey County Council Trading Standards and Woking Borough Council the opportunity to discuss any concerns regarding licensed premises, agree actions and is used as the primary source for arranging joint agency enforcement work.
 - The Family Support Programme is a programme of intensive support offered to the most vulnerable and/or chaotic families in the borough to help them achieve positive changes in their lives.
 - Youth Engagement Scheme (YES) run by Surrey Fire and Rescue Service, which is aimed at addressing anti-social behaviour, youth crime, low self esteem and low motivation for those aged 14-17.
 - Firewise Scheme run by Surrey Fire and Rescue Service which offers counselling for juvenile fire setters.
 - The Health and Wellbeing Action Plan of the Woking Joint Committee.
 - Woking Integrated Youth Strategy and Action Plan.
 - Voluntary organisation networks, including Woking Neighbourhood Watch, Residents Associations and Woking Street Angels.
2. Mainstream agency work: Where the issue identified is the core responsibility of one of the partner agencies this will be dealt with through those particular agencies business processes. This includes the local authority's plans, relevant CCG plans, the Surrey Fire and Rescue Local Station Plan for Woking, and the Local Policing Plan.

Safer Woking Partnership Priorities

Note: The priorities below are not listed in a priority order

Priority	Detail
1	<p>Anti-social behaviour (ASB)</p> <ul style="list-style-type: none"> • Identify and support repeat and vulnerable victims of ASB and tackle the antisocial behaviour of individuals and families through the CHaRMM process and the Family Support Programme (FSP) • Identify and address hotspot locations of ASB, particularly repeat locations, reported and actioned as appropriate through the JAG process
2	<p>Crime</p> <ul style="list-style-type: none"> • Tackling domestic abuse is a key priority recognised county wide <ul style="list-style-type: none"> ○ Raise awareness of domestic abuse, how to report it and how to get support ○ Work with the Domestic Abuse ○ ○ Development Group to implement the Surrey Domestic Abuse Strategy and support county wide campaigns • Raise awareness of Child Sexual Exploitation in Woking working with partner agencies • To tackle and raise awareness of Hate Crime across the Borough and build up community confidence in reporting incidents • Develop an appropriate response to local problems of Serious Organised Crime with partners and police working together to use all available powers
3	<p>Drugs and Alcohol</p> <ul style="list-style-type: none"> • Support appropriate partnership work that will assist with the implementation of the Woking Health and Wellbeing Action Plan • Development and implementation of suitable activity to tackle issues of concern in the town centre, particularly around the night time economy, which includes supporting the Chertsey Road road closures, town centre dispersal orders and the Street Angels project • Support the local implementation of the Surrey Substance Misuse Strategy • Support delivery of Surrey's Local Alcohol Action Area Programme 2017-19

4	<p>Reducing reoffending</p> <ul style="list-style-type: none"> • To work in partnership in assessing, managing and implementing Court sentences for those convicted offenders who have the greatest impact on the community in Woking through MARAC, Integrated Offender Management (IOM) and MAPPA • To support, evaluate and implement the learning (once available) from the North Surrey IOM pilot being led by Surrey Police in the West Surrey area • To contribute to the assessment and action planning of offenders who present a detrimental impact upon the community in Woking via the CHaRMM process. • To continue to support the work of the Surrey Women's Support Centre by referring eligible women offenders to the project and contributing to the Surrey wide Women's justice project • To work with Surrey Family Support Service in successfully managing the transition of young adult offenders into the adult Probation system • To support and monitor Woking offenders in accessing and engaging with the treatment pathway for drug and alcohol misuse • To work in partnership with the Community Forensic Mental Health Service in identifying personality disordered offenders and accessing appropriate intervention
5	<p>Preventing violent extremism</p> <ul style="list-style-type: none"> • Work together on the implementation of relevant aspects of local agency Prevent plans

Action Plan for 2018/19

Action	Priority	Lead	Timescale
Plan a programme of awareness raising events for domestic abuse including DA Awareness week, support other campaigns planned through the DA Management Board and Development Group, including work with voluntary sector eg CAB, residents associations and Woking Neighbourhood Watch	1, 2, 3 and 4	Community Safety Manager, Woking Borough Council (WBC)	Domestic Abuse Awareness week (11-15 June 2018) Surrey DA Management Board and DA Development Group meet quarterly
Review location hotspots regularly through JAG	1, 2, 3 and 4	JAG Chairman (Community Safety Manager, WBC)	JAG meetings (every 6-7 weeks)
Review individuals and families causing ASB regularly through CHaRMM and FSP as appropriate	1, 2, 3 and 4	CHaRMM Chairman (Community Safety Manager, WBC) FSP Manager, WBC	Monthly Monthly
Support the County ASB awareness week, including working with the voluntary sector, such as Woking Neighbourhood Watch	1 and 3	Community Safety Manager, WBC	Provisional date 9-13 July 2018
Tackle town centre issues, including Dispersal Orders, implementation and monitoring of the PSPO and Chertsey Road road closures	1, 2, 3 and 4	Neighbourhood Inspector, Surrey Police	Monitored at the JAG meetings (every 6-7 weeks)
Interventions (including training of licensees, Best Bar None, Pubwatch) and awareness raising around alcohol issues	1, 2, 3 and 4	Health and Wellbeing Task Group Police and Borough Licensing Teams	Monitored at the JAG meetings (every 6-7 weeks)
Develop a process for routinely reviewing and responding to A&E assault data which relates to Woking	1 and 3	CSP, Police, Public Health	2017-19
Raise awareness and educate members, professionals and the public (including young people) on what Child Sexual Exploitation is, the risk indicators and warning signs	2 and 4	Community Safety Manager, WBC	Ongoing
Develop awareness raising on hate crime, how to report in Woking and how we can better support victims	2	Neighbourhood Inspector, Surrey Police	March 2019
Raise awareness with partner agencies and develop an appropriate response to local problems of Serious Organised Crime using all available powers	2	Neighbourhood Inspector, Surrey Police	Ongoing
Work with the Women's Support Centre, Surrey Police and other relevant agencies on the Transforming Women's Justice pilot project for Surrey	4	Community Safety Manager, WBC	Ongoing
Continue to raise awareness around preventing violent extremism	5	Community Safety Manager, WBC, Police	Ongoing

		Neighbourhood Inspector	
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Background

The 1998 Crime and Disorder Act gave local agencies shared responsibility for developing and introducing strategies to reduce crime and disorder in their area. The agencies come together as the Community Safety Partnership (CSP), known locally as the Safer Woking Partnership. Statutory members include:

- Surrey Police
- Woking Borough Council
- Surrey County Council
- Surrey Fire and Rescue Service
- National Probation Service
- Kent, Surrey and Sussex Community Rehabilitation Company
- North West Surrey Clinical Commissioning Group

Strategic Assessment and Data Collection

The Safer Woking Partnership is required to carry out an annual partnership strategic assessment. The purpose of this is to assist in producing the priorities for the annual 3 year rolling partnership plan.

The data, which forms the basis of this analysis, has been drawn from a variety of sources and partner agencies across Woking and the broader Surrey area. These include:

- County Council data and intelligence
- Borough Council data and intelligence
- Police crime and incident data, intelligence and tactical assessment
- Health data

Woking Joint Committee

Woking Joint Committee aims to improve outcomes and value for money for residents and businesses in Woking by strengthening local democracy and improving partnership working through joint decision making. The Joint Committee has taken over the delegated community safety responsibilities of the borough council and county council in Woking and acts as the local Community Safety Partnership. A Community Safety Task Group has been established with representatives from the statutory partners to review actions and monitor progress in between formal reports to the Committee.

Community Safety Board

In two tier areas such as Surrey, there is a requirement for a county level strategy group. In Surrey the multi agency Community Safety Board fulfils this duty. The Community Safety Board is chaired by the Police and Crime Commissioner for Surrey and includes a wide range of partners that oversee the development of strategies and plans that aim to increase the sense of safety of the people of Surrey. The Community Safety Board works collaboratively with other county boards to ensure effective strategic join up.

The key county-wide priorities for 2018-19 are expected to be the same as 2017-18. The following will be overseen by the Community Safety Board:

Tier one priorities (the primary focus of the CSB):

- High Harm Crime (Child Sexual Exploitation, Serious Organised Crime including Human Trafficking and Modern Slavery)
- Prevent
- Domestic Abuse

Tier two priorities (CSB will have oversight):

- Anti-Social Behaviour
- Mental Health Crisis
- Re-Offending
- Resilience
- Road Safety
- Substance Misuse

The Joint Strategic Needs Assessment is expected to be reviewed in Sept 2018 for publication of new priorities in April 2019.

Multi-Agency Safeguarding Hub (MASH)

The Surrey Multi-Agency Safeguarding Hub (MASH) is the initial point of contact that aims to improve the safeguarding response for children and adults at risk of abuse or neglect through better information sharing and high-quality and timely responses.

The Surrey MASH achieves this by bringing together Surrey County Council social care workers, early help services, health workers, the police, and a vast array of virtual partners across Surrey – all under one roof at Guildford Police Station. By being able to share relevant information between us, the MASH aims to identify need, risk and harm accurately to allow timely and the most appropriate intervention.

Communication

The partnership needs to ensure that local residents feel well informed about the steps being taken to deal with the priority issues. This will be done via media coverage, awareness campaigns such as Domestic Abuse Awareness Week (June 2018), through existing Woking Neighbourhood Watch and Residents Associations communication, emails, newsletters and social media etc.

Child Sexual Exploitation

Child Sexual Exploitation (CSE) is a form of abuse which involves children under 18, male and female, of different ethnic origins and of different ages, receiving something, usually food, drugs, alcohol, cigarettes, gifts and/or money, in exchange for sexual activity. It can occur through the use of technology without the child's immediate recognition, for example, being persuaded to post images on the internet or mobile phone without immediate payment or reward. Child Sexual Exploitation involves children being groomed into a relationship where they are forced or coerced into sexual activity in return for something and it can occur on the internet without the child's immediate recognition or gain. Violence, coercion and intimidation are common. Involvement in exploitative relationships is characterised by the child's or young person's limited availability of choice as a result of their social, economic and emotional vulnerability. A common feature of CSE is that the child or young person does not

recognise the coercive nature of the relationship and does not see themselves as a victim of exploitation.

Surrey Safeguarding Children's Board has produced Child Sexual Exploitation leaflets for children signposting them to the www.surreycc.gov.uk/cse for support and advice and there are posters for children and parents.

There are weekly Risk Management Meetings to discuss those children that have been identified at risk and to ensure that appropriate safeguarding measures are put in place to protect the child.

Child Sexual Exploitation is a hidden crime, victims are often too afraid to come forward and do not always see themselves as a victim of crime. Therefore it is essential that partners work together to try and prevent this abuse.

The Partnership needs to educate everyone, professionals and members of the public, on what Child Sexual Exploitation is, the risk indicators and warning signs in order to protect children by spotting it and reporting it. Children and young people also need educating to ensure they know what a healthy relationship looks like and what exploitative behaviour looks like.

Hate Crime

Hate crimes are crimes committed against someone because of their disability, gender-identity, religion or belief or sexual orientation. It covers a wide range of crime types and often is committed against vulnerable members of the community who for a wide variety of reasons do not report them. The partnership will look to scope what type of incidents take place in the Borough, working with organisations and voluntary groups that support victims of hate crime to do this. The partners will also look to educate everyone about hate crime to highlight the issues, build up confidence in the community to report incidents of hate crime, look at how to reduce incidents and support victims.

Serious Organised Crime

Serious Organised Crime (SOC) costs the UK at least £24 billion per year. It is estimated that there are approximately 5,800 active Organised Crime Groups (OCGs) operating in the UK, comprising about 39,000 people. SOC overlaps with many other issues, because it largely describes a mode of operating, rather than a particular offence. For example, OCGs can be actively engaged with facilitating modern slavery or CSE. OCGs in Surrey are mainly associated with drugs criminality, specifically drugs supply, but are also engaged in the following:

- counterfeit goods
- CSE
- cyber-crime (ransomware, software support scams, phishing)
- large scale high volume fraud/financial crimes
- modern slavery (car washes, nail bars, construction workers, farm workers, restaurant staff)
- organised acquisitive crime
- organised illegal immigration
- trafficking people and firearms

Communities vulnerable to SOC may include (but are not limited to):

- looked after children and children at risk of CSE
- new communities
- prolific drug and alcohol users
- vulnerable and elderly adults

Preventing Violent Extremism

The Government's Prevent strategy aims to challenge the ideology that supports terrorism and those who promote it, protect vulnerable people from being drawn into terrorist-related activity and to support sectors and institutions where there are risks of radicalisation.

Surrey Police has a team of Prevent Officers who work with the public and partner agencies to prevent terrorism and violent extremism from taking root in our communities. These officers aim to safeguard individuals and institutions from all forms of terrorist ideology and work closely with partner agencies such as local authorities, schools, universities and health institutions, to ensure communities in Surrey are well placed to report and respond to terrorist related concerns.

The Counter Terrorism and Security Act 2015 requires all partners to consider local implementation and each agency develops its own annual action plan.

Substance misuse: Drugs and Alcohol

Addressing the harm caused by alcohol and substance misuse on individuals, families and communities remains a priority for Woking. We will be supporting the objectives of the County's Drugs & Alcohol strategies with a particular focus on:

- Prevention and education;
- Early identification and referrals into specialist treatment services;
- Safer communities;
- Support to local treatment providers in enabling and sustaining recovery among clients.

Locally work in Woking is ongoing through the JAG and CHaRMM where appropriate.

Surrey Local Alcohol Action Area

On the 27 January 2017 the Home Office launched a second phase of this programme to tackle alcohol-related crime and health harms and create a more diverse night-time economy. The programme initially launched in February 2014 covering 20 areas. This phase sees 33 new regions coming on board.

Each area will be supported by the government to implement their plan which will see local agencies including licensing authorities, health bodies and police coming together with businesses to address problems caused by alcohol in their local area.

Violent crimes involving alcohol have fallen over the last decade - but it is clear that alcohol misuse has a significant impact on communities across the country. Our pubs, bars and restaurants make a valuable contribution to our economy and our society and it is important that people are able to enjoy them without the fear of becoming a victim of crime. Alcohol-related crime and disorder costs an estimated £11 billion per year in England and Wales, and the government wants to support local communities in reducing the scenes of drunkenness and violence that blight communities, particularly at night.

The first phase of LAAA saw a variety of interventions introduced to reduce street drinking, vulnerability and violence. Surrey will be supported in developing and implementing their plans by specialist support managers. They will receive support and expertise in crime prevention, licensing and public health from the Home Office, Public Health England and Nightworks, a company that specialises in diversifying the night-time economy.

High Impact Complex Drinkers Project

Surrey Public Health is running a two year High Impact Complex Drinkers project to address those alcohol dependant users who resist engaging with agencies. Responding to high impact complex drinkers (HICD) in Surrey will become an enhanced element of the existing substance misuse service provided by Catalyst. This service is for adults aged 18 years and over with a problematic substance misuse issue, including the use of opiates, stimulants, hallucinogens and alcohol, as well as their families, carers or partners. The Catalyst High Impact Team element will focus solely on people who find it hard to engage with structured interventions and are alcohol dependent. This client group commonly has multiple disadvantage and vulnerability and has been marginalised from society and services. Across the two year extensive evaluation, the service will develop responding to local needs, it will be responsive and flexible whilst adapting the Blue Light Model (<https://www.alcoholconcern.org.uk/blue-light-project>) to Surrey's geography and residents.

Woking is one of four borough and district areas who have been involved in the first phase of working with the local CHaRMM groups. This means that Public Health have been working with members of CHaRMM to:

- Support the delivery of Blue Light training for non-alcohol specialist staff (health, social care, housing and criminal justice services) to strengthen a partnership response to these clients
- Support the development of a High Impact Complex Drinkers multi-agency discussion and response at CHaRMM, to agree on identification and actions to support the highest impact clients and ensure a consistent focus on these individuals.

Delivery and Review Mechanism

The Safer Woking Partnership has established delivery mechanisms through a series of multi-agency problem solving groups, such as CHaRMM and JAG (as detailed on page 2). Delivery is monitored through regular meetings, as set out on page 2, and will be reported to the Safer Woking Partnership through the Community Safety Task Group and Joint Committee.

New legislation, policy and guidance

Over the last few years there has been a significant amount of new legislation, policy and guidance which all impacts on the work of the Community Safety Partnership.

This includes the following:

- Prevent Duty 2015 - for specified authorities in England and Wales on the duty in the Counter-Terrorism and Security Act 2015 to have due regard to the need to prevent people from being drawn into terrorism.
- Serious Crime Act 2015 – Coercive or controlling behaviour became an offence on 29 December 2015. Victims who would otherwise be subjected to sustained patterns of domestic abuse will be better protected under this new offence. The government's new [coercive or controlling behaviour offence](#) will mean victims who experience the type of behaviour that stops short of serious physical violence, but amounts to extreme psychological and emotional abuse, can bring their perpetrators to justice. The offence will carry a maximum of 5 years' imprisonment, a fine or both.
- Psychoactive Substances Act 2016 - in particular this includes provision for civil sanctions – prohibition notices, premises notices, prohibition orders and premises orders (breach of the two orders will be a criminal offence) – to enable the police and local

authorities to adopt a graded response to the supply of psychoactive substances in appropriate cases.

- Domestic Abuse Bill 2018 - currently out to consultation until 31 May 2018. The consultation sets out the government's approach to dealing with domestic abuse. It seeks to address it at every stage from prevention through to rehabilitation and reinforces the government's aim to make domestic abuse everyone's business. The consultation is wide-ranging and they are seeking views on both legislative proposals for the draft Domestic Abuse Bill and a package of practical action.

This consultation asks questions under four main themes with the central aim of prevention running through each:

- promote awareness – to put domestic abuse at the top of everyone's agenda, and raise public and professionals' awareness
 - protect and support – to enhance the safety of victims and the support that they receive
 - pursue and deter – to provide an effective response to perpetrators from initial agency response through to conviction and management of offenders, including rehabilitation
 - improve performance – to drive consistency and better performance in the response to domestic abuse across all local areas, agencies and sectors
- Data Protection legislation

There are two legislative changes on the horizon regarding data protection law that are intrinsically linked and will require some updates to the current [Crime & Disorder Information Sharing Protocol](#):

- GDPR General Data Protection Regulation (EU) from 25 May 2018
- The Data Protection Bill (UK)

The Bill (UK) will eventually result in a new Data Protection Act replacing the Data Protection Act (1998) and will add clarity on how the UK will apply some areas of the GDPR where EU Member States have been given flexibility. It is clear from the Explanatory Notes that the Bill aims to replicate and closely follow the existing principles of the Data Protection Act (1998) as far as possible.

Schedule 2, Part 1 of the Data Protection Bill makes provision for adapting or restricting the application of rules contained in Articles 13 to 21 of the GDPR in specified circumstances. In essence this will be equivalent to the current section 29 of the Data Protection Act (1998) which allows the sharing of personal data for the prevention or detection of crime and the apprehension or prosecution of offenders.

The lawful basis for information sharing activities undertaken by Community Safety Partnerships will continue to be facilitated under section 115 of the Crime & Disorder Act 1998.

115 Disclosure of information (Crime & Disorder Act 1998)

Any person who, apart from this subsection, would not have power to disclose information—

- to a relevant authority; or
- to a person acting on behalf of such an authority,

shall have power to do so in any case where the disclosure is necessary or expedient for the purposes of any provision of this Act.

Funding

A small amount of funding is provided by some of the local partners into a joint fund to support the priorities contained within this plan, otherwise work is supported by core funding from the various partner organisations or funding bids are made, for example to the Police and Crime Commissioner's grant scheme.

Police and Crime Commissioner

David Munro, the Police and Crime Commissioner (PCC) for Surrey, was elected in May 2016. He is responsible for overseeing the work of Surrey Police, holding the Chief Constable to account, setting the budget and helping to tackle the crime issues. The PCC has responsibility for reducing crime and disorder and the PCC office works with CSPs and criminal justice partners to achieve their objectives. The PCC is able to call CSP chairmen to meetings, request reports and commission services.

The PCC has also made available funding to commission services that improve community safety in Surrey. Local organisations, community and voluntary groups can apply for grants which meet the PCCs priorities. To find out more visit; www.surrey-pcc.gov.uk.

New priorities for the PCC are due to be published in May 2018.

The legislation provides a scrutiny system in the form of a Police and Crime Panel (PCP) to look at how the PCC exercises their statutory functions and effectiveness. The panel is made up of councillors from each of the 11 local district and borough councillors (one from each), a county councillor and two independent co-opted individuals.

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Neighbourhood	Crime type	FYtD 2017-18	FYtD 2016-17	% FYtD change	Oct-17	Nov-17	Dec-17	Total	Jan-18	Feb-18	Mar-18	Total	# change	% change
WOKING BOROUGH TOTAL	SAC + Violence with injury	1597	1184	34.9%	114	141	133	388	138	104	102	344	-44	-11.3%
	Serious Acquisitive	813	552	47.3%	53	89	49	191	72	70	55	197	6	3.1%
	Criminal damage	884	731	20.9%	68	80	68	216	65	57	58	180	-36	-16.7%
	Domestic burglary	410	263	55.9%	30	59	26	115	24	37	25	86	-29	-25.2%
	Drug offences	252	213	18.3%	17	13	32	62	24	14	11	49	-13	-21.0%
	Fraud and forgery	39	31	25.8%	5	3	3	11	5	1	4	10	-1	-9.1%
	Non-domestic burglary	147	172	-14.5%	8	10	11	29	13	12	19	44	15	51.7%
	Other criminal offences	193	184	4.9%	14	13	23	50	5	6	19	30	-20	-40.0%
	Other sexual offences	47	43	9.3%	5	3	3	11	6	-1	3	8	-3	-27.3%
	Robbery	31	22	40.9%	1	5	2	8	3	0	2	5	-3	-37.5%
	Serious sexual	190	132	43.9%	23	22	11	56	20	19	17	56	0	0.0%
	Theft (other than vehicle) & handling stolen goods	1436	1233	16.5%	124	120	87	331	93	100	97	290	-41	-12.4%
	Vehicle crime (excluding interference)	372	267	39.3%	22	25	21	68	45	33	28	106	38	55.9%
	Vehicle interference and tampering	83	34	144.1%	6	5	8	19	11	8	11	30	11	57.9%
	Violence with injury	784	632	24.1%	61	52	84	197	66	34	47	147	-50	-25.4%
	Violence without injury	2260	1729	30.7%	194	148	178	520	200	148	214	562	42	8.1%
TNOs	7128	5686	25.4%	578	558	557	1693	580	468	555	1603	-90	-5.3%	

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Women’s Support Centre Surrey

How many women have been supported and key outcomes

Service	Women referred for support 2017-18	Groups provided	Key outcomes
Generic	76	<ul style="list-style-type: none"> • Drop-in • Healthy relationships • Art workshops 	<ul style="list-style-type: none"> • Increased knowledge of specialist services and support when dealing with statutory services. • Increased confidence in relationship building.
Substance misuse	78	<ul style="list-style-type: none"> • SMART group 	<ul style="list-style-type: none"> • 41% reported a reduction in their offending behaviour • 47% reported a reduction in their drug and/or alcohol usage or stopped using • 55% reported increased self-confidence and improved knowledge of their rights
Young People & Families	47	<ul style="list-style-type: none"> • Child Sexual Exploitation groups run jointly with Children’s Services. Sliding Doors for young women aged 13-18 and One Step Ahead focussing on healthy relationships for young people aged 8-12. • Parenting and Challenging Teenagers group. 	<ul style="list-style-type: none"> • 100% attendees of groups reported increased awareness of child sexual exploitation, healthy relationships, online security, sexual health and risks associated with substance misuse. • Increased confidence in managing difficult behaviour. • Reduced feeling of isolation and increased knowledge of boundaries, adolescent mental health and substance misuse.
TWJ	175		<ul style="list-style-type: none"> • 84% of closed cases supported by WSC successfully completed their WJI
Counselling	73		<ul style="list-style-type: none"> • 100% of clients who finished counselling reported improved mental health
Total	449		

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WOKING JOINT COMMITTEE

DATE: 20 JUNE 2018

LEAD OFFICER: JESS EDMUNDSON, PARTNERSHIP COMMITTEE OFFICER (SCC)
SUE BARHAM, STRATEGIC DIRECTOR (WBC)

SUBJECT: APPOINTMENT TO JOINT COMMITTEE TASK GROUPS

AREA: WOKING

SUMMARY OF ISSUE:

The Joint Committee is asked to agree establishment, terms of reference and membership of its Task Groups.

RECOMMENDATIONS:

Woking Joint Committee is asked to agree:

- (i) The terms of reference for the following (as set out in Annex 1):
 - a. Health and Wellbeing Task Group
 - b. Community Safety Task Group
 - c. Parking Task Group
 - d. Infrastructure Working Group
- (ii) The County Councillor and Borough Councillor appointments to the following:
 - a. Health and Wellbeing Task Group (up to 2 County and 2 Borough)
 - b. Community Safety Task Group (up to 2 County and 2 Borough)
 - c. Parking Task Group (up to 2 County and 2 Borough plus Chairman and Vice Chairman)
 - d. Infrastructure Working Group (One County, One Borough)
 - e. Early Help Advisory Group (2 councillors)

REASONS FOR RECOMMENDATIONS:

The Task Groups will enable the Joint Committee to carry out its functions in an efficient and expedient manner.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Joint Committee is asked to consider the Task Groups which should be established to support its work during the year.
- 1.2 For 2018/19 the Joint Committee is being asked to agree the terms of reference of Task Groups considering Community Safety, Health and Wellbeing, Parking, and Infrastructure, all of which will be advisory groups with the decision making remaining with the Joint Committee. The terms of reference for the recommended task groups are set out in Annex 1. In addition, the Committee is asked to nominate up to two councillors to be appointed to the Early Help Advisory Board, for which the Terms of Reference are to be finalised by the end of July 2018. The draft version is included.

2. ANALYSIS:

- 2.1 The Joint Committee is asked to agree the terms of reference as set out in Annex 1 and the County Councillors and Borough Councillors to be appointed to the task groups and the Early Help Advisory Board.

3. OPTIONS:

- 3.1 The Committee can confirm the task groups (and corresponding terms of reference) set out within the report and annex 1, consider new sub committees or task groups, or not have any sub committees or task groups. If an additional sub committee or task group is established, provisional terms of reference should be agreed.
- 3.2 Non-committee members may be appointed to any of the task groups by agreement by the Chairman of the Joint Committee and Chairman of the particular task group.

4. CONSULTATIONS:

- 4.1 The task groups have been requested to help manage the workload of the Committee.
- 4.2 Relevant offices from Surrey County Council, Woking Borough Council and partner agencies have been consulted.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 There are no specific financial implications arising from the recommendations. Work to support the recommendations will be undertaken within current resources.

6. RISK MANAGEMENT:

- 6.1 There are no significant risk management implications arising from this report.
- 6.2 The Task Groups are advisory groups, and therefore make recommendations to the Joint Committee where decisions are taken in accordance with the agreed standing orders.

7. LOCALISM:

- 7.1 The establishment of task groups enables officers to draw upon the local knowledge of County and Borough Councillors and partners, ensuring that specific local needs and priorities are considered.

8. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 8.1 There are no specific equalities and diversity implications arising from the recommendations.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below.
Human Resource/Training and Development	No significant implications arising from this report

9.1 Crime and Disorder implications

The role of the Community Safety Task Group is to advise the joint committee in relation to community safety issues across the borough. As such it will promote crime prevention to maintain the low levels of crime and disorder, and promote reassurance - to involve the public and work with all communities to reduce the fear of crime and provide people with a sense of safety and reassurance.

9.2 Public Health implications

The Health and Wellbeing Task Group will advise the joint committee in relation to health and wellbeing issues across the borough.

10. CONCLUSION AND RECOMMENDATIONS:

- 10.1 The Committee is asked to agree the terms of reference and membership of the task/working groups to enable the Joint Committee to carry out its functions in an efficient and expedient manner.

- 10.2 Working Joint Committee is asked to agree:

- i) The terms of reference for the following (as set out in Annex 1):
 - a. Health and Wellbeing Task Group
 - b. Community Safety Task Group
 - c. Parking Task Group

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- d. Infrastructure Working Group
- ii) The County Councillor and Borough Councillor appointments to the following:
 - a. Health and Wellbeing Task Group (up to 2 County and 2 Borough)
 - b. Community Safety Task Group (up to 2 County and 2 Borough)
 - c. Parking Task Group (up to 2 County and 2 Borough plus Chairman and Vice Chairman)
 - d. Infrastructure Working Group (One County, One Borough)
 - e. Early Help Advisory Group (2 councillors)

11. WHAT HAPPENS NEXT:

- 11.1 Meetings of the task groups will be scheduled. The Task Groups will meet in private, and Members will be advised of the dates in due course.
- 11.2 Terms of reference and appointments will remain as agreed until the first meeting of the Joint Committee in the new municipal year, when the Joint Committee will next be asked to review the terms of reference and membership.

Contact Officer:

Jess Edmundson, Partnership Committee Officer, Surrey County Council 01932 794079

Consulted:

Joint Committee members, relevant officers in Surrey County Council and Woking Borough Council, Woking Neighbourhood Inspector, NW Surrey CCG.

Borough Portfolio Holder

Councillor Beryl Hunwicks
Councillor David Bittleston

County Council Cabinet Member

Ms Denise Turner-Stewart

Annexes:

Annex 1 – Terms of Reference of:

- Health and Wellbeing Task Group
- Community Safety Task Group
- Parking Task Group
- Infrastructure Working Group
- Early Help Advisory Board

Sources/background papers:

Health and Wellbeing Task Group Terms of Reference

The Health and Wellbeing Task Group is a Task Group of Woking Joint Committee. The Terms of Reference and membership of the task group are agreed by Woking Joint Committee at the first meeting of each new municipal year.

Role:

The Health and Wellbeing Task Group will assist and advise the joint committee in relation to health and wellbeing issues across the borough.

Functions:

1. To develop, monitor and review a local plan for improving outcomes for health and wellbeing in Woking within the framework of the Countywide Health and Wellbeing Strategy and provide updates and make recommendations to the Joint Committee as appropriate.
2. To encourage and guide integrated working between key organisations, and other partnership arrangements including community safety and family support programme, to provide oversight and ownership of actions to improve health and wellbeing in Woking.
3. To identify funding opportunities to support the aims of the local action plan.
4. To provide, as appropriate, updates and linkages to the County Health and Wellbeing Board and other appropriate groups.

Membership:

The Task Group will comprise the following representation:

- Up to four councillors (up to two from the County Council and two from the Borough Council)
- NW Surrey Clinical Commissioning Group (CCG)
- Surrey and Borders Partnership Trust

Advisory officers:

1. Surrey County Council Public Health
2. Surrey County Council Adult Social Care Locality Team
3. Surrey County Council Children's Service – North West
4. Woking Borough Council Strategic Director
5. Woking Borough Council Environmental Health

Other representatives may be invited to attend the sub-committee on an adhoc basis at the discretion of the Chairman. These could include:

- CAB
- Children's Centres
- Community Development Workers
- Community safety
- Cornerhouse
- Education
- Housing
- Mosque/Woking People of Faith
- Woking Asian Business Forum
- Youth organisations

Chairman:

The Chairman of the Task Group will be nominated by the members of the Task Group.

Operation of the Task Group:

- The Task Group shall exist to advise the Joint Committee. It has no formal decision making powers. The Task Group will:
 - Unless otherwise agreed meet in private
 - Develop a work programme and receive verbal/brief written updates as appropriate
 - Record actions
 - Report back to the Joint Committee.
- Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the joint committee. Draft reports will be considered by the Health and Wellbeing Task Group in advance of them going to the Joint Committee, where available.
- The Task Group can, should it so wish, respond to an officer report and submit its own report to the joint committee.
- The Task Group will meet up to 3 times a year and meetings will be held during the day.
- The Task Group will remain aware of the work streams of the other Task Groups to ensure appropriate linkages and manage overlap.

Responsibilities of Attendees:

- Ensure all papers are read in advance.
- Provide a consistent representative from each organisation.

Community Safety Task Group Terms of Reference

The Community Safety Task Group is a Task Group of Woking Joint Committee. The Terms of Reference and membership of the task group are agreed by Woking Joint Committee at the first meeting of each new municipal year.

Role:

The Community Safety Task Group will assist and advise the joint committee in relation to community safety issues across the borough.

Functions:

1. To assess local community safety issues, prepare an outcome focused community safety partnership plan setting out the priorities and planned responses to address these issues, and recommend this plan for approval to Woking Joint Committee
2. To monitor actions taken to implement the Community Safety Partnership Plan via a quarterly report and provide updates, as appropriate, to Woking Joint Committee
3. To act as an advisory body for community safety issues on behalf of the Woking Joint Committee
4. To monitor spend against the delegated community safety funding
5. To provide, as appropriate, updates to the countywide Community Safety Board, and consider recommendations arising from it.

Membership:

The Task Group will comprise the following representation:

- Up to four councillors (up to two from the County Council and two from the Borough Council)
- Surrey Police
- Surrey and Sussex Probation
- NW Surrey Clinical Commissioning Group (CCG)
- Surrey Fire and Rescue Borough Commander
- Woking Borough Council Community Safety Officer
- Surrey County Council Community Safety Team
- The Office of the Police and Crime Commissioner (adhoc)

Chairman:

The Chairman of the Task Group will be nominated by the members of the Task Group.

Operation:

- The Task Group shall exist to advise the Joint Committee. It has no formal decision making powers. The Task Group will:
 - Unless otherwise agreed meet in private
 - Develop a work programme and receive verbal/brief written updates as appropriate

- Record actions
- Report back to the Joint Committee.
- Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the joint committee. Draft reports will be considered by the Community Safety Task Group in advance of them going to the Joint Committee, where available.
- The Task Group can, should it so wish, respond to an officer report and submit its own report to the joint committee.
- The Task Group will meet up to 3 times a year and meetings will be held during the day.
- The Task Group will remain aware of the work streams of the other Task Groups to ensure appropriate linkages and manage overlap.

Responsibilities of Attendees:

- Ensure all papers are read in advance.
- Provide a consistent representative from each organisation.

Parking Task Group Terms of Reference

The Parking Task Group is a Task Group of Woking Joint Committee. The Terms of Reference and membership of the Task Group, which exists to advise Woking Joint Committee, are agreed by Woking Joint Committee at the first meeting of each new municipal year.

Role:

The Task Group will work with officers to advise Woking Joint Committee on any issues with regard to parking controls and civil parking enforcement, and discuss any proposals that require a decision through the Joint Committee.

Functions:

To consider:

- The operation of on and off street parking controls and all aspects of Civil Parking Enforcement across the Borough
- The effectiveness of any new restrictions introduced
- Requests for additional or amended parking restrictions.
- Use of any surplus income for decision at the Joint Committee.
- To review the effectiveness of the discounted residents season ticket initiative as appropriate.
- Consideration of parking capacity on and off street within the borough.
- To consider the parking impacts of the school expansion programme in Woking.

Membership:

The Task Group may include up to two county councillors and two borough councillors. The Chairman and Vice-Chairman of the Woking Joint Committee may also attend.

Operation of the Task Group:

- The Task Group will advise and make recommendations as appropriate to the Woking Joint Committee and borough council - it has no formal decision-making powers.
- The Task Group will meet in private and keep a record of its actions.
- Officers supporting the Task Group will give due consideration to the Task Group's reasoning and recommendations prior to the officer writing their report to the Joint Committee.
- The Task Group can, should they so wish, respond to an officer report and submit their own report to the Joint Committee.
- The Task Group will remain aware of the work streams of the other Task Groups to ensure appropriate linkages and manage overlap.

Infrastructure Working Group Terms of Reference

1) Remit	The infrastructure working group is a joint Member and Officer consultative and working group set up to work jointly and collaboratively on infrastructure capacity, infrastructure requirements, infrastructure related to development and infrastructure delivery across the Borough, using CIL or other funding streams.
2) Membership of Group	<p>Portfolio Holder for Planning, WBC WBC Member representative SCC Member representative (the above to include representation from the two main political parties also)</p> <p>Development Manager, Woking BC Planning Policy Manager, Woking BC Deputy Chief Executive, Woking BC</p> <p>For Surrey CC the following areas would be represented as required: Spatial Planning Transport Policy Infrastructure Agreements School Commissioning Economic Development Property Services</p> <p>The group will reserve the right to seek representation from other borough and county service areas as required.</p>
3) Meetings	Bi-monthly and more frequently as and when required.
4) Aim of the group	<ul style="list-style-type: none"> • To meet the challenge of aligning infrastructure delivery to development coming forward on the back of the Core Strategy, • To deliver the infrastructure requirements of the Core Strategy as amplified in the Infrastructure Delivery Plan. • To facilitate delivery of the schemes identified in the CIL Regulation 123 list. • To coordinate with other infrastructure providers including utility companies. <p><u>Objectives</u></p> <p>The working group objectives are:</p> <ul style="list-style-type: none"> • to provide a co-ordinated and consistent response to delivery of the infrastructure set out in policies of the Core Strategy;

	<ul style="list-style-type: none"> • to ensure that overarching infrastructure delivery mechanisms are secured; • to advise the Joint Committee on the Reg 123 List schemes and their priority, in delivery terms, to ensure maximum benefit to the community <p>To achieve the team will responsible for;</p> <ul style="list-style-type: none"> • Programme management • Coordination of projects Monitoring and delivery of project priorities and targets • Performance chasing • Regular upward reporting to the Joint Committee both during and after delivery of each project • Working up of implementation plans • Identification of opportunities for using current and future council assets, co-location of services / facilities and influencing investment decisions to ensure high standard of infrastructure provision for all communities including those areas of major new development. • Identification of current and future infrastructure expenditure and funding streams. • Project timescale monitoring <p>To achieve this the group will:</p> <ul style="list-style-type: none"> • Receive and review regular project progress reports from Project Managers and Project Delivery Leaders internally and externally to the Council(s) • Report project progress updates to the Joint Committee • Feedback updates, changes and amendments to project plans from the Joint Committee to the Project Managers • Consult with relevant community and other groups
5) Output	<p>Bi Monthly project progress updates to Woking's Corporate Management Group Reports to Joint Committee on CIL priorities</p>

Early Help Advisory Board Terms of Reference

These terms of reference are intended to provide some direction for Local Early Help Advisory Boards recognising they will evolve in slightly different ways but with a core defined purpose. These terms of reference are currently draft and will be agreed by the end of July, following initial meetings of Local Early Help Advisory Boards.

Scope

The scope of the Local Early Help Advisory Board is the local implementation of the early help delivery model.

Purpose

To bring together a partnership in each borough or district invested in developing a coherent local early help offer and manage the successful delivery of this offer. By coming together the partners will hold a collective responsibility for decisions and support the successful delivery of this offer.

Key responsibilities

- Have strategic oversight of the co-ordination and effectiveness of the local early help offer.
- Provide support and challenge to the development of the local early help offer
- Support the development of a joined up local plan which prioritises early help needs and outcomes
- Work collectively with local operational networks to implement a local plan
- Maintain an oversight of the development and effectiveness of Family Hubs
- Support the development of local early help commissioning plans and participate in commissioning processes to deliver a local joined up early help offer
- Work locally to identify gaps in provision regarding early help and to identify and mitigate against risks
- Support the practitioners' networks including co-ordinating training and development opportunities in accordance with local need
- Help capture the voice of families, children and young people
- Communicate with key local stakeholders outside of the meeting to raise awareness of the local early help offer and developments.
- Update the Early Help Transformation Programme Delivery Group via the Strategic Leads for Young People and Families, escalating any risks as required.
- Provide an annual report to the local or joint committee on early help.

Chair

Each Local Early Help Advisory Board will appoint an appropriate chair from their membership.

Ways of working

- Meeting agendas will be agreed by the Chair and the Families Service Manager
- Agendas will be circulated to members of the Local Early Help Advisory Board prior to the meeting

- If it is not possible for a member to attend, they should nominate a substitute representative to attend with delegated authority to make decisions on behalf of their organisation.
- Minutes of this meeting will be kept by the Families Service Manager and agreed by members of the group
- Members will provide updates to the board on actions and key developments in their area

Frequency of Meetings and Venues

Meetings will be held at least quarterly at suitable venues across the borough or district.

Meeting Membership

The membership of boards will vary across boroughs and districts, however there are some core principles for the membership of each board:

- Membership should be as local as possible and key local partners should be represented to ensure they can be consulted with and are involved in making decisions.
- Members need to be able to represent the broad views of the key delivery groups and be able to speak on their behalf about good practice and local need.
- Members need to impact on the establishment and delivery of early help rather than measure accountability
- With any Surrey County Council representation it should be considered whether they are required as a core member or if discussions could take place outside of the meeting (e.g. Families Service representation should be limited to the borough Families Service Manager)
- There should not be more than 15 members to allow for effective discussion and decision making

Representation should consider:

- Borough or district council
- Secondary education
- Primary education
- Children's Centre
- Two elected representatives from the local/joint committee
- Police
- Health
- Family Hub representation
- Job Centre Plus
- Housing
- Voluntary, Community, Faith Sector
- Young people
- Parent groups

This should not be seen as exhaustive

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WOKING JOINT COMMITTEE

DATE: 20 JUNE 2018
LEAD ANDREW MILNE, AREA HIGHWAY MANAGER
OFFICER:
SUBJECT: HIGHWAYS UPDATE
AREA(S) ALL
AFFECTED:

SUMMARY OF ISSUE:

To report progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2018/19 financial year.

To provide an update on the latest budgetary position for highway schemes and revenue maintenance.

To report on relevant topical highways matters.

RECOMMENDATIONS:

The Local Committee is asked to note:

- (i) The progress with the ITS highways and developer funded schemes, and revenue funded works for the 2018/19 financial year.
- (ii) The budgetary position.
- (iii) A further Highways Update will be brought to the next meeting of this Committee.

REASONS FOR RECOMMENDATIONS:

The above recommendations are made to enable progression of all highway related schemes and works.

1. INTRODUCTION AND BACKGROUND:

- 1.1. Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

2. ANALYSIS:

2.1. Local Committee finance

Revenue budget 2017/18

- 2.1.1. The revenue budget for 2017/18 was £40,909, a reduction of £137,507 on the 2016/17 figure of £178,416 (including Community Enhancement). In consequence, it was not possible to allocate Community Enhancement monies as in previous years. The budget was retained as one sum and managed by the Maintenance Engineer to best meet the maintenance demands of the area.

Capital budget 2017/18

- 2.1.2. The capital budget for 2017/18 was £36,363, which was a reduction of £225,024 on the 2016/17 figure of £261,387.
- 2.1.3. The overall outturn costs for ITS schemes for 2017/18 resulted in a £1000 underspend in the 2017/18 capital budget.

Other funding sources

- 2.1.4. In addition, £121,125 of parking surplus was set aside to support highways works, giving a total of £157,488.

Revenue budget 2018/19

- 2.1.5. The revenue budget for the 2018/19 financial year has been increased to £168,182. Up to 25% of this money can be used for investigation, planning and design of schemes; the rest must be used for scheme delivery. This budget can also be used for part funding to unlock Community Infrastructure Levy (CIL) and developer funding monies.

Capital budget 2018/19

- 2.1.6. The capital budget for the 2018/19 financial year has been confirmed as £36,363, which is unchanged from the budget for 2017/18. S106 developer funds have also been carried forward from 2017/18 to support the Vicarage Road pedestrian crossing scheme.

2.2. Local Committee capital works programme 2017/18

- 2.2.1. The capital works programme is presented as a combined programme of ITS and capital maintenance works to provide a clearer picture of works and budgets. The programme shown in Table 1 below www.surreycc.gov.uk/woking

was formally approved by the Woking Joint Committee at its public meeting held on 7 December 2016.

Table 1 - Capital works programme 2017/18

Scheme Name	Detail/Limits	Progress	Year End Outturn (£)
ITS High Street, Old Woking – pedestrian crossing facilities.	Feasibility and design of pedestrian crossing facilities. Presently 4 th highest priority on the Woking schemes list.	Design brief issued. Initial feasibility carried out but scheme put on hold.	1,911
ITS A320 junction with Claremont Avenue – footway widening and pedestrian crossing facility.	Construction of footway widening during 2017/18. Consultation only for crossing. Currently 9 th highest priority on the Woking schemes list.	Construction complete. Safety Audit carried out with resulting work yet to be done.	17,581
ITS Various locations – provision of dropped kerbs across junctions etc for easier pedestrian access.	Design and construction during 2017/18. Currently ranked 13 th (Gorsewood Estate) and 14 th (High Road, Byfleet) highest on the Woking schemes list.	Works issued for initial few dropped kerbs. No further work proposed to help balance budget.	2,071
ITS Redding Way, Knaphill – removal of bus gate (rising bollards and prohibition) and possible new safety features.	Feasibility, design and construction during 2017/18. Currently only ranked 43 rd on the Woking schemes list but a high profile issue that links in with the A322 review.	Design advanced sufficient to liaise with WBC and get quotes from statutory undertakers and cost estimate.	13,202
Vicarage Road (S106 funded)	This scheme is presently in 19 th place on our prioritised ITS list. There is no	Design complete – bus stop location determined	26,261

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	pedestrian crossing in this vicinity, and this improvement would link two bus stops, is close to a footpath running into the Balfour Avenue Estate and the new Moor Lane development.	but additional works mean that cost now exceeds budget. Some enabling work to proceed but actual construction of crossing on hold.	
Connaught Road LSR	Scheme added – surface bad outside school.	Completed during the February half term holiday.	33,364

2.3. Local Committee capital works programme 2018/19.

2.3.1. The Highways Update report presented to the Joint Committee on 6 December 2017 outlined recommendations for the Joint Committee's capital programme for the upcoming financial year. The Joint Committee approved the proposed ITS schemes referred to in paragraph 2.3.2 of that report. The LSR element of the capital works programme was to consist of those schemes carried over from the 2017/18 financial year plus any additional schemes identified by the Maintenance Engineer, as referred to in paragraph 2.3.5 of the December 2017 report. These schemes are set out in Table 2 below.

2.3.2. As previously agreed by the Joint Committee, a flexible approach will be taken in progressing schemes based on the available budget.

Table 2 – Capital works programme 2018/19

Scheme Name	Scheme type / Limits	Progress	Estimated cost (£)
ITS Redding Way, Knaphill – removal of bus gate (rising bollards and prohibition) and possible new safety features.	Construct – removal of bus gate / bollards and realignment of junction with roundabout	Design complete. Cost estimate being finalised.	TBC
Vicarage Road (S106 funded)	Construct – relocation of bus stop, kerb line alterations and installation of	Design complete. Crossing to be formally advertised, then construction can	133,900

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	pedestrian crossing.	proceed. Cost increased due to relocated bus stop.	
Southwood Avenue LSR	Carriageway maintenance - whole road (Micro Asphalt).	Contingency scheme.	65,000
Greenvale Road LSR	Carriageway maintenance - whole road (Micro Asphalt).	Contingency scheme.	15,000
Birdswood Drive LSR	Carriageway maintenance - whole road (Micro Asphalt).	Contingency scheme.	20,000
Bateson Way LSR	Carriageway maintenance - whole road	Contingency scheme.	24,000
Burnham Road LSR	Carriageway maintenance - whole road	Contingency scheme.	33,000
Burnham Close LSR	Carriageway maintenance - whole road	Contingency scheme.	13,000
Clinton Close LSR	Carriageway maintenance - whole road	Contingency scheme.	22,000
White Rose Lane LSR	Carriageway maintenance - whole road	Contingency scheme.	75,000
Guildford Road LSR	Carriageway maintenance - whole road	Contingency scheme – on provisional winter damage programme	£7,000

2.4. Local Committee revenue works programme 2017/18

2.4.1. Table 3 below shows the end of year outturn figures

Table 3 – 2017/18 Revenue Maintenance Expenditure

Item	Allocation (£)	Committed Spend to date (£)
Revenue maintenance allocation	40,909	37,469
Contractor OHP	Included in allocation figure	4,056
Total	£40,909	£41,525

2.5. Local Committee revenue works programme 2018/19

2.5.1. Table 4 below shows the spend progress to date.

Table 4 – 2018/19 Revenue Maintenance Expenditure

Item	Allocation (£)	Committed Spend to date (£)
Revenue maintenance allocation	168,182	24,177
Contractor OHP	Included in allocation	504
Total	£168,182	£24,681

2.6. Parking

2.6.1. The 2017 review lining and signing is substantially complete, apart from a small amount of snagging. Site visits and assessments for the 2018 review have been done with a report on the outcome being included elsewhere in this meeting's agenda.

Other highway related matters

2.7. Customer services

- 2.7.1. Highways & Transport received 45,357 enquiries and reports during the first quarter of 2018, an average of 15,119 per month, this is a significant increase from the same period in the last three years.
- 2.7.2. For Woking specifically, 2,695 enquiries have been received of which 1,089 were directed to the local area office for action, 93% of these have been resolved. This response rate is slightly above the countywide average of 92%. For Woking specifically, 5,892 enquiries were received between January and December of which 3,475 were directed to the local area office for action. Of these, 96% have been resolved, which is in line with the Highways countywide average of 96%.
- 2.7.3. For the first quarter, Highways received 85 stage 1 complaints of which two were for the Woking area, none of which were escalated to Stage 2 of the complaints process.

2.8. Major schemes

2.8.1. Woking Integrated Transport Project

No update received.

2.8.2. Woking Sustainable Transport Package (STP)

Surrey County Council and Woking Borough Council are working in partnership to develop a circa £4m package of sustainable transport improvements for Woking to put forward as a bid for funding to the Enterprise M3 Local Enterprise Partnership (EM3 LEP). The Woking STP will improve connectivity between Woking town centre / rail station and existing routes that orbit the town, providing vital 'spokes' to fill in missing gaps in the network. It will serve key areas of residence and employment which are currently inadequately provided for by sustainable modes to support the anticipated increase in journeys to and from the area related to significant redevelopment of the town centre and rail station.

The Woking STP will complement the Woking Integrated Transport Project (ITP) for the town centre. The STP project, planned for delivery between the end of 2018 and 2021, aims to encourage more people to walk, cycle, travel by bus and use the train. By encouraging more people to travel sustainably, we will reduce congestion, pollution, and encourage more people to live healthier lives. In turn this meets the primary EM3 LEP project objectives to unlock economic growth in the area by providing transport infrastructure and improvements to support growth in jobs, homes and employment space. Measures to improve connectivity will include installing new pedestrian and cycle facilities, upgrading existing and providing new crossing points and enhancing public transport to create Quality Bus Corridors.

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A Project Board consisting of Officers from Surrey County Council and Woking Borough Council is currently developing the scheme business case, due to be submitted to the EM3 LEP during summer 2018. Feasibility work is underway to identify the package of sustainable transport schemes that best meet the project objectives and are within scope for delivery during the project timeframe and available budget.

This update note is provided to inform the Joint Committee of the work currently being undertaken by Officers to develop the project. A consultation on the scheme will be undertaken later this year as part of the bid for funding from the EM3 LEP. This will provide opportunity for feedback on the proposals which in turn will help inform the development of the priority schemes to take forward to delivery. A report with full details of the Woking STP scheme will be brought to a later meeting of this Joint Committee, including seeking permissions for the advertisement of legal notices and traffic orders as required.

2.8.3. LED street light conversion

The County Council's Street Lighting engineers are currently investigating the potential of converting all of the current street lights to LEDs. A detailed report will be taken to the County Council's Cabinet in the autumn for a final decision.

2.9 Centrally funded maintenance

2.9.1 Table 5 below shows the Horizon 2 Woking Roads programme for 2018/19 showing the month during which the works are proposed

.Horizon 2 – 2018/19 Carriageway programme, Woking				
Road name	Location	Limits	Type of work	Status
A320 Egley Road	Woking	Mayford Green Roundabout	Road Major Maintenance	June
A247 High Street / Broadmead Road	Old Woking	High Street to Broadmead Bridge (district boundary)	Road Major Maintenance	June
B382 Old Woking Road	Woking	Sheerwater Road to Lincoln Drive	Road Major Maintenance	June
A322 Bagshot Road	Knaphill	Chobham Road to Redding Way	Road Major Maintenance	August
D3725 Princess Road	Maybury	Maybury Hill to Windsor Way	?	?
D3740 Weston Way	Woking	Lincoln Drive to Lovelace Drive	?	?

2.9.2 Table 6 below shows the Horizon 2 Woking Pavement (Footway) programme for 2018/19.

Table 6 - Horizon 2 Woking Pavement (Footway) Programme

Horizon 2 – 2018/19 Pavement (footway) programme, Woking				
Road name	Location	Limits	Type of work	Status
D3612 Birdwood Drive	St Johns	Gorsewood Road to Hermitage Woods Crescent (both sides)	Footway Slurry	October
D3698 Bonsey Lane	Westfield	Westfield Avenue to end (both sides)	Footway Slurry	September
B367 Coldharbour Road	Woking	Coldharbour Rd to Engliff Lane (both sides)	Footway Slurry	October
D3715 Constitution Hill	Woking	Guildford Rd to Guildford Rd (eastern side)	Footway Slurry	September
D3640 Kingsway	Woking	Triggs Lane to Goldsworth Rd (both sides)	Footway Slurry	October
D3699 Maple Grove	Westfield	Full length (both sides)	Footway Slurry	September
D3783 Maybourne Rise	Mayford	From outside No 5 westbound to Follyfield (both sides)	Footway Slurry	September
D3647 Meadway Drive	Horsell	High Street to Ridgeway	Footway Slurry	October
D3705 The Moorlands	Kingfield	Full length (both sides)	Footway Slurry	September
D3693 Wych Hill Lane	Woking	York Road	Footway Slurry	September

2.10 Road safety

2.10.1 Table 7 below shows the Woking road safety programme for 2018/19.

Table 7 - 2018/19 Woking Road Safety Programme

Scheme Name	Detail	Update
A322 Bagshot Road, Brookwood (Heath House Road to The Fairway)	Speed surveys, sign opposite Heath House Road and additional 40mph repeater signs	Design brief issued
A320 Guildford Road, Mayford (Prey Heath Road to Burdeshott Road)	Speed surveys – possible reduction to 50mph. NB – cross boundary, will also need to go to Guildford Local Cttee	Design brief issued
B380 Westfield Road	Provide pedestrian refuge islands	Design brief issued

2.11 Passenger Transport

Nothing to report.

2.12 Other key information, strategy and policy development.

Nothing to report.

3 OPTIONS:

3.1 Options, where appropriate, have been presented in this report.

4 CONSULTATIONS:

4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

5 FINANCIAL IMPLICATIONS:

- 5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. As far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEE) and the prioritisation order determined by this.
- 5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.

6 WIDER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

7 CONCLUSION AND RECOMMENDATIONS:

- 7.1 The Committee is asked to note the progress with all schemes and budgets.
- 7.2 It is recommended that a further Highways Update is presented at the next meeting of this Committee.

8 WHAT HAPPENS NEXT:

- 8.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.

Contact Officer:

Andrew Milne, Area Highways Manager (NW) – 0300 200 1003

Consulted: -

Annexes: -

Background papers: -

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WOKING JOINT COMMITTEE

DATE: 20 June 2018
LEAD OFFICER: Peter Wells. Engineer – Parking Strategy and Implementation Team
SUBJECT: 2018 Woking Parking Review
AREA: WOKING

SUMMARY OF ISSUE:

Surrey County Council's Parking Strategy and Implementation Team have carried out a review of on street parking restrictions within the borough of Woking and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion. Joint Committee approval is required in order to progress these changes firstly to the stage of 'formal advertisement', where the proposed restrictions will be advertised for 28 days and open to support, comments or objections from members of the public and then to implementation.

RECOMMENDATIONS:

The Joint Committee (Woking) is asked to agree that:

- (i) The proposed amendments to on-street parking restrictions in Woking as described in this report and shown in detail on drawings in annexes A-G are approved.
- (ii) a review of the Woking CPZ Zone 1 operating times is delegated to the SCC Parking Strategy and Implementation Team Manager in consultation with the Parking Task Group, Chairman, Local Member and WBC Assistant Director for Place (and changes included in the parking review if appropriate)
- (iii) The joint committee allocates funding as detailed in paragraph 5.1 of this report to proceed with the introduction of the parking amendments.
- (iv) The intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Woking as shown on the drawings in annexes A-G is advertised and that if no objections are maintained, the orders are made.

- (v) If there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.
- (vi) The intention of the county council to advertise the making of a consolidation Order (without change) of the existing Traffic Regulation Orders to Woking is approved, and that approval for future consolidations, when they become necessary, can be granted by the committee chairman.

REASONS FOR RECOMMENDATIONS:

It is recommended that the waiting restrictions are implemented as detailed in Annexes A-G. They will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better enforcement

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Parking Strategy and Implementation Team (parking team) carry out periodic reviews of on-street parking restrictions across Surrey on a borough by borough basis.
- 1.2 A list comprising of 95 requests for parking restrictions from residents, councillors, the emergency services and Surrey County Council engineers since the last review was considered and used as the basis for this current Woking parking review.
- 1.3 Each feasible request was assessed based on several factors including road safety, localised congestion, effect on emergency services, bus operators and levels of support e.g. supported by county member, local borough/ district council, high resident demand etc. In most cases the proposals have been developed with the respective county councillor.
- 1.4 The Woking Parking Task Group has also agreed that the proposals in Annexes A-G should go forward to formal advertising and statutory consultation.

2. ANALYSIS:

- 2.1 The review was carried out in two stages: -

Stage one being an initial "desktop" exercise, which involved eradicating requests for refreshment of existing restrictions only and requests for restrictions which were either clearly not practical or feasible.

Stage two involved site visits to all remaining locations, which were assessed using the criteria explained above.

- 2.2 Following stage two of the review, some suggestions and requests were not taken any further due to there being insufficient evidence to suggest there was a parking problem which warranted restrictions, or where no feasible, affordable or practical solution was found.
- 2.3 The locations where officers consider new or amended restrictions may be of benefit are listed below, divided up by division, as is Annexes A-G.

3. OPTIONS:

PROPOSED AMENDMENTS

(Relevant drawing numbers in brackets)

3.1 COUNTY: GOLDSWORTH EAST AND HORSELL VILLAGE BOROUGH: HORSELL, GOLDSWORTH PARK, CANALSIDE

Woking Town Centre – Zone 1

The existing parking controls in Zone 1 of the Woking Controlled Parking Zone (CPZ) are operational Monday to Sunday, 8.30am to 6pm. The town centre is increasingly busy in the evenings as a result of restaurants, Ambassadors Theatre and other attractions adding to the evening economy. At the moment parking controls (apart from double yellow lines) do not apply after 6pm and this can lead to cars parking obstructively (including pavement parking) in the early evening on single yellow lines and congestion generally in the centre of Town.

It is therefore proposed to review the operational hours in Zone 1, specifically extending the operational hours later to 10pm each evening. It is planned to carry out the assessment in consultation with the parking task group and local stakeholders and delegate decisions to the Parking Strategy and Implementation Team Manager in consultation with the Chair of the Joint Committee, Parking Task Group Chairman and WBC Assistant Director for Place.

Morton Road (20014)

Extend double yellow lines (DYL) northwards on the east side from the entrance to Woking High School by 9 metres. This will improve sightlines when exiting the school around the bending road. The extended DYL will overlap with the existing DYL on the opposite side. This will eliminate a pinch point and improve access for through traffic at busy school drop off and pick up times.

Meadway Drive (20015)

Extend DYL southwards outside No.2, East and West Lodge on the west side to prevent obstructive, inconsiderate short term parking across driveways and a service road to premises, by people visiting the shops on the High Street.

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Install DYL on the junction with **Hill Close** to improve road safety and sightlines.

Horsell Moor (20078, 20079)

Convert all the existing parking bays on the south side of Horsell Moor from No.1 to 54 to 8:30am to 6:00pm Mon- Sat Permit Holders Only. Currently the parking bays are occupied after 11.30am by non-residents for long periods of the day free of charge. Residents who pay for a permit(s), have to compete for the same parking space.

An amendment to the Traffic Order is required to the parking bay outside No.9, as it is 3.6m shorter on the ground than currently shown on the TRO plan.

It is recommended to upgrade the existing single yellow line to a double yellow line between No's 44 and 47, as this is an access lane to additional properties, not just a residential driveway.

The existing parking bay outside No.49 needs to be revoked in its entirety and replaced with a single yellow line operating under the terms and conditions of Area 4 of the CPZ. This is because the resident is having a dropped curb constructed so they can park off street.

West Street (20080)

Upgrade the existing single yellow line to a DYL on the south side of West Street for its entire length.

Upgrade the existing single yellow line on the north side of West Street from Christchurch Way west across the entrance ramp to the underground car park. Continuing west, introduce a 15 metre Pay and Display parking bay to operate under the terms and conditions of Area 1 of the CPZ. Install DYL from the end of the bay to the end of the public highway thereafter.

Addison Road (Drawing supplied by Woking Borough Council) TRO Amendment

On Traffic Regulation Order Sheet Number 20080. Essentially the two additional parking bays shown on the drawing appear to be public highway from land searches, and are already signed and marked consistent with other parking bays in Addison Road. Therefore they need to be added to the Traffic Order so they can be enforced.

Well Lane (20083, 20103)

Introduce DYL on the north side of the junction of Bridge Close and Well Lane to prevent parking which blocks sightlines on the junction.
The DYL will extend as far as the driveway of No.9 Well Lane to prevent obstructive, inconsiderate parking on the inside of the bend.
Introduce DYL from the boundary of property Fillebrook and No.22 southwards across the frontage of Well Path and the green to keep the bend free of parking vehicles maintaining access on this bus route.

Bridge Barn Lane and Goldsworth Road (20083, 20089)

To improve road safety, access and increase the amount of on-street parking for the benefit of school time pick up and drop offs, and the residents at other times of the week. It is proposed to redesign the parking restrictions in Bridge Barn Lane to increase the amount of on-street parking available. This will also co-inside with the expansion of the Premier Inn and change in position of their access point in Bridge Barn Lane.

Goldsworth Road. Introduce a 20 minute, no return within 1 hour 8.30am to 6.00pm Monday – Saturday parking bay on the western side of Goldsworth Road, south of the crossing point. It is intended that this new parking bay will become a pick up and drop off point for parents. The DYL on the northern side of the junction with Silversmith Way will be extended east to improve sight lines on the junction.

All the amended parking restrictions in Bridge Barn Lane will still operate under the terms and conditions of Area 4 of the Woking Controlled Parking Zone.

On the western side of **Bridge Barn Lane** upgrade the existing single yellow line to a DYL from the roundabout northwards. Then extend the existing one vehicle bay to a length of 11 metres for two vehicles. From this parking bay, continuing northwards extend the existing School Keep Clear marking to a length of 31.56 metres.

After that, as the current access road to the Premier Inn is being removed a new parking bay can be introduced from the end of the School Keep Clear marking northwards to a point 5 metres short of where the new access road to the Premier Inn will be.

DYL will be installed from the end of this new parking bay north across the new access point to the Premier Inn and continue around the head of Bridge Barn Lane and down southwards on the eastern side and round into Mabel Street. This removes 2 existing parking spaces at the head of Bridge Barn Lane and upgrades all the single yellow line. This will create a turning area. The first parking bay on the north side of **Mabel Street** from Bridge Barn Lane, can be extended to 11 metres, to accommodate 2 vehicles more comfortably.

The existing single yellow line would then be upgraded to DYL on the south side of Mabel Street from the end of the western most parking bay and continue round onto the eastern side of Bridge Barn Lane southwards. Eight metres of existing single yellow line will be upgraded to DYL. Continuing southwards, the existing parking bay will remain, and then the existing single yellow line would be upgraded to DYL up to the roundabout with Goldsworth Road.

Mabel Street (20083)

Upgrade the existing single yellow lines on the junction of **Mabel Street and Wilfred Street** to DYL as far as the existing parking bays on both streets.

Goldsworth Road (20083) TRO Amendment

The limited waiting parking bay outside No.201 has been reduced in length and replaced with a single yellow line operating under the terms and conditions of Area 3 of the CPZ. This is due to the property having a dropped curb constructed.

Goldsworth Road (20084)

Revoke a length of the 20 minute limited waiting bay and replace with a single yellow line operating under the terms and conditions of Area 3 of the CPZ, outside building No 147 – 151. Vehicles parking in the 20 minute bay are obstructing access to the legitimate off street parking spaces in front of these flats

Royal Oak Road (20094)

Revoke a length of the parking bay that operates under the terms and conditions of Area 5 of the Woking CPZ. In its place outside No's 48 and 50, install a single yellow line of the same length that will apply during the CPZ operational hours. This change is necessary as the two properties have had dropped curbs constructed to enable them to park a vehicle off the highway.

Horsell Birch/ High Street Horsell. (20125)

Install a length of DYL across the Horsell Birch entrance to the Cricketers Pub. From No.2 High Street to a point 35 metres past the entrance. This will prevent inconsiderate parking on the High Street/ Horsell Birch by pub patrons.

**3.2 COUNTY: KNAPHILL AND GOLDSWORTH WEST
BOROUGH: KNAPHILL AND GOLDSWORTH PARK**

Redding Way junction with Tudor Way (20021)

Introduce DYL on the junction of Redding Way and Tudor Way. On the south side of Redding Way the double yellow lines will extend westwards all the way to the roundabout. Vehicles are parking fully on the wide shared use pavement and cycleway to the west of Tudor Way. Complaints have been received, as this is causing two problems. Firstly blocking sightlines for vehicles exiting Tudor Way. Secondly, fully obstructing the footway/ cycle lane for pedestrians and cyclists.

Oak Tree Close (20105)

Remove DYL in front of No.41. Resident has paid for the kerb to be lowered and requested double yellow line in front of their property is removed.

**3.3 COUNTY: THE BYFLEETS
BOROUGH: BYFLEET AND WEST BYFLEET**

Oyster Lane (20009)

Upgrade a length of existing single yellow line outside No.6 and introduce DYL around the entrance gates to Cobb House on the public highway section. This

is to prevent dangerous and obstructive short term parking by customers visiting the Co-Op store. Vehicles are parked without consideration for residents trying to use their drive, and pedestrians trying to walk past. The footway is often obstructed.

Church Road junction with Wey Barton (20010)

Install DYL on both sides of the junction of Church Road and Wey Barton to improve road safety and sight lines for pedestrians and drivers. This will formalise and extend some current white hatching. DYL will extend along the southern side of Wey Barton alongside No.7 to prevent the obstructive double parking that has been reported.

Madeira Road (20047, 20050)

Convert an existing 6.6 metre length of existing pay and display parking bay into an enforceable disabled bay with a 3 hour time limit at the western end of the existing parking bay outside the dental practice in Aldwych House. This is in response to a petition that has been received.

Revoke a length of single yellow line alongside the shop (14a, Londis and Post Office) and extend the existing pay and display parking bay in its place. This is to compensate for loss of regular space created by installing the disabled bay outside Aldwych House and also to create an extra couple of parking spaces.

Birchwood Road (20047)

Introduce two lengths of double yellow line to maintain access along the length of Birchwood Road at all times. One length of double yellow line is proposed outside No's 14 to 16 in front of the vegetation. The second length of double yellow line is outside No's 21 to 23. Both these locations are built-out, reducing the road width and any double parking at these two points is obstructive especially for emergency services and rubbish collection.

Sheerwater Road (20051)

Install a Resident Permit Scheme that will operate Monday to Friday 11am to 3pm for the 6 properties with the address 'Sheerwater Cottages', on Sheerwater Road. A marked out parking bay with 'Permit Holder Only' signs will be introduced outside the cottages with a length of DYL on the southern side of the junction of Sheerwater Road and **Hollies Avenue**.

None of the six cottages have off street parking, and the residents are competing with commuters and other visitors to West Byfleet for limited road space on which to park. An informal consultation carried out with the residents in March 2018 resulted in 4 of the 6 properties expressing support for the introduction of a permit scheme. The eligibility, terms and conditions of the scheme are as follows:

The follow properties are eligible to apply for permits.
Numbers 1,2,3,4,5 and 6 Sheerwater Cottages, Sheerwater Road, West Byfleet KT14 6AB.

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The maximum number of resident permits that can be issued to a household will be two. As none of the cottages have off street parking, 2 permits per household will be fair to all.

Resident permits are valid for a year at a cost of £50 for the first permit issued to a household and £75 for the second permit. This cost is to cover the administration and enforcement of the scheme.

If the existing permit is lost or a resident changes their vehicle they will need to pay an administration fee of £15 to replace the permit or have the details updated.

Blue badge holders can park in the bay for as long as they need provided their blue badge is displayed. They can also park on the proposed yellow lines, providing they are not causing an obstruction for up to three hours, where they will also need to show their clock card.

Any resident who is housebound and needs regular visits from carers can apply for a carer's permit, which their carer displays whilst parked and making their visit. A carer's permit costs £10 and is valid for a year.

Each household would be entitled to buy up to 120 visitors' permits per annum at a cost of £2 per permit. Each permit entitles one vehicle to park in the residents permit bay, and lasts for the duration of the permit scheme operating hours each day. They can only be used once and must be displayed on the visitor's vehicle. Any vehicle can park in the bays to make deliveries, or load and unload, but only for as long as necessary and no longer than a maximum of 20 minutes.

Dartnell Avenue (20124)

Install DYL on the junction of Dartnell Avenue and Dartnell Park Road to improve road safety, sight lines and to protect the verge. There is no raise kerb on this junction. It is a popular drop off and pick up point for children walking down the alley to and from West Byfleet Junior and Infant Schools.

3.4 **COUNTY: WOKING NORTH BOROUGH: HORSELL AND CANALSIDE**

Devonshire Avenue (20037)

Install DYL between the two School Keep Clear markings outside Broadmere Community Primary School.

Install DYL on both sides of the junction of Devonshire Avenue and Loder Close to improve road safety, access and sightlines particularly at school pick up and drop off times. The double yellow lines will cover the crossing point at the eastern end of Devonshire Avenue as well.

Kettlewell Close and Fairlawn Park (20057, 20059, 20060, 20064)

Introduce a Restricted Parking Zone in these two residential streets, just beyond Area 4 of the Woking Controlled Zone. An existing Care Home is in the process of being rebuilt, and when it re-opens it will be twice the size with more staff and visitors. Both Kettlewell Close and Fairlawn Park are narrow roads. Any vehicles parking on these two roads will potentially obstruct access. It is proposed that the Restricted Zone will operate Monday to Friday 9.30am to 11.30am and 4.00pm to 7.00pm. Due to the narrow road width no

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permits or marked out parking bays of any kind are proposed. Effectively this will be a no waiting restriction during the operational times. The operational hours can be amended in the future once the visiting hours of the new car home are established should it be necessary.

Woodham Rise (20062)

Upgrade the existing single yellow lines on the junction with Woodham Road to DYL. This will improve road safety and sightlines, particularly at school drop off and pick up times.

Woodham Rise (20062)

Upgrade the existing single yellow lines on the junction with Elm Road to DYL. This will improve road safety and sightlines, particularly at school drop off and pick up times.

Horsell Rise (20064)

Revoke the parking bay on the southern side of Horsell Rise outside properties 'Homelea' and 'Wedgewood'. Install a single yellow line in its place and for an additional 5.5metres north to the driveway of 'Wedgewood'. The single yellow line will operate Monday to Saturday 8.30am to 6.00pm, as per the adjacent existing restriction. This change is necessary because of a new vehicle crossover being constructed. The 5.5m extension to the 8.30am – 6.00pm yellow line will prevent a vehicle parking tight to the driveway on the small remaining length that would otherwise be permitted after 11.30am when the CPZ finishes.

On the north side of Horsell Rise extend the existing parking bay 10 metres southwards, and revoke a length of the single yellow line current in its place. This will maintain the same amount of on-street parking space at the southern end of Horsell Rise.

Eve Road (20067)

Make the advisory disabled bay outside No.20 enforceable, and without time limit for the benefit of the resident. The bay will need to be extended by a metre towards No.22 to make it 6.6 metres in length. There is a high demand for parking at all times of the day on this street.

Omega Road (20071)

Reduce the parking bay southwards and extend the single yellow line by one metre outside No.18. Currently the parking bay is marked over the edge of the dropped curb. Access on and off the drive way is very tight, and this amendment will improve the situation.

Walton Road (20071)

Remove a length of parking bay in front of No's 159 and 161 Walton Road, as these two properties have off street parking which they struggle to access. In place of the parking bay install a single yellow line to operate under the terms and conditions of Area 2 of the Woking Controlled Zone.

Princess Road (20072)

Install DYL on the junction with Alpha Road to improve road safety and sightlines. Install DYL around the junction with No.2 as well within Alpha Road. Over spill parking from the medical centre is obstructing sightlines, compromising road safety and inhibiting access.

Albert Drive Service Road (20123)

Introduce DYL on both sides of the junction and bend of the service road and Albert Drive outside No's 278 and 280. Continue the DYL on the north side of the service road towards the surgery. The service road is narrow and easily gets obstructed when vehicles start parking along it.

**3.5 COUNTY: WOKING SOUTH
BOROUGH: HEATHLANDS, HOE VALLEY AND MOUNT HERMON**

Granville Road (20029)

Introduce an enforceable disabled bay without time limit outside No.48 Granville Road. This is in response to an application that has been received.

Westfield Road (20029)

Introduce a time restriction on the parking bay outside No's 50 – 56 Westfield Road. The restriction will operate 8.30am to 6.00pm Monday to Saturday 20 minutes, no return within 1 hour. This time limit will encourage a turnover of vehicles to stop temporarily to visit the local shops.

Vicarage Road (20029, 20030)

Introduce DYL on both the north and south sides of Vicarage Road from outside No.1 Vicarage Road (dental practice) in the west, to The Moorlands in the east. This proposal is in conjunction with the new crossing point being constructed, and in response to a petition being received. It is intended prevent inconsiderate parking along this section of Vicarage Road.

Kingfield Road (20030)

Introduce a time restricted parking bay outside No's 3 – 8 Kingfield Road. The restriction will operate 8.30am to 6.00pm Monday to Saturday 20 minutes, no return within 1 hour. This time limit will encourage a turnover of vehicles to stop temporarily to visit the local shops.

Holmes Close (20033)

Introduce DYL on both sides of Holmes Close around the S-bends outside the surgery. Overspill parking from the surgery on these bends is restricting access to the end of the close.

Hoebrook Close (20056)

Introduce a length of DYL on the east side of Hoebrook Close outside No's 8 & 9, from the end of the School Keep Clear marking to the restriction. This will prevent obstructive school time parking on the bend.

Hill View Road (20091). TRO Amendment Only

A 5 metre length of DYL on the northern side of Hill View Road west of where the existing parking bay ends was installed instead of a proposed parking bay due to objections in the last review. This amendment is ensure the legal order matches what is on the ground.

Everlands Close (20091)

At the southern end of the existing parking bay in Everlands Close, convert the last 5.6 metres into a disabled bay without time limit, revoking a section of parking bay that currently operates under the Terms and Conditions of Area 5 of the CPZ. Revoke a metre of existing DYL south of the bay and incorporate this into the new disabled bay. This is in response to an application being received.

Ockenden Road (20092)

Install an enforceable disabled bay without time limit for 6.6 metres at the western end of the parking bay on the south side of Ockenden Road opposite No.12 (Dolphin House). Revoke a length of parking bay that operates under the terms and conditions of Area 5 in its place. This is in response to an application that has been received.

3.6 **COUNTY: WOKING SOUTH EAST**
BOROUGH: PYRFORD, HOE VALLEY.

Church Street (20032)

Upgrade the current single yellow lines on the junction of Church Street and High Street, Old Woking to DYL to prevent dangerous parking.

High Street, Old Woking (20032) TRO Amendment only

The current restriction on the ground is a single yellow line on both the north and south sides of Old Woking High Street between Church Street and Broadmead Road, not DYL as shown on the Traffic Regulation Order. The single yellow line has been in place for the past 10 years and has not caused any problems to the best of our knowledge.

Outside No.126 High Street another small section of restriction shown on the TRO needs to be amended to a single yellow line to match what is on street.

Coldharbour Road junction with Lovelace Drive (20035)

Introduce DYL on the junction of Coldharbour Road and Lovelace Drive to prevent inconsiderate, obstructive parking blocks access particularly at school drop off and pick up times when pedestrian safety is also being compromised.

Introduce a 10 metre length of DYL northwards on the eastern side of Coldharbour Road from the junction with Ridgway Road to improve sightlines on this junction.

Lavender Road (20042)

Introduce DYL on the junction of Sandy Lane and Lavender Road to improve road safety and sightlines.

Introduce DYL on the junction of Maybury Hill and Lavender Road to improve road safety and sightlines.

College Road (20042)

Extend the existing DYL on the north side of College Road across the frontage of the garage up to the western boundary of No.3. This will improve traffic flow coming off the roundabout for vehicles heading east. Extending the DYL will also make the point where the cycle lane joins the main road safer and more accessible. DYL will additionally improve sightlines and road safety for vehicles using Orchard Close.

East Hill (20042)

Introduce DYL on the north side of East Hill joining up with existing restrictions outside No.15 Mayhurst Avenue as far as No.15 East Hill. This will prevent vehicles parking on East Hill and blocking the sight lines of property No's 5 to 13 who all access the main road via one service road entrance.

Oriental Road (20077)

Introduce a No Loading At Any Time restriction on the south side of Oriental Road between Maybury Hill and Little Riding.

Introduce a No Loading At Any Time restriction on the north side of Oriental Road between Maybury Hill and the Lion Retail Park vehicle entrance.

HGV's and other drivers have started parking along by the railings to visit the coffee shop in the retail park which is causing congestion and obstructing traffic on Oriental Road a busy route in town.

Park Road (20087, 20088)

Install a 5 metre long parking bay without time limit on the south side of Park Road, centrally positioned on the boundary of No's 82 and 84.

Install a 5 metre long parking bay without time limit outside No.48 Park Road on the south side.

Remove the time restriction from all the parking bays in the section of Park Road between Pembroke Road and Maybury Hill and make them unrestricted, 'P' plated instead.

Install DYL on both sides of Park Road from outside No.47a to No.45 on the north side, and from 'Cedar Wood' to No.56 on the south side.

Installing additional parking bays and removing the time restriction from the existing ones, will meet the parking needs of residents, who have petitioned for this change, and make all the bays more usable for long term parking away from the town centre. An upgrading of the single yellow lines are required on the bends to improve road safety.

Sandy Lane (20121)

Introduce DYL on the western side of Sandy Lane from the boundary of No's 33 & 35 southwards to a point 2.5 metres south of the footpath access to the flat development. Introduce DYL on the eastern side from the driveway of No.37 to the junction with Sandy Way.

These restrictions will prevent parking on the bend in Sandy Lane, which reduces the road to a single carriageway and reduces visibility.

Coldharbour Road junction with Engliff Lane (20122)

Introduce DYL on the junction to improve road safety and sightlines. Safety on the junction can be compromised when events are taking place at either Pyrford Village Wall Memorial Hall and/ or Pyrford Centre. Additional parking spills out onto the road around the junction area. DYL are proposed to be longer northwards of the junction on the eastern side of Coldharbour Road to maintain access to/ from the bus stop from displaced junction parking.

3.7 **COUNTY: WOKING SOUTH WEST**
BOROUGH: HEATHLANDS, ST JOHNS AND KNAPHILL.

Connaught Road (20003)

Upgrade the existing single yellow line on the north side of Connaught Road from the boundary of St Saviours Church and Orchard House to the 20 minute limited waiting parking bay outside the Post Office to DYL. Currently part of the single yellow line operates 8.30am to 6.00pm Mon – Sat and the remainder during the Brookwood CPZ operating times. DYL will make it consistent, remove confusion and improve sightlines and road safety for drivers exiting Sheets Heath Lane. It will also reduce congestion and improve the flow of through traffic.

Hook Heath Avenue (20013)

Introduce a length of DYL on the north side for drivers existing College Lane and the adjacent flat development. This is an upgrade and extension of an existing H-Bar which is now insufficient. DYL will improve sightlines and road safety and improve the flow of through traffic.

Wych Hill Service Road (20013)

Introduce DYL around the entire service road to maintain access to the residential properties at all times that front the service road. The road is narrow and any vehicle parking in the service will cause an obstruction.

Robin Hood Road (20044)

Extend the existing DYL on the east side northwards outside No.5 from Robin Hood Close. This is to prevent double parking that can occur here causing access problems.

Extend the existing DYL on the west side northwards from Capstans Wharf. Parking on the brow of the hill obstructs sight lines for vehicles heading south forcing them blindly onto the wrong side of the road.

Copse Road (20044)

Extend the DYL on the south side of Copse Road from where they currently end eastwards alongside No.5. Copse Road is quite narrow and any vehicle coming out of the unmade track between 'Copse Cottage' and 'Sunnybank' is unable to turn if a vehicle is parked on Copse Road opposite.

BOROUGH WIDE**3.8 Traffic Regulation Order Consolidation**

One of the principles that were accepted by the county council when it originally decided to proceed with decriminalised parking enforcement (DPE) now called civil parking enforcement (CPE) was to keep the necessary traffic regulation orders (TROs) to a minimum and to consolidate them when a number of amendments had been made. The number of amendments made to the original Woking TRO's has now reached double figures and the time to consolidate them is probably long overdue. The process is a one notice procedure and does not invite objections and should be done immediately after the latest amendment order has been made. The cost for the notice is minimal and would be met from the budgets allocated to the review. As consolidation is effectively an administrative process, and makes no changes to the effect of the TRO's it seems unnecessary for it to need approval of the whole committee each time, and so it would be quicker and simpler if the committee agreed that approval in future could be granted by the committee chairman.

3.9 Other Locations Assessed

The following list provides the roads where we received one or more requests that were assessed and considered not appropriate to introduce permanent parking controls at this time. This is because of various reasons, and there are a number of roads on this list that will be re-visited as part of the next review. Requests can relate to a specific part of the road rather than the road in general, so even though a road is listed it does not necessarily mean that all parking situations in that road have been assessed. While every effort has been made to ensure this list is as accurate as possible, there may have been locations that do not appear in this list due to the fact that it was considered along with a nearby road during the assessment. If further clarification is sought please contact Surrey County Council's Parking Team.

GOLDSWORTH EAST AND HORSELL VILLAGE			
Waldens Park Road	Abbey Road	Church Hill	Goldsworth Road
Kingsway	Commercial Way	Lampeter Close	Brookfield
High Street, Horsell	Willowmead Close		
KNAPHILL AND GOLDSWORTH WEST			
Lower Guildford Rd	Barley Mow Lane	Highclere Gardens	Kirkland Avenue
Tregarth Place			

THE BYFLEETS			
The Oaks	Oakfields	Chertsey Road	Oyster Lane
Mill Lane			
WOKING NORTH			
Fairlawn Park	Kettlewell Close	Beaufort Close	Forsyth Road
St Michaels Road	Maybury Hill	Maybury Road	Balmoral Drive
WOKING SOUTH			
Loop Road	Howards Road	Moor Lane	Rosebank Cottages
Westfield Avenue			
WOKING SOUTH EAST			
Heathside Park Rd	Hiple Street	St Peters Close	Priors Croft
Henley Court	College Road	Lock Lane	Pembroke Road
WOKING SOUTH WEST			
Azalea Court	St Johns Rise	Triggs Close	

4. CONSULTATIONS:

- 4.1 Subject to approval and budget provision being made available for 2018/19 financial year, it is anticipated that the formal advertising process involving notices in local newspapers and at proposed locations, will take place in August/ September 2018. We will letter drop properties that front on to any of the proposals.
- 4.2 Plans illustrating the amended restrictions will be placed on deposit in local libraries, Knaphill Post Office and the Woking Borough Council office during this time. Details of the restrictions including plans will also be available on the parking pages of the Surrey website
- 4.3 Once the amendment order is advertised, people have 28 days to lodge views and objections.
- 4.4 Objections can relate to the introduction of a new restriction. In cases where there is a coherent argument for not introducing a proposed restriction, it may be omitted, and the traffic order can proceed to be made for the other restrictions without the need to re-advertise.
- 4.5 If restrictions are to be added to those initially advertised, regulations require that these new restrictions must be re-advertised afresh. For this reason no additional restrictions can be added through the objection process.
- 4.6 If there are unresolved objections, they will be considered in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

- 4.7 Subject to approval, notices will then appear in local newspapers confirming that the county council has made the traffic regulation order.
- 4.8 Finally, the new and amended parking restriction road markings and associated time plates should be installed on the ground in the first quarter of 2019.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The cost of carrying out parking reviews (officer time) in each borough or district of the County is met by the Parking Team. However implementation costs in total are likely to be about £20,000. This will be financed jointly from Joint Committee and Parking Team budgets. It is recommended that the Joint Committee allocate £10,000 towards the cost of implementing the proposals in Annex A from their 60% share of the Woking parking surplus. With £10,000 being allocated from the Parking Team budget.

6. RISK MANAGEMENT:

- 6.1 The minimum statutory requirement for the introduction of new waiting and parking restrictions is the advertisement of a statutory notice in a local paper. If this was the only form of public consultation there is a risk many residents and highway users would not be aware of the proposals. In order to ensure members of the public are informed and have a chance to comment we also put up street notices and letter drop residents where they could be directly affected. We also provide all the relevant information on our website and with links highlighted in the notices.

7. LOCALISM:

- 7.1 Each location where parking restrictions are proposed to be amended will have an impact on the local residents and visitors in that area. This effect will vary from slight to significant depending on the resident's/ businesses circumstances and requirements for parking on street. The advertisement stage will allow these affected parties to get involved and comment on or object to the proposals. This will impact on what decisions are made following the advertisement. Local councillors can also help in this process by liaising with residents who may not want to contact the parking team directly, and prefer to deal with their local councillor instead.

8. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 8.1 There are no specific equalities and diversity implications for this report.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.

Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9.1 Crime and Disorder implications

There should be fewer instances of obstructive parking as a consequence of the restrictions

9.2 Sustainability implications

The introduction of parking restrictions can help reduce congestion and keep traffic moving. In some cases new restrictions can also encourage the use of off street car parks or alternative means of transport.

9.3 Corporate Parenting/Looked After Children implications

There are none.

9.4 Safeguarding responsibilities for vulnerable children and adults implications

There are none.

9.5 Public Health implications

There are none.

9.6 Human Resource/Training and Development

There are none.

10. CONCLUSION AND RECOMMENDATIONS:

It is recommended that the waiting restrictions are implemented as detailed in Annexes A-G. They will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better compliance

11. WHAT HAPPENS NEXT:

The agreed proposals are formally advertised and subject to the necessary statutory process. Following the advertisement, any comments and objections will be summarised in a report along with an officer recommendation for each location on how to proceed following those comments and/or objections. This report will be e-mailed to each county councillor (about end of September), asking them to consider the recommendations. If a recommendation is not agreed then discussions over the location can continue until a way forward is determined.

ITEM 11

Once this stage has concluded, detailed design can begin in preparation to order both the lining and signing works required on the ground. Around the same time Traffic Regulation Orders will be made with a 'go live' date for enforcement to begin. The target for implementation is early 2019.

Contact Officers:

Peter Wells (Engineer – Parking Team)
Tel: 0300 200 1003

Consulted:

All proposals have been discussed with the Woking Parking Task group and respective county councillor where appropriate.

An informal public consultation was carried out with the residents of Sheerwater Cottages, Sheerwater Road, West Byfleet.

County Council Cabinet Member

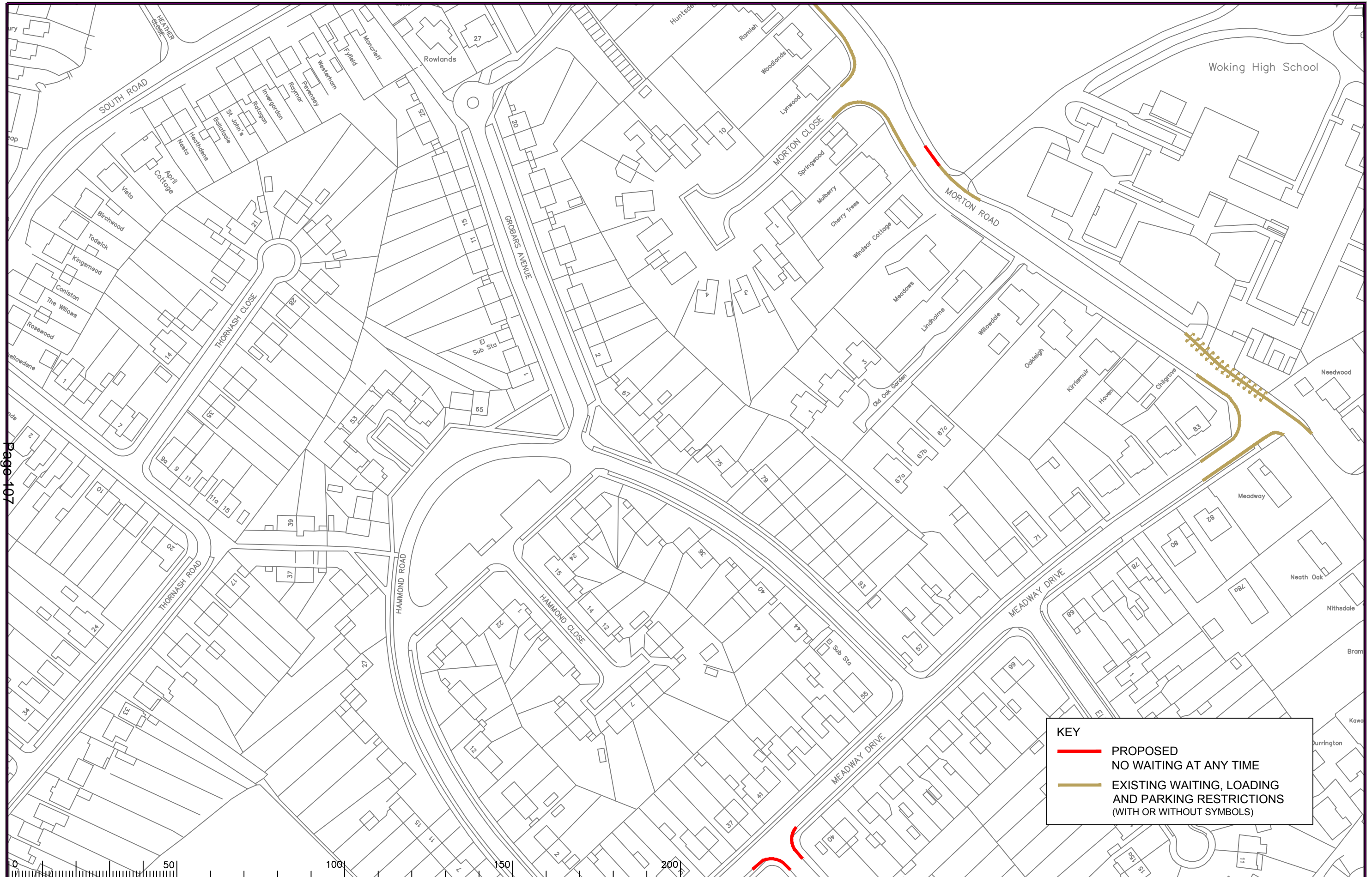
Mr Colin Kemp.
Tel: 0300 200 1003

Annexes:

Annex A – Horsell and Goldsworth East
Annex B – Knaphill and Goldsworth West
Annex C – The Byfleets
Annex D – Woking North
Annex E – Woking South
Annex F – Woking South East
Annex G – Woking South West

Sources/background papers:

None



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
B	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
C	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
D	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

Scale 1:1250

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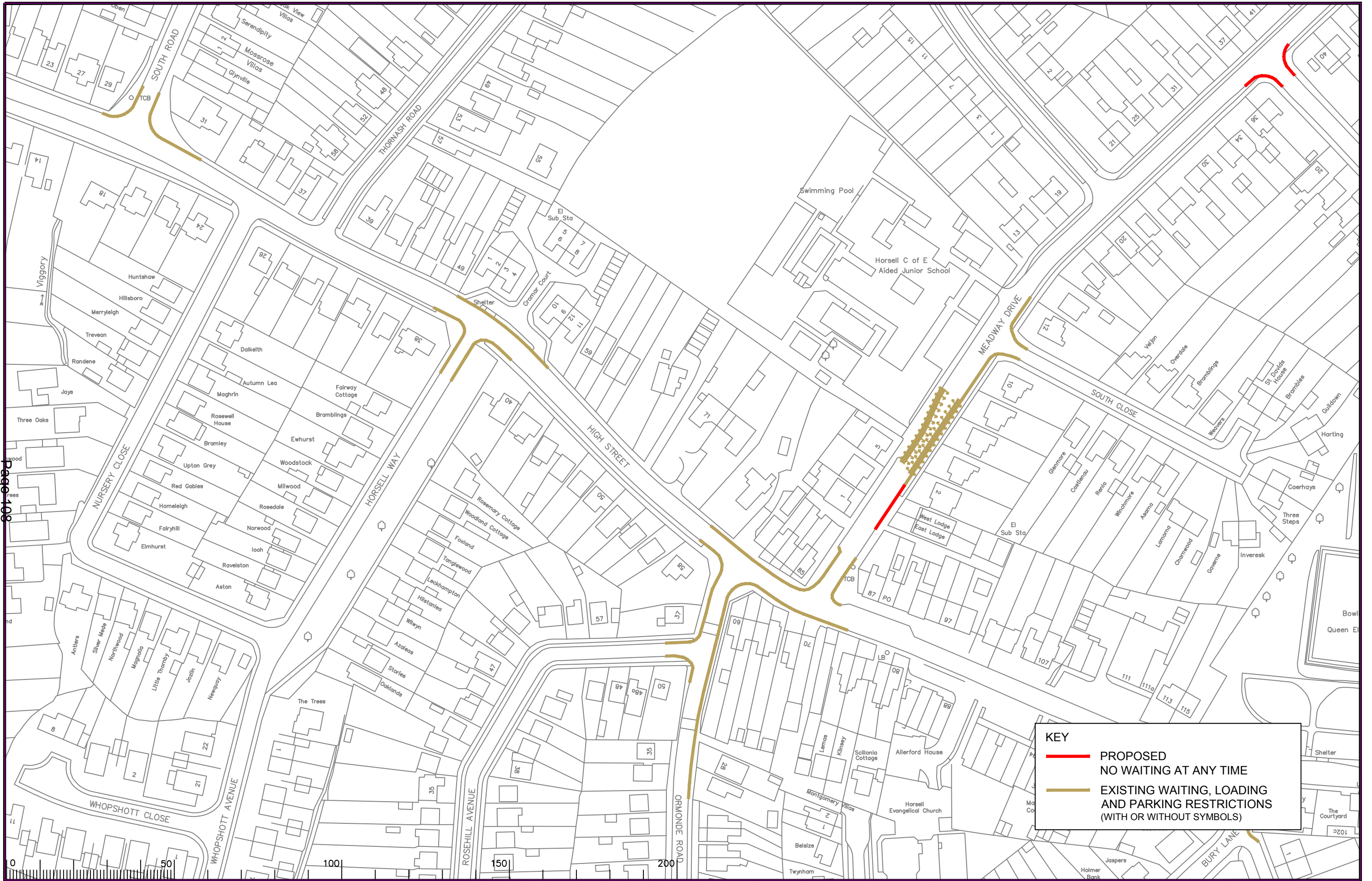
Project
HORSELL DPE WOKING
Drawing
IMPLEMENTED TRAFFIC ORDERS

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transport
Roadway Design City Wide Part

Project No. 3282/WOK
Contract Sheet No. 20014
Rev. D
Classification
PROPOSAL

SHEET OF

ITEM 11



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to High Street	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07
C	RESTRICTIONS UPDATED AND AMENDED	CAH	CAH	01/11	JAR	JAR	01/11	TPC	TPC	01/11
D	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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 Checked by originator AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

Project
HORSELL DPE WOKING

Drawing
IMPLEMENTED TRAFFIC ORDERS

SHEET OF

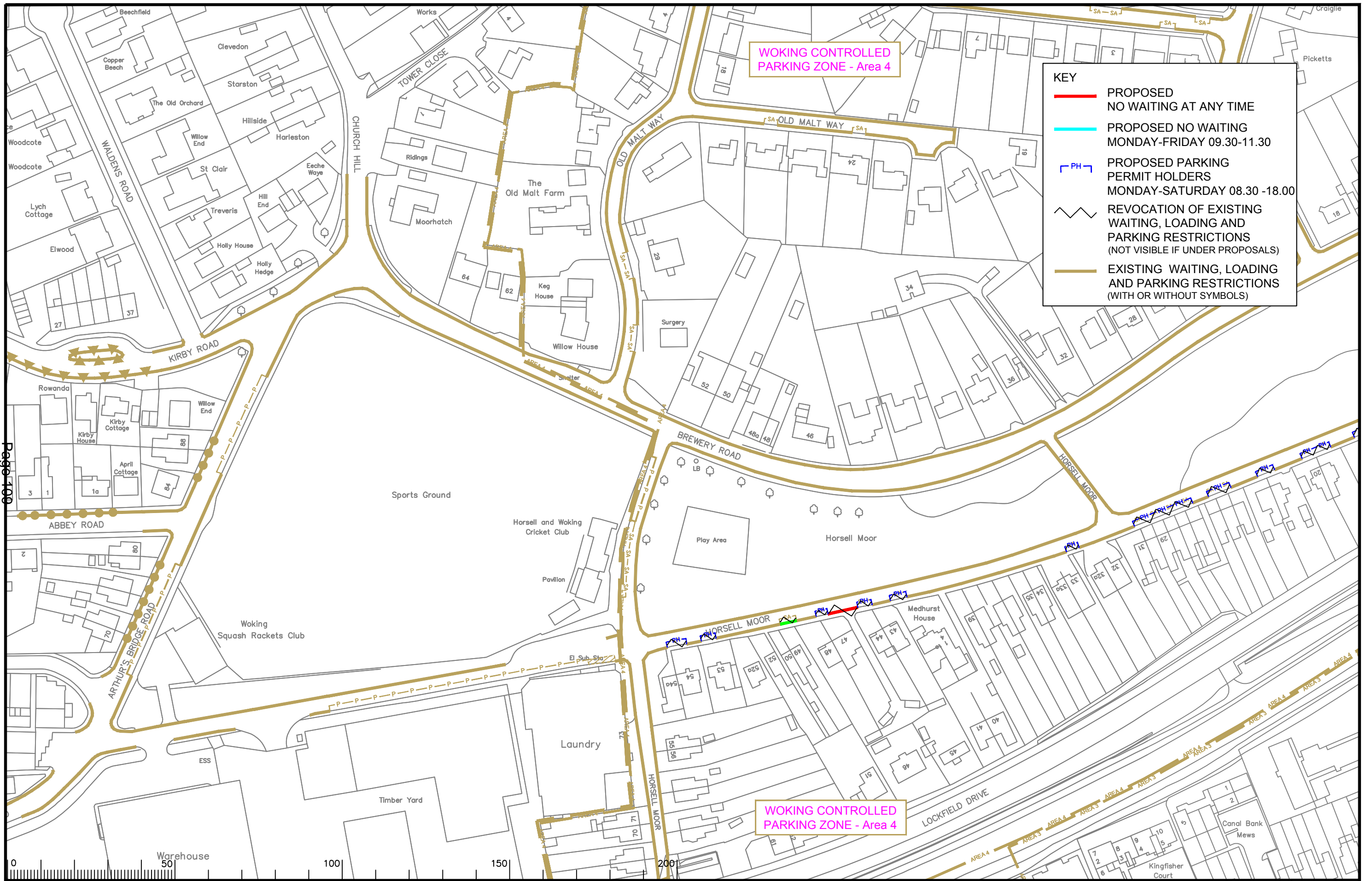
Project No.
3282WOK

Contract Sheet No.
20015

Rev.
G

Classification
PROPOSAL

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
01483 822222



KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED NO WAITING MONDAY-FRIDAY 09.30-11.30
- [PH] PROPOSED PARKING PERMIT HOLDERS MONDAY-SATURDAY 08.30 -18.00
- ~ REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Kirby Road, Abbey Road, Arthurs Bridge Road Church Hill Brewery Road, Old Malt way	SDC	SDC	12.12.08	GT	GT	12.12.08	TPC	TPC	12.12.08
B	AMENDED CPZ AREA AND CHANGED RESTRICTIONS	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07
C	WAITING RESTRICTIONS LINETYPE AMENDED	CAH	CAH	10/10	GT	GT	10/10	TPC	TPC	10/10
D	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
E	RESTRICTIONS AMENDED	CAH	CAH	08.13	JAR	JAR	08.13	RH	RH	08.13
F	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
G	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
H	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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North Point

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 Approved by: TPC, Date: 05/05

Project: WOKING DPE WOKING

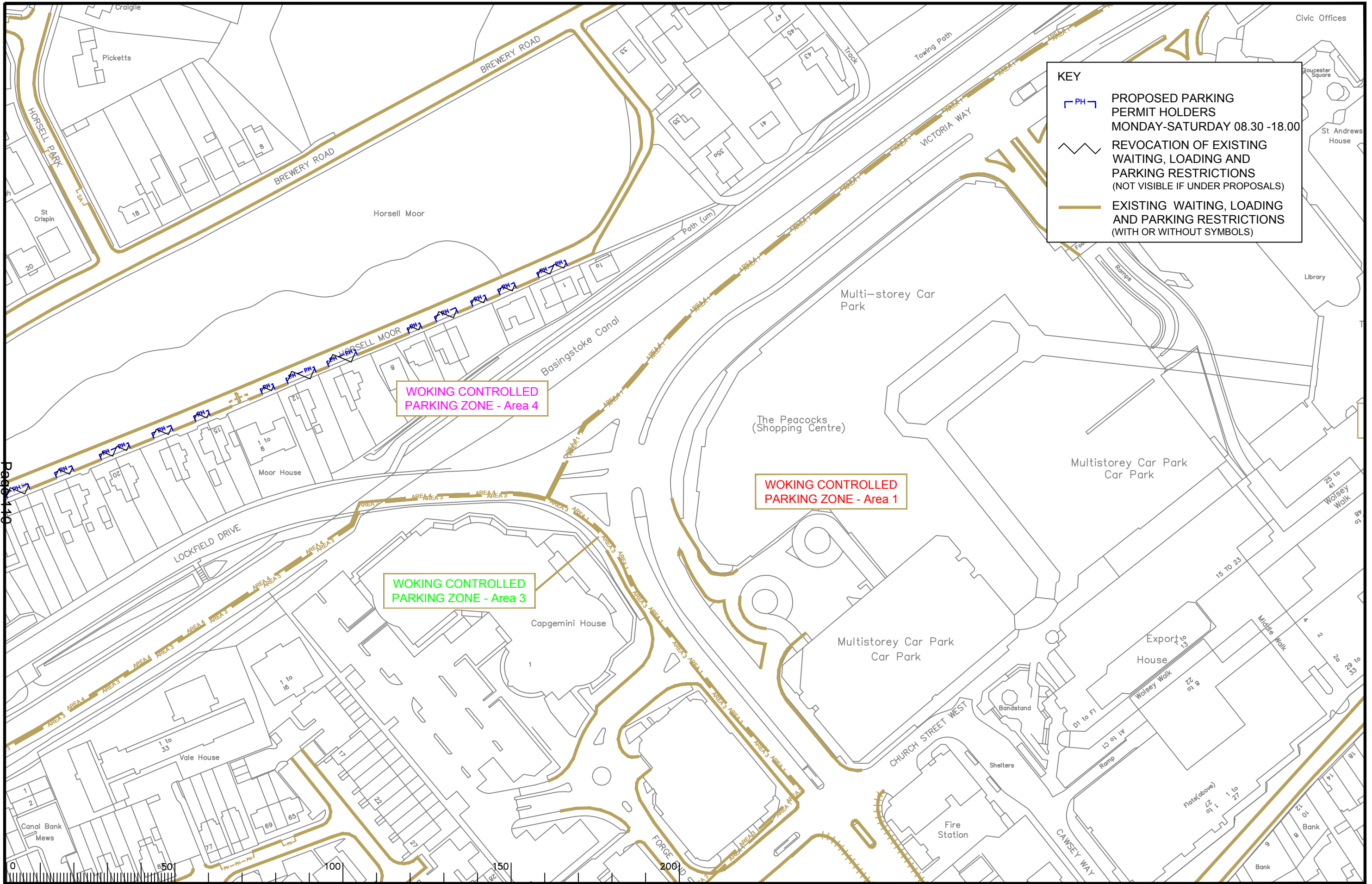
Implemented Traffic Orders

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
 Contract Sheet No. 20078
 Drawing No. 20078
 Rev. H
 Classification: PROPOSAL

ITEM 11



KEY

- PROPOSED PARKING PERMIT HOLDERS MONDAY-SATURDAY 08.30 -18.00
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WOKING CONTROLLED PARKING ZONE - Area 4

WOKING CONTROLLED PARKING ZONE - Area 1

WOKING CONTROLLED PARKING ZONE - Area 3

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Commercial Way, Chapel Street	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
D	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
E	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
F	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
G	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
H	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18



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Checked by originator: AM
Approved by: TPC

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Date: 05/05, 05/05, 05/05

Project: WOKING DPE WOKING

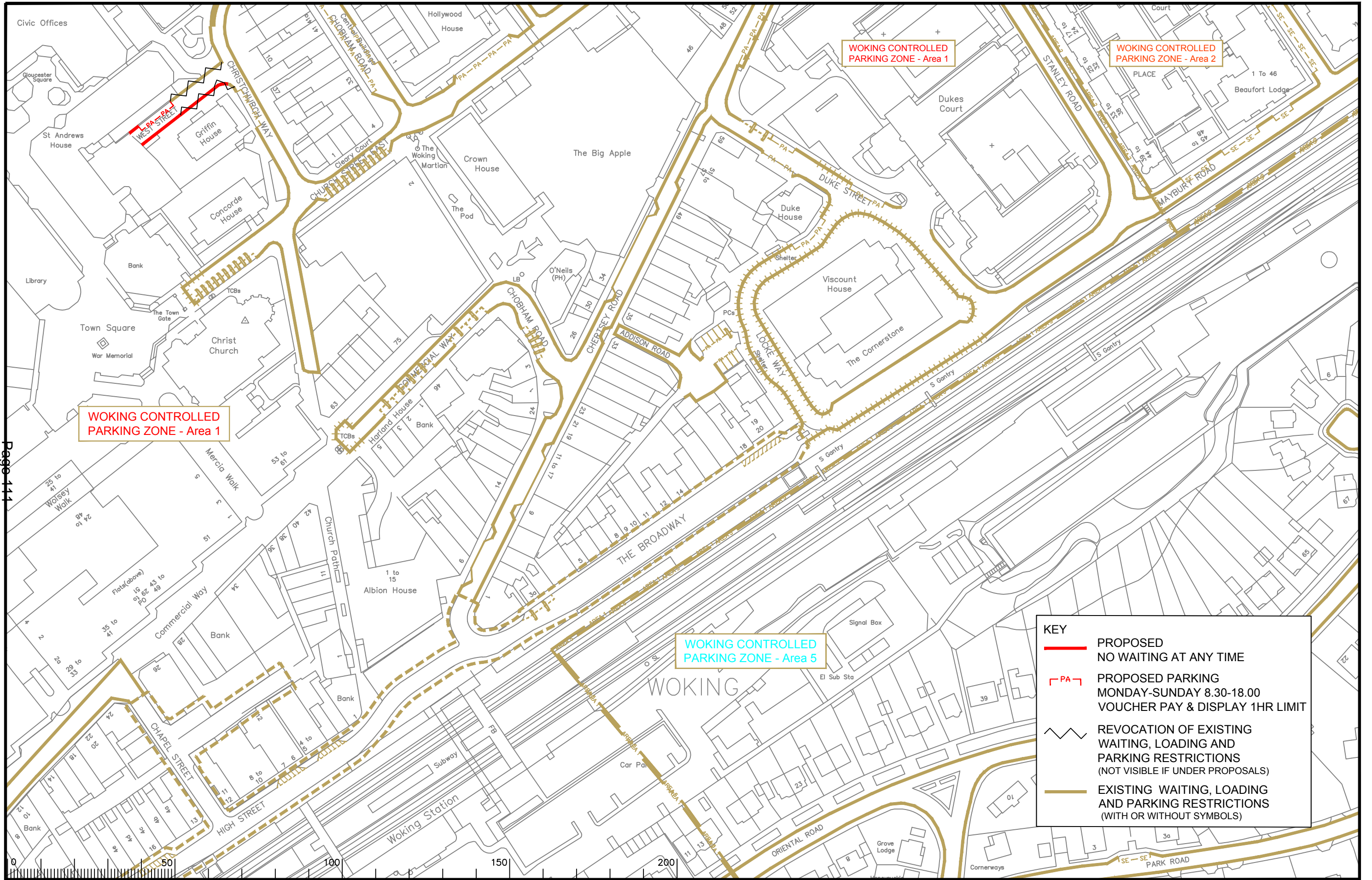
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SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
Roadway Design City Wide Unit

Project No. 3282/WOK
Contract Sheet No. 20079
Drawing No. 20079
Rev. H
Classification: PROPOSAL



WOKING CONTROLLED PARKING ZONE - Area 1

WOKING CONTROLLED PARKING ZONE - Area 1

WOKING CONTROLLED PARKING ZONE - Area 2

WOKING CONTROLLED PARKING ZONE - Area 5

KEY

- PROPOSED NO WAITING AT ANY TIME
- PA- PROPOSED PARKING MONDAY-SUNDAY 8.30-18.00 VOUCHER PAY & DISPLAY 1HR LIMIT
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date	Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date	
A	Amendment to Chertsey Road restrictions	SDC	SDC	08.02.06	AM	AM	08.02.06	TPC	TPC	08.02.06	J	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15	
B	Changes to Chertsey Rd, Chapel St, Commercial Way & West St	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06	K	RESTRICTIONS AMENDED	CAH	CAH	01.17	PW	PW	01.17	RH	RH	01.17	
C	AMENDED CPZ + CHANGES TO RESTRICTIONS AND LINES/TYPES	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07	L	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	DC	DC	02.17	
D	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08	M	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18	
E	RESTRICTION TIMES AMENDED	CAH	CAH	11.10	RK	RK	11.10	TPC	TPC	11.10												
F	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11												
G	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11												
H	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13												
I	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14												

Project: WOKING DPE WOKING IMPLEMENTED TRAFFIC ORDERS

Scale: 1:1250

North Point

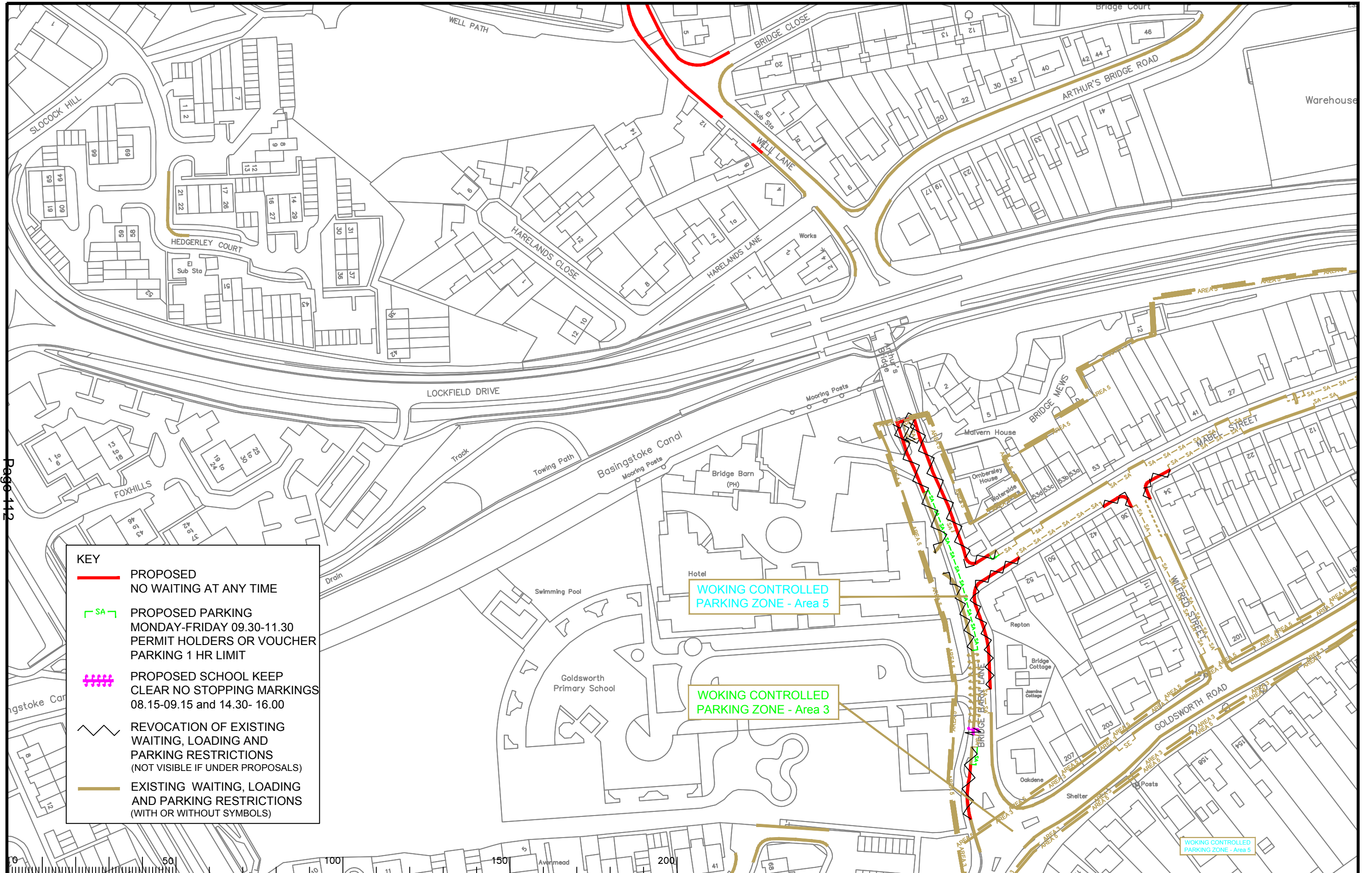
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Drawn by	SDC	Sig.	SDC	Date	05/05
Checked by	AM	Sig.	AM	Date	05/05
Approved by	TPC	Sig.	TPC	Date	05/05

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
01483 822000 ext 3000

Project No. 3282/WOK
Contract Sheet No. 20080
Rev. M
Classification: PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - PROPOSED PARKING MONDAY-FRIDAY 09.30-11.30 PERMIT HOLDERS OR VOUCHER PARKING 1 HR LIMIT
- - - PROPOSED SCHOOL KEEP CLEAR NO STOPPING MARKINGS 08.15-09.15 and 14.30- 16.00
- ~ ~ ~ REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Arthur's Bridge Road	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
D	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
E	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
F	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Arthur's Bridge Road	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
D	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
E	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
F	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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Drawn by SDC Sig. SDC Date 05/05
 Checked by originator AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

Project
WOKING DPE
WOKING

Drawing
IMPLEMENTED TRAFFIC ORDERS

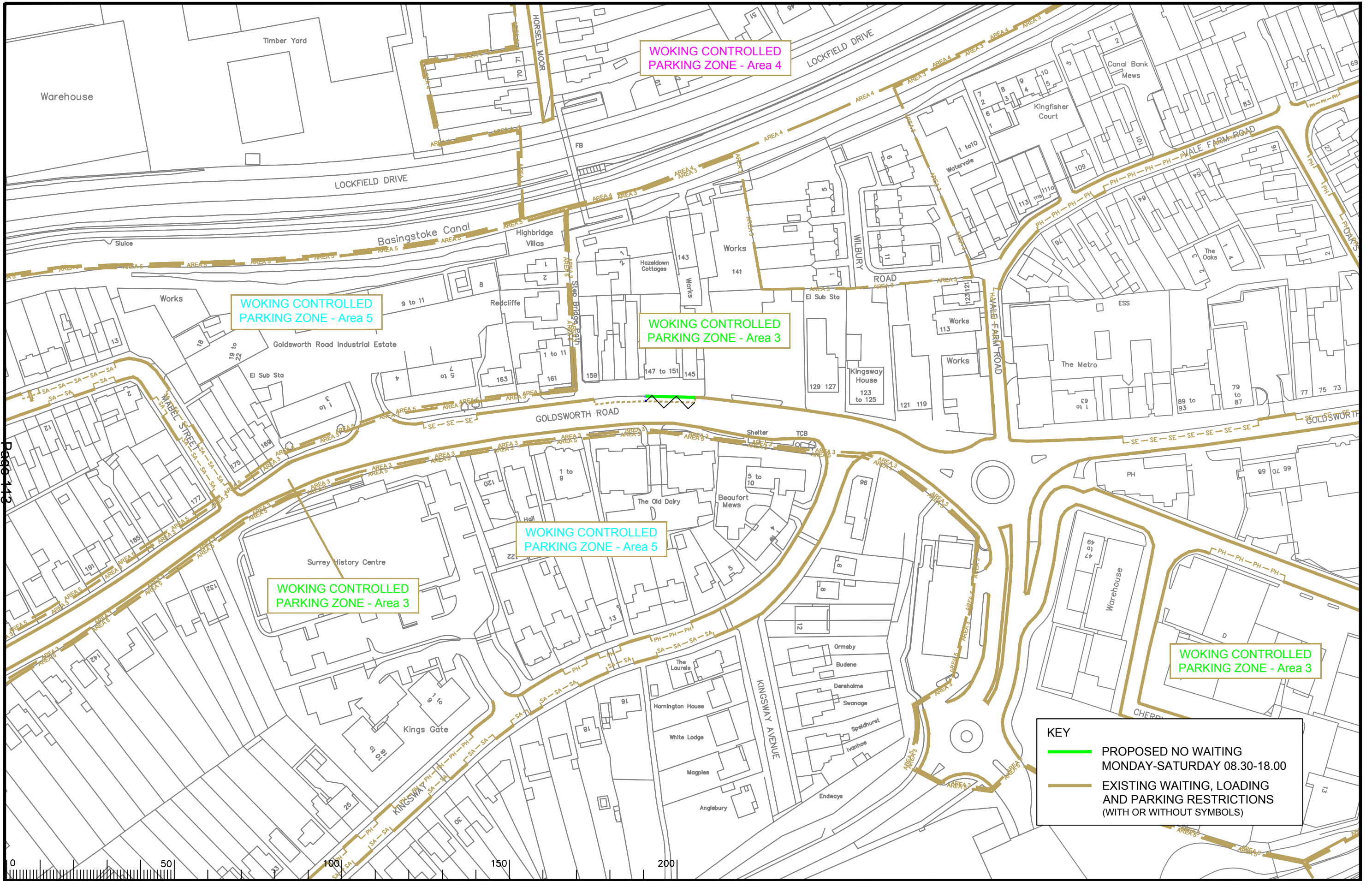
SHEET OF

Project No. 3282/WOK

Contract Sheet No. 20083 Rev. G

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
01483 822222
www.surrey.gov.uk

Classification
PROPOSAL



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ITEM 11

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Vale Farm Road	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
D	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
E	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
F	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
G	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
H	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Vale Farm Road	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
D	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
E	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
F	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
G	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
H	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Scale 1:1250

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

Project: WOKING DPE
WOKING
Implemented Traffic Orders

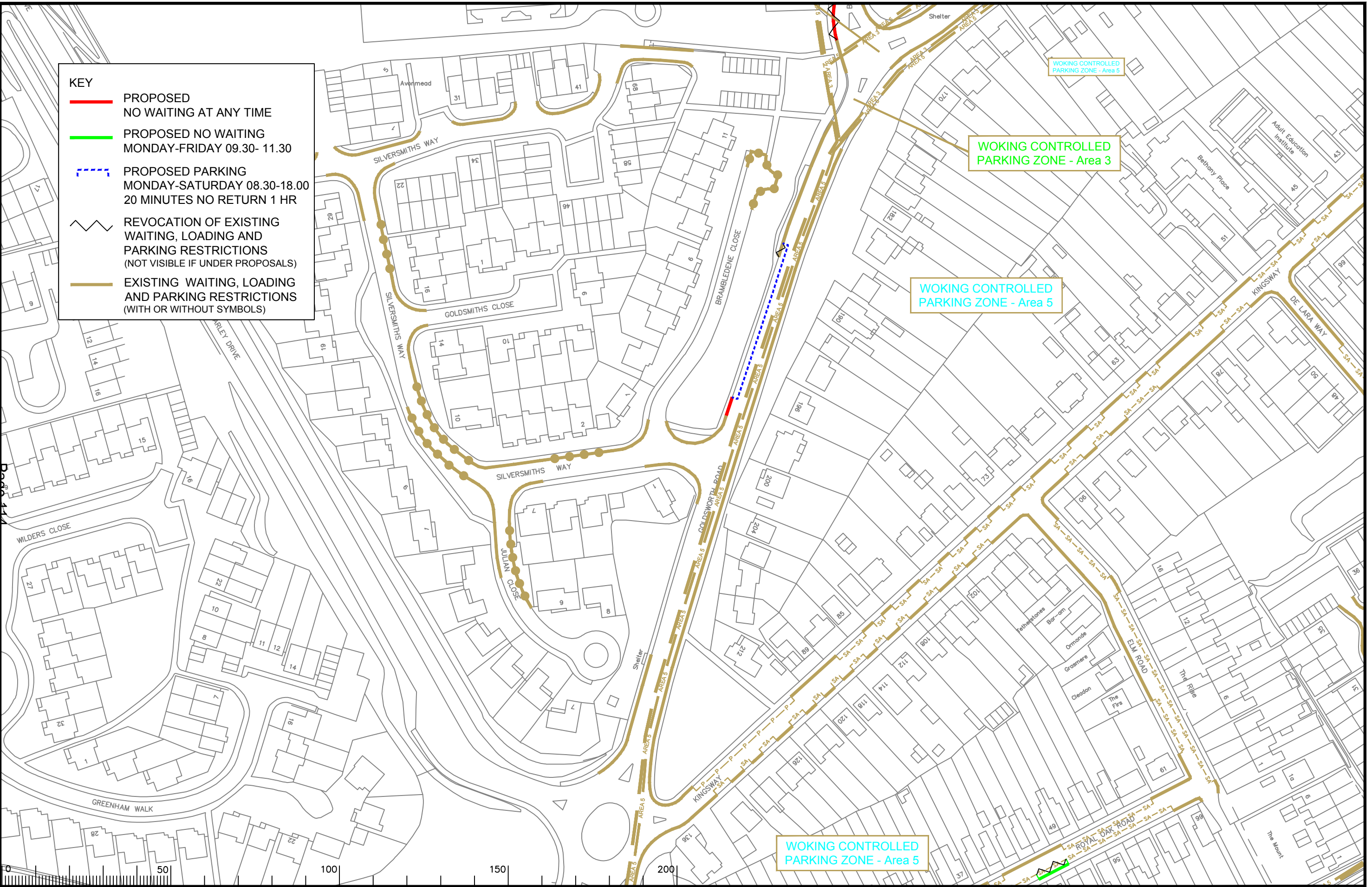
SURREY COUNTY COUNCIL
Sustainable Development
Head of Transport
Roadway Dept City Site Part

Project No. 3282/WOK
Contract Sheet No. 20084
Drawing No. 20084
Rev. H
Classification: PROPOSAL

SHEET OF

KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED NO WAITING MONDAY-FRIDAY 09.30- 11.30
- - - PROPOSED PARKING MONDAY-SATURDAY 08.30-18.00 20 MINUTES NO RETURN 1 HR
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Page 11

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LIFESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
D	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
E	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
F	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
G	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
H	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
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Scale 1:1250

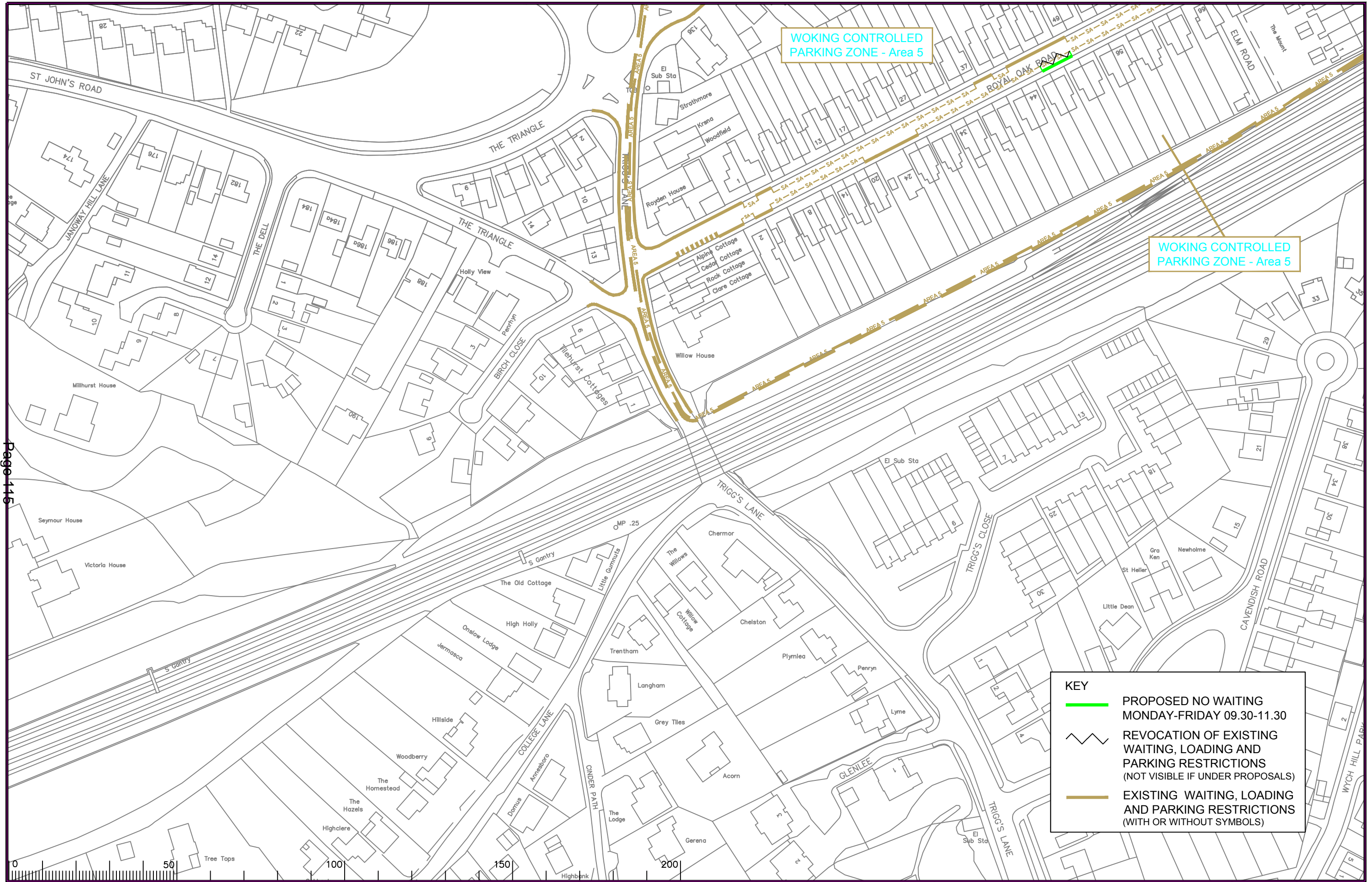
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GOLDSWORTH EAST & HORSELL DPE
WOKING
IMPLEMENTED TRAFFIC ORDERS

Project No. 3282/WOK
Contract Sheet No. 20089
Drawing No. H
Classification: PROPOSAL

SHEET OF





WOKING CONTROLLED
PARKING ZONE - Area 5

WOKING CONTROLLED
PARKING ZONE - Area 5

KEY

- PROPOSED NO WAITING MONDAY-FRIDAY 09.30-11.30
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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ITEM 11

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LIFESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17

Notes

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Drawn by SDC Sig. SDC Date 05/05
Checked by AM Sig. AM Date 05/05
Approved by TPC Sig. TPC Date 05/05

Project
**WOKING DPE
WOKING**

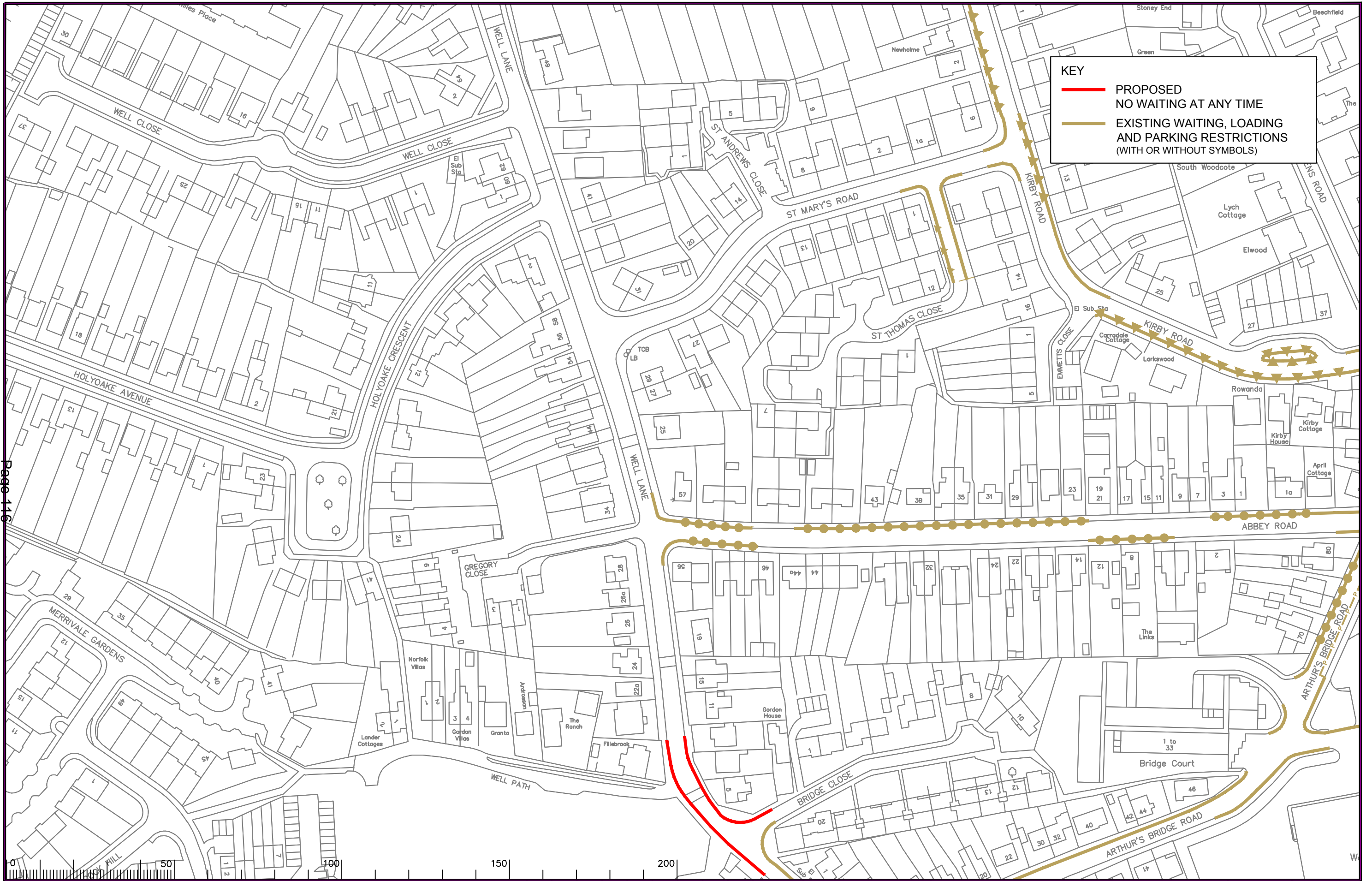
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IMPLEMENTED TRAFFIC ORDERS

SHEET OF



SURREY COUNTY COUNCIL
Sustainable Development
Help of Transport
SA 100
Method of Transport

Project No. 3282/WOK
Contract Sheet No. 20094
Drawing No. 20094
Rev. E
Classification
PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
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C	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
B	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
C	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Scale 1:1250

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Checked by originator GT Sig. GT Date 12/06
Approved by TPC Sig. TPC Date 12/06

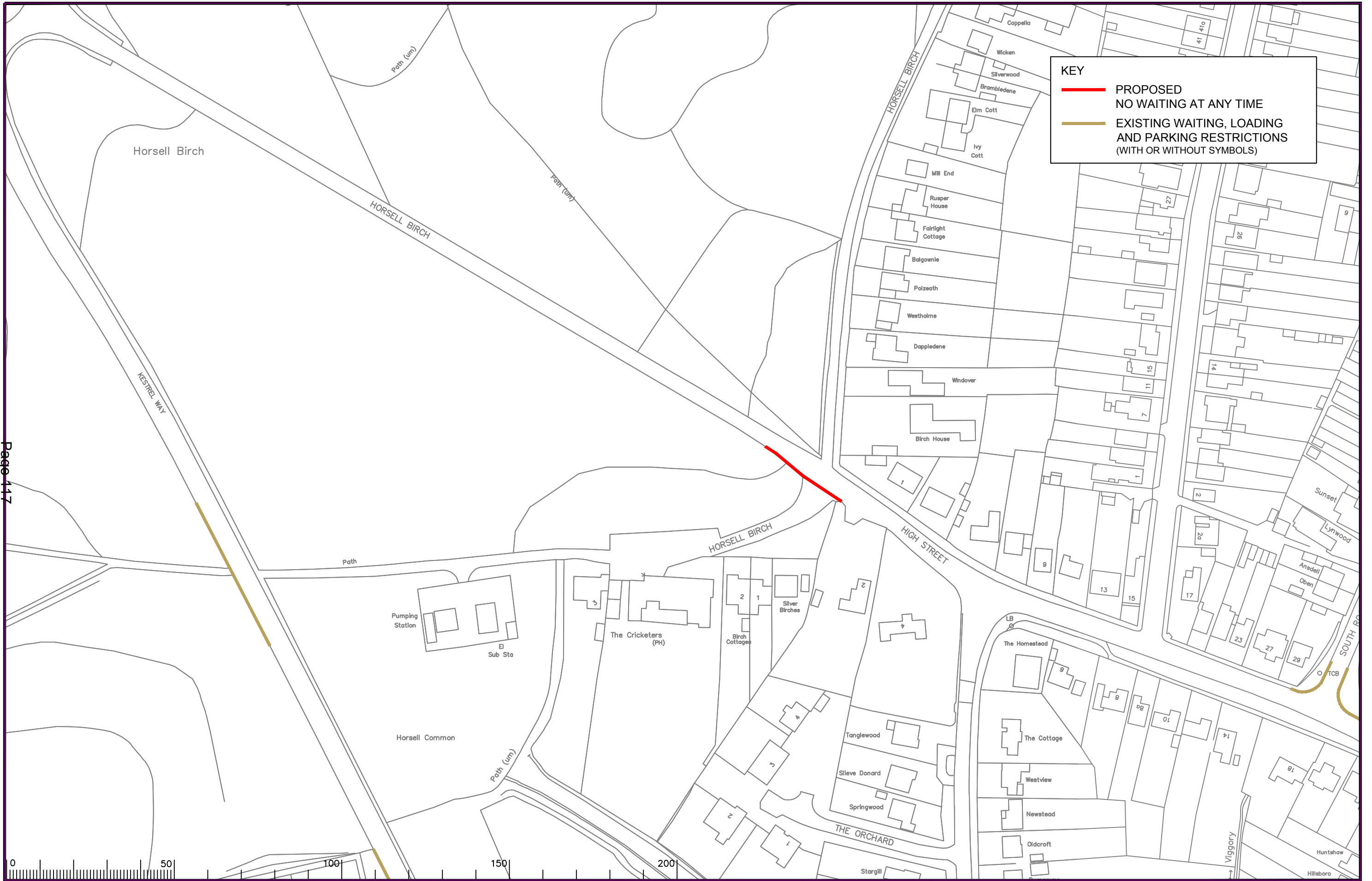
Project
**WOKING DPE
WOKING**

Drawing
IMPLEMENTED TRAFFIC ORDERS

SHEET OF

Project No. 3282/WOK
Contract Sheet No. 20103 Rev. E
Classification PROPOSAL

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
Date



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
CAH	CAH	06.18	PW	PW	06.18	RH	RH	06.18

North Point

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Project
GOLDSWORTH PARK DPE WOKING

Implemented Traffic Orders

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
Contract Sheet No. 20125
Drawing No. -
Rev. -
Classification: PROPOSAL

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THE SCALING OF THIS DRAWING CANNOT BE ASSURED

REV.	DESCRIPTION	DATE	BY
P1	ISSUED FOR COMMENTS	03/06/15	FS

GENERAL NOTES:
 1. THIS DRAWING TO BE READ IN CONJUNCTION WITH THE SPECIFICATION

Page 119



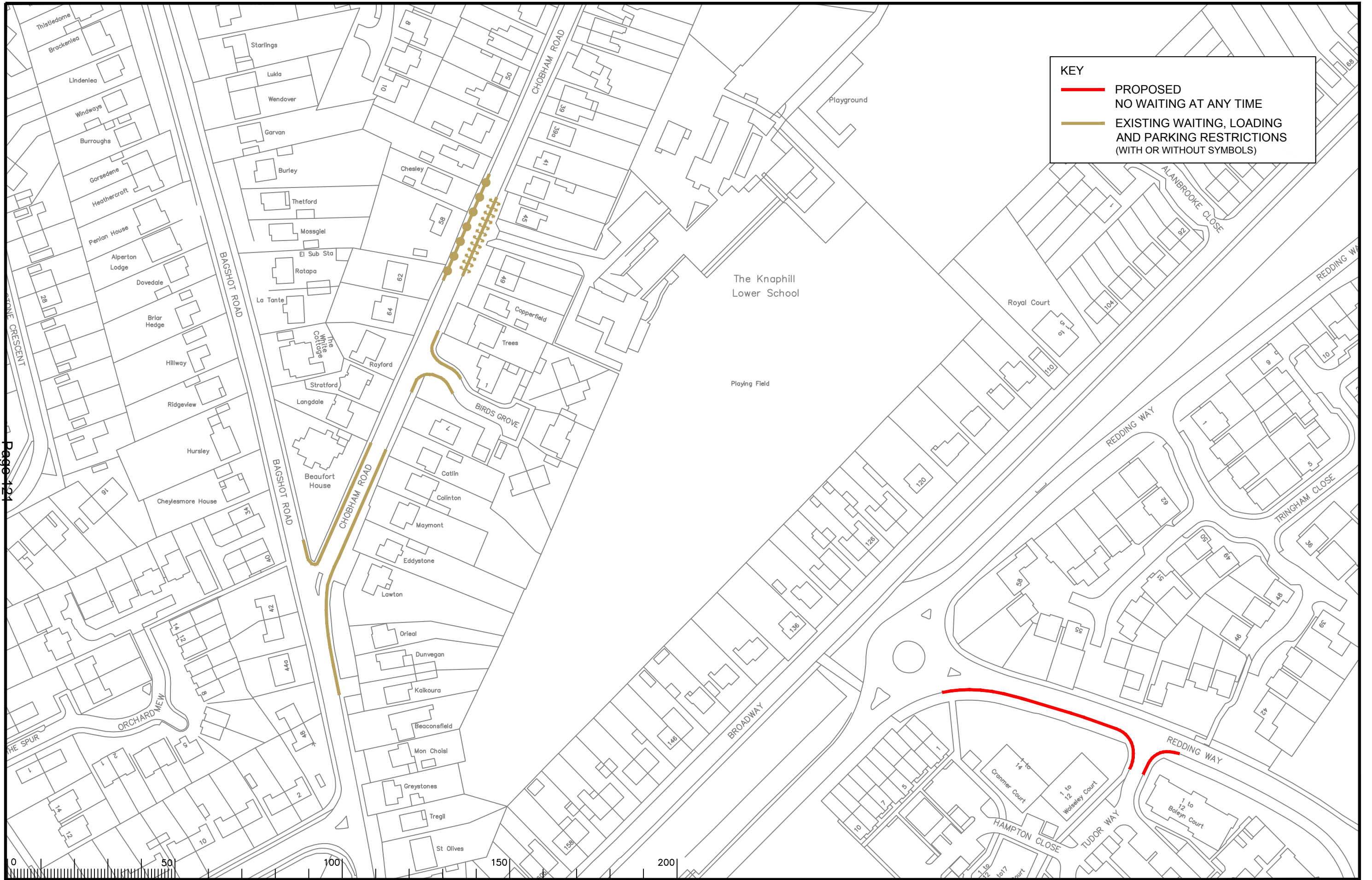
CIVIC OFFICES, GLOUCESTER SQUARE
 WOKING, SURREY, GU21 6YL
 TEL : 01483 743845 FAX : 01483 723580



STATUS
FEASIBILITY STUDY

PROJECT		
PROJECT DESCRIPTION		
DRAWING TITLE		
Addison Road Maintenance Car park Area		
DRAWN BY: FS	CHECKED BY: GM	DATE: 07/07/16
SCALE: 1:200 AT A1 1:XX AT A3	CAD FILE REF: FS PROPOSAL1	VALUERS REF:
<small>CAD HOLDER REF: F:\ENVIRONMENTAL-SERVICES\SHARED\DOCUMENTS\ENGINEERING TEAMS\01 FEASIBILITY STUDIES\ADDISON ROAD\DRAWINGS</small>		
PROPERTY REF: FS PROPOSAL1	DRAWING No: -ET-AR-210616-5	

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KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Amendment to Trinity Road restrictions	SDC	SDC	08.02.06	AM	AM	08.02.06	TPC	TPC	08.02.06
B	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07
C	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
D	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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North Point

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Project
KNAPHILL DPE WOKING

Drawing
IMPLEMENTED TRAFFIC ORDERS

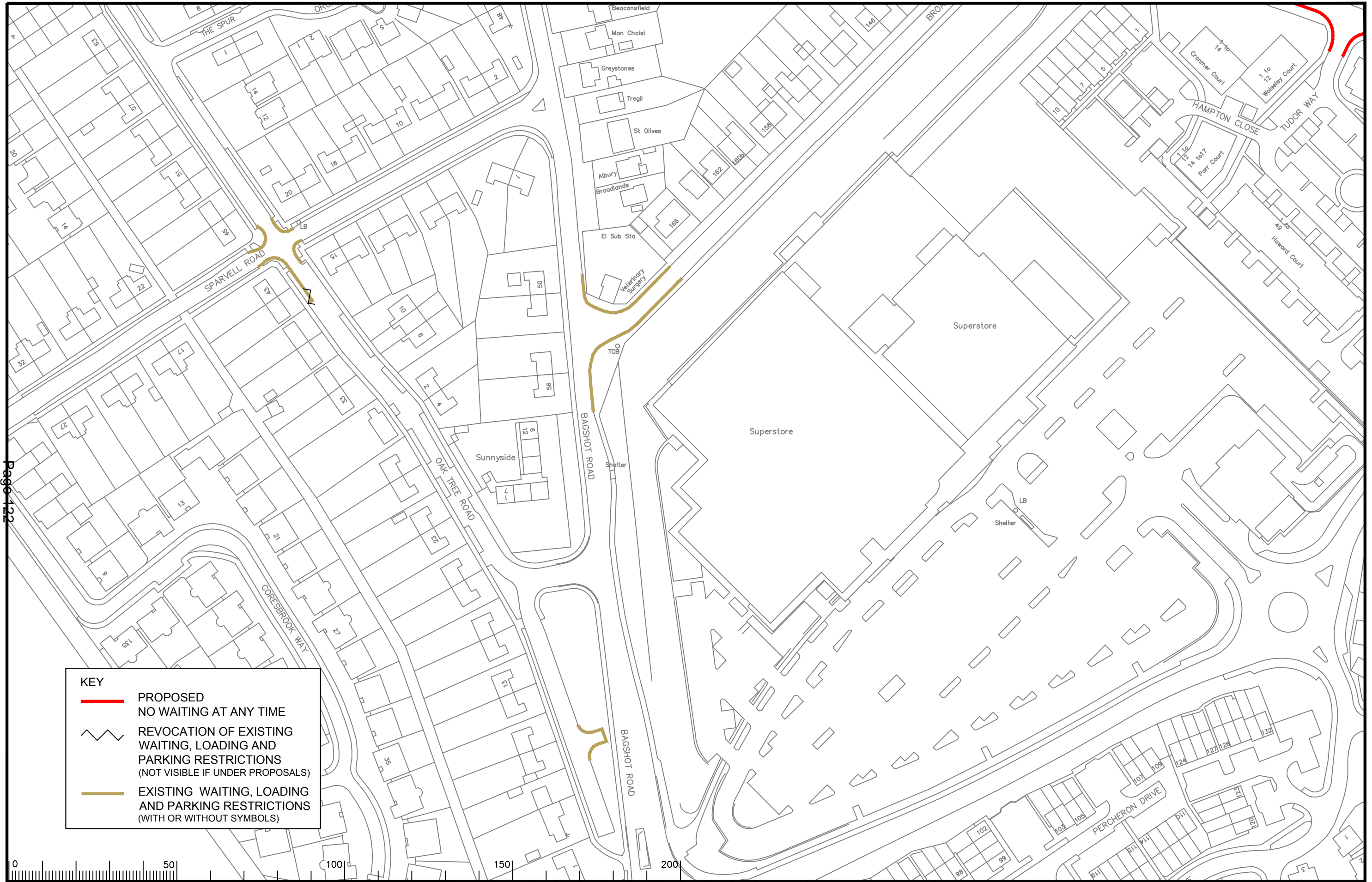
Drawn by SDC Sig. SDC Date 05/05
Checked by AM Sig. AM Date 05/05
Approved by TPC Sig. TPC Date 05/05

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transport
01483 822222

Project No. 3282/WOK
Contract Sheet No. 20021 Rev. G
Classification
PROPOSAL

SHEET OF

ITEM 11



KEY

- PROPOSED NO WAITING AT ANY TIME
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
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Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15

North Point

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 Checked by: JAR, Sig. JAR, Date 01/11
 Approved by: TPC, Sig. TPC, Date 01/11

Project

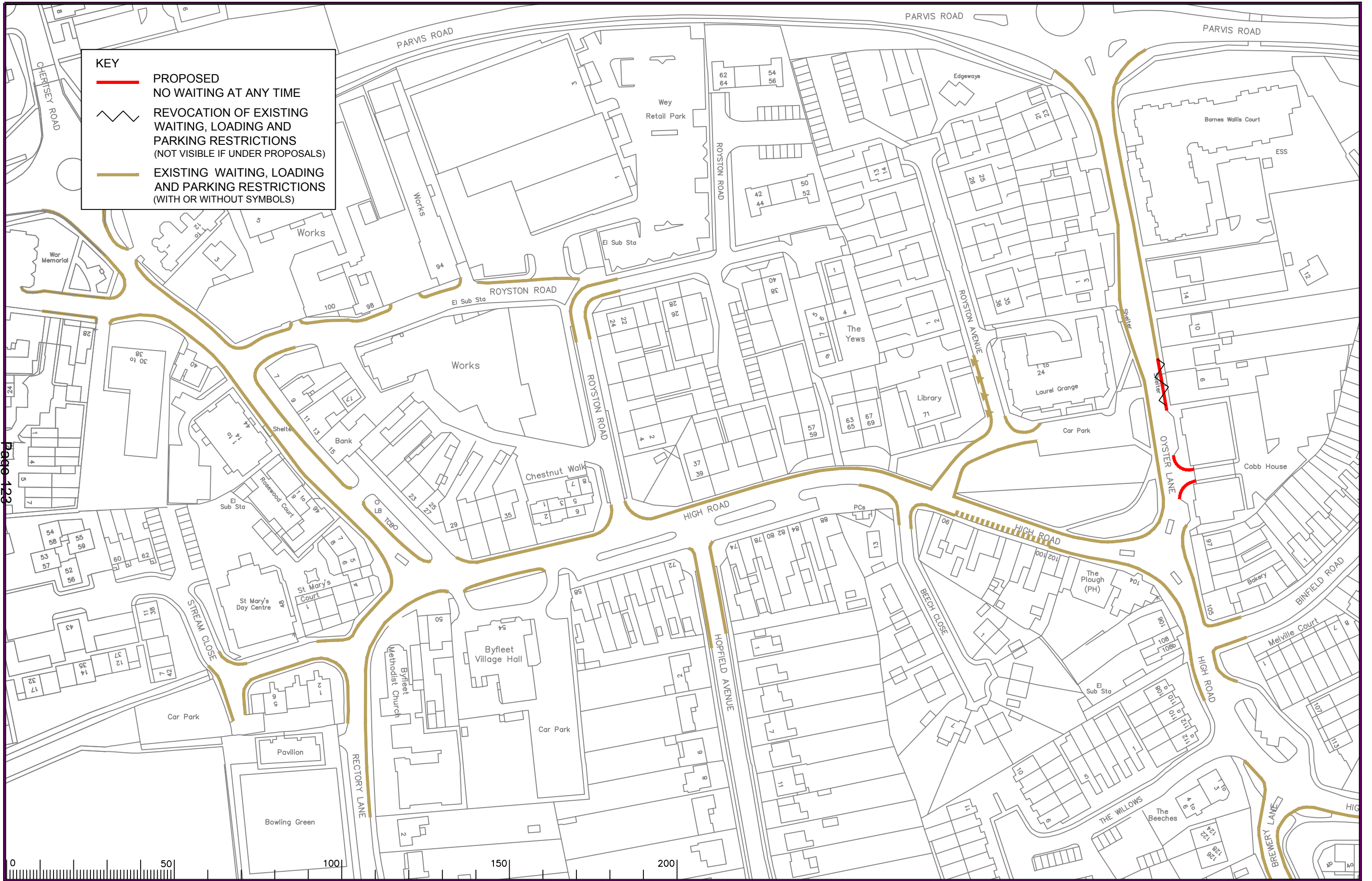
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IMPLEMENTED TRAFFIC ORDERS

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development

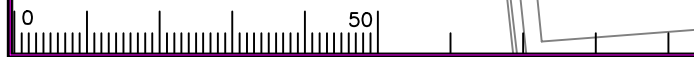
Project No. 3282/WOK
 Contract Sheet No. 20105
 Drawing No. 20105
 Classification: PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
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Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	08.18	PW	PW	08.18	DC	DC	08.18

Scale 1:1250

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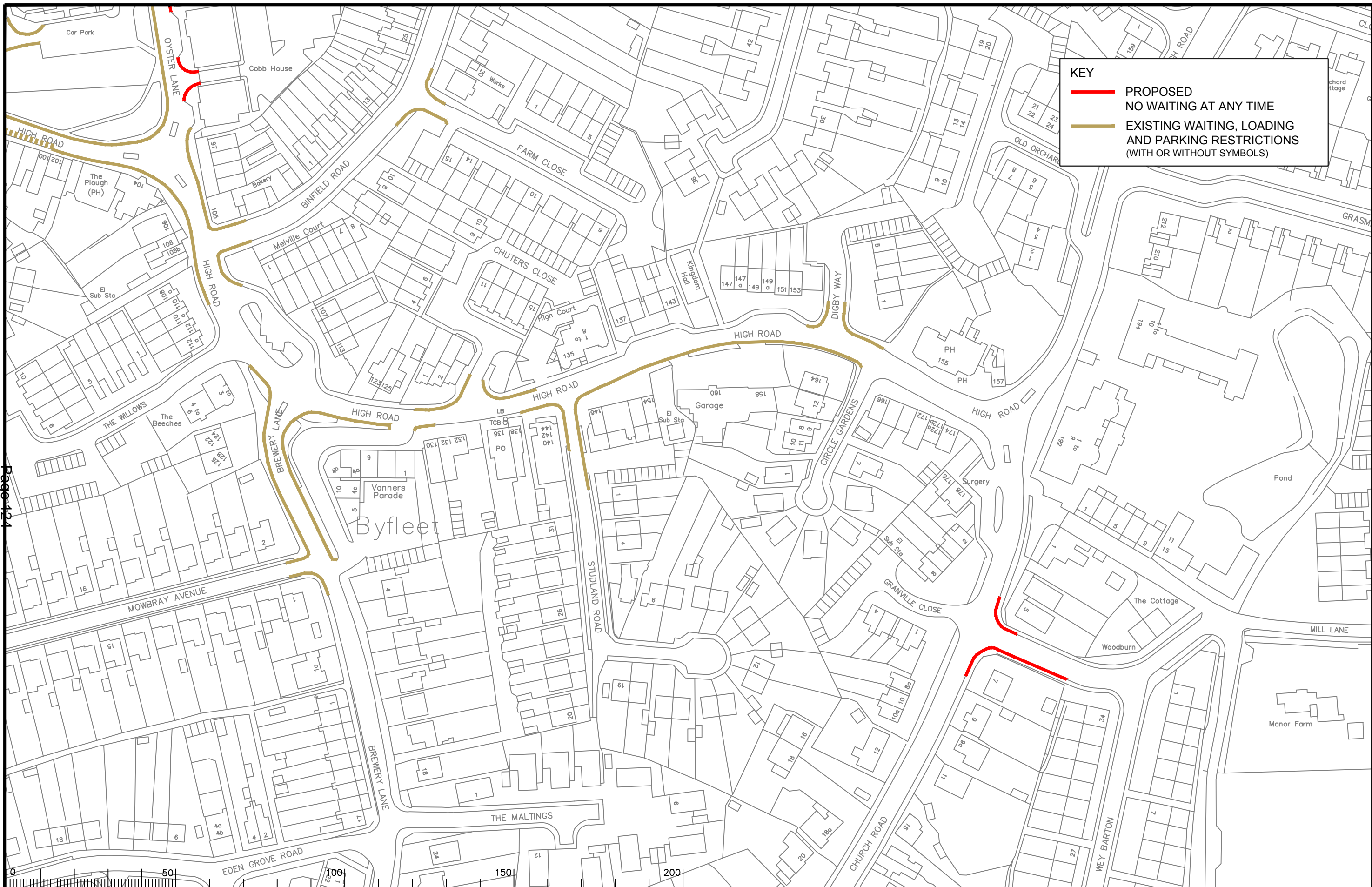
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 Checked by AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

Project
BYFLEET DPE WOKING
 Drawing
IMPLEMENTED TRAFFIC ORDERS
 SHEET OF

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 01430 820000

Project No. 3282/WOK
 Contract Sheet No. 20009 Rev. F
 Classification PROPOSAL

ITEM 11



Page 124

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	08.18	PW	PW	08.18	DC	DC	08.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	08.18	PW	PW	08.18	DC	DC	08.18

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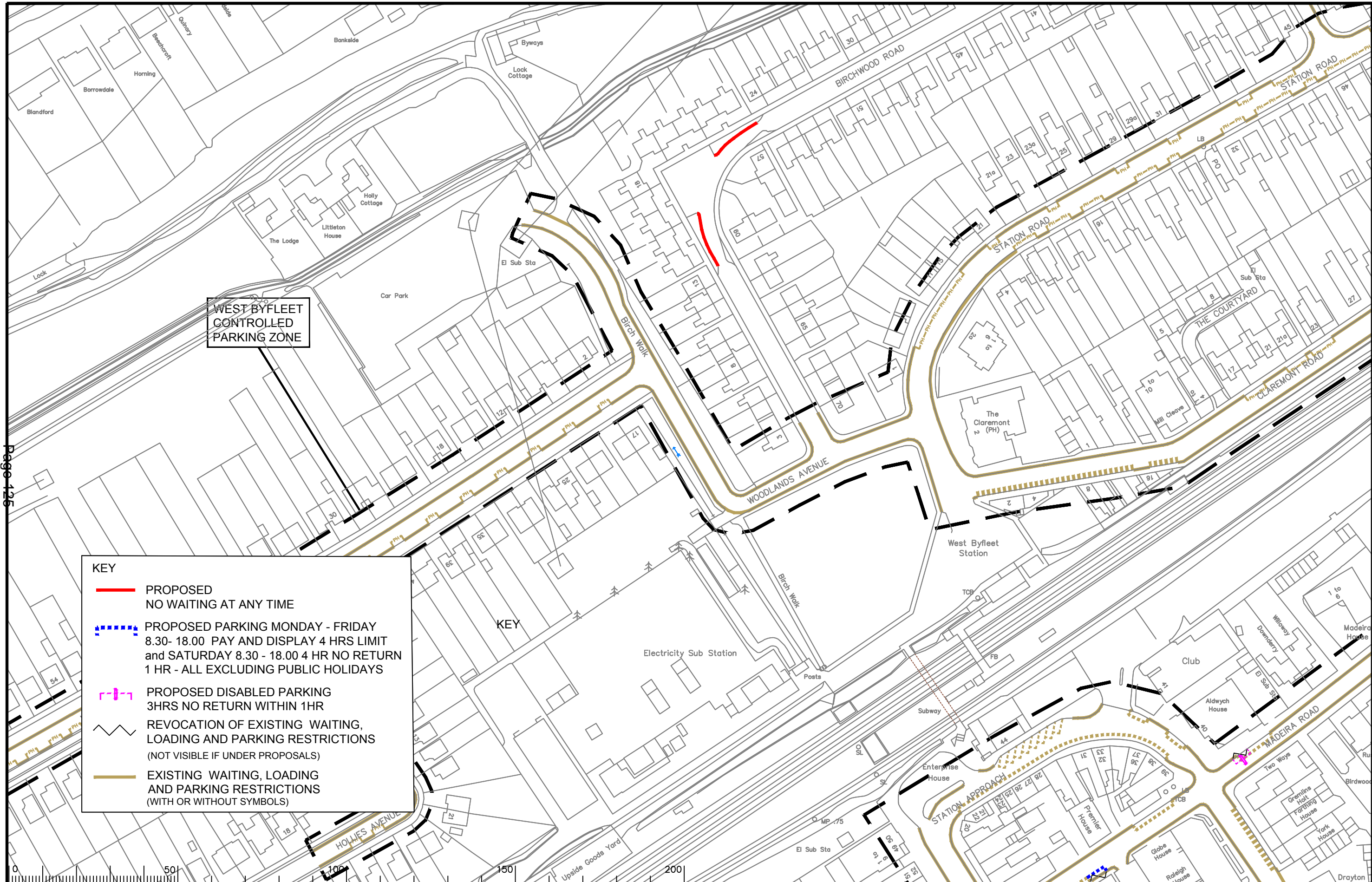
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Drawn by SDC Sig. SDC Date 05/05
 Checked by AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

Project
**BYFLEET DPE
 WOKING**
 Drawing
IMPLEMENTED TRAFFIC ORDERS
 SHEET 10 of

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 01483 822222

Project No. 3282WOK
 Contract Sheet No. 20010 Rev. F
 Classification PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - - PROPOSED PARKING MONDAY - FRIDAY 8.30- 18.00 PAY AND DISPLAY 4 HRS LIMIT and SATURDAY 8.30 - 18.00 4 HR NO RETURN 1 HR - ALL EXCLUDING PUBLIC HOLIDAYS
- - - - PROPOSED DISABLED PARKING 3HRS NO RETURN WITHIN 1HR
- - - - REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
D	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

Scale 1:1250

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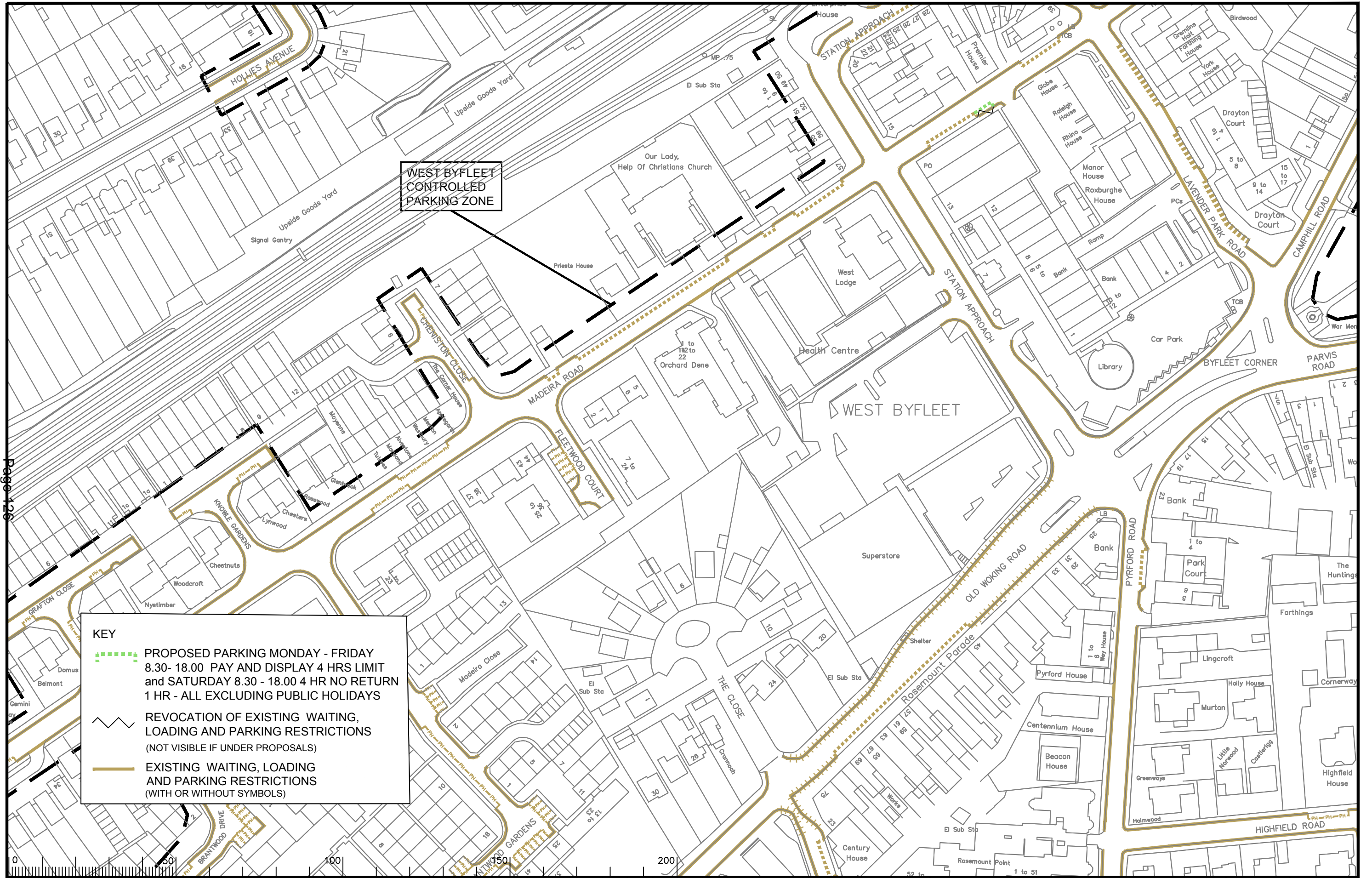
WEST BYFLEET DPE WOKING

IMPLEMENTED TRAFFIC ORDERS

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transport
01483 211111

Project No. 3282/WOK
Contract Sheet No. 20047
Drawing No. 0
Rev. D
Classification PROPOSAL



KEY

- PROPOSED PARKING MONDAY - FRIDAY 8.30- 18.00 PAY AND DISPLAY 4 HRS LIMIT and SATURDAY 8.30 - 18.00 4 HR NO RETURN 1 HR - ALL EXCLUDING PUBLIC HOLIDAYS
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
E	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
F	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18



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 Checked by originator AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

Project: **PROPOSAL WOKING**

Drawing: **IMPLEMENTED TRAFFIC ORDERS**

SHEET 50 of 50

Project No. **3282/WOK**

Contract Sheet No. **20050**

Revision **G**

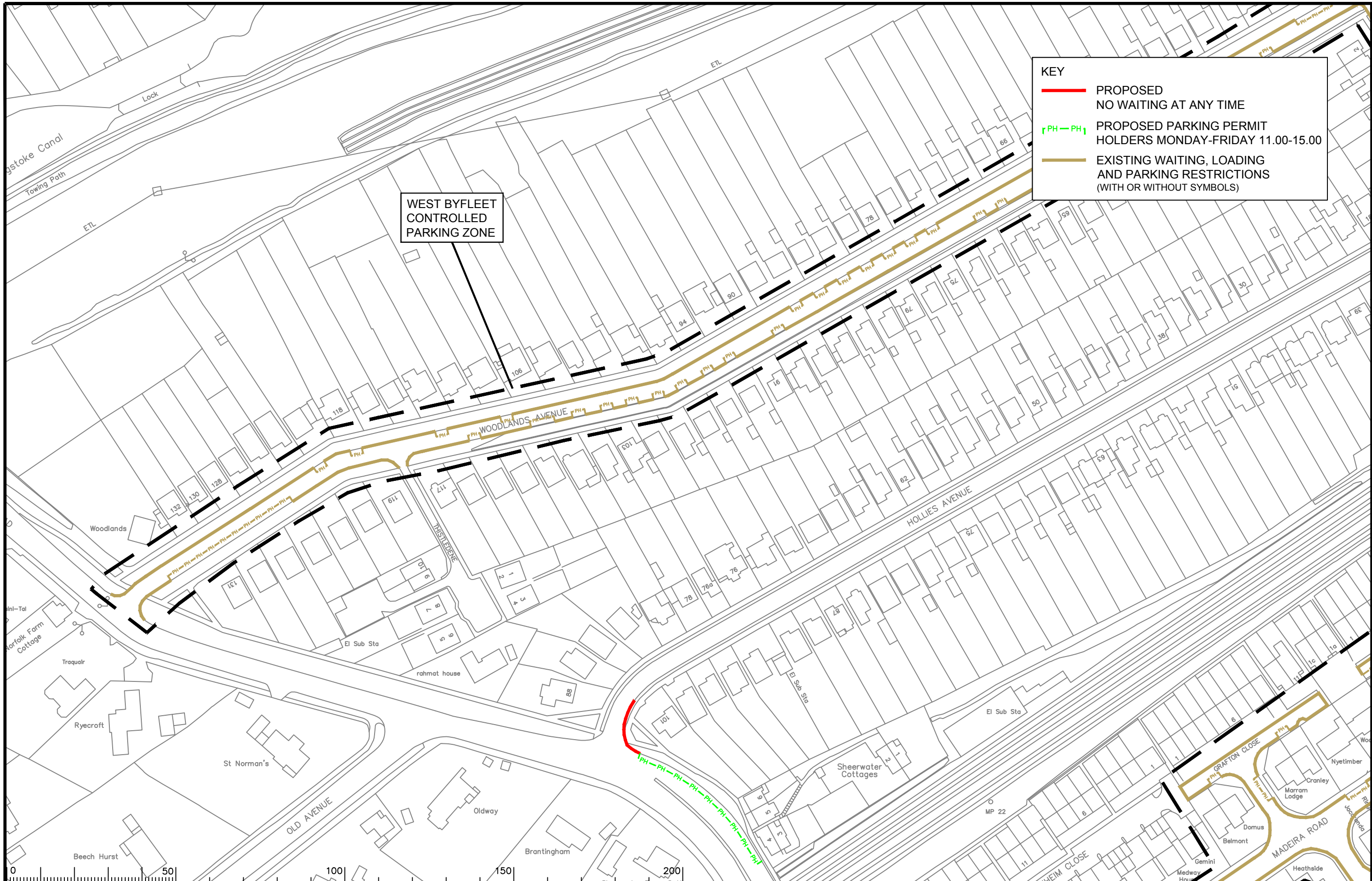
Classification **PROPOSAL**

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transport
01483 822222

KEY

- PROPOSED NO WAITING AT ANY TIME
- ↑ PH — PH ↓ PROPOSED PARKING PERMIT HOLDERS MONDAY-FRIDAY 11.00-15.00
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WEST BYFLEET CONTROLLED PARKING ZONE



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
B	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

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North Point


Project: WEST BYFLEET DPE WOKING

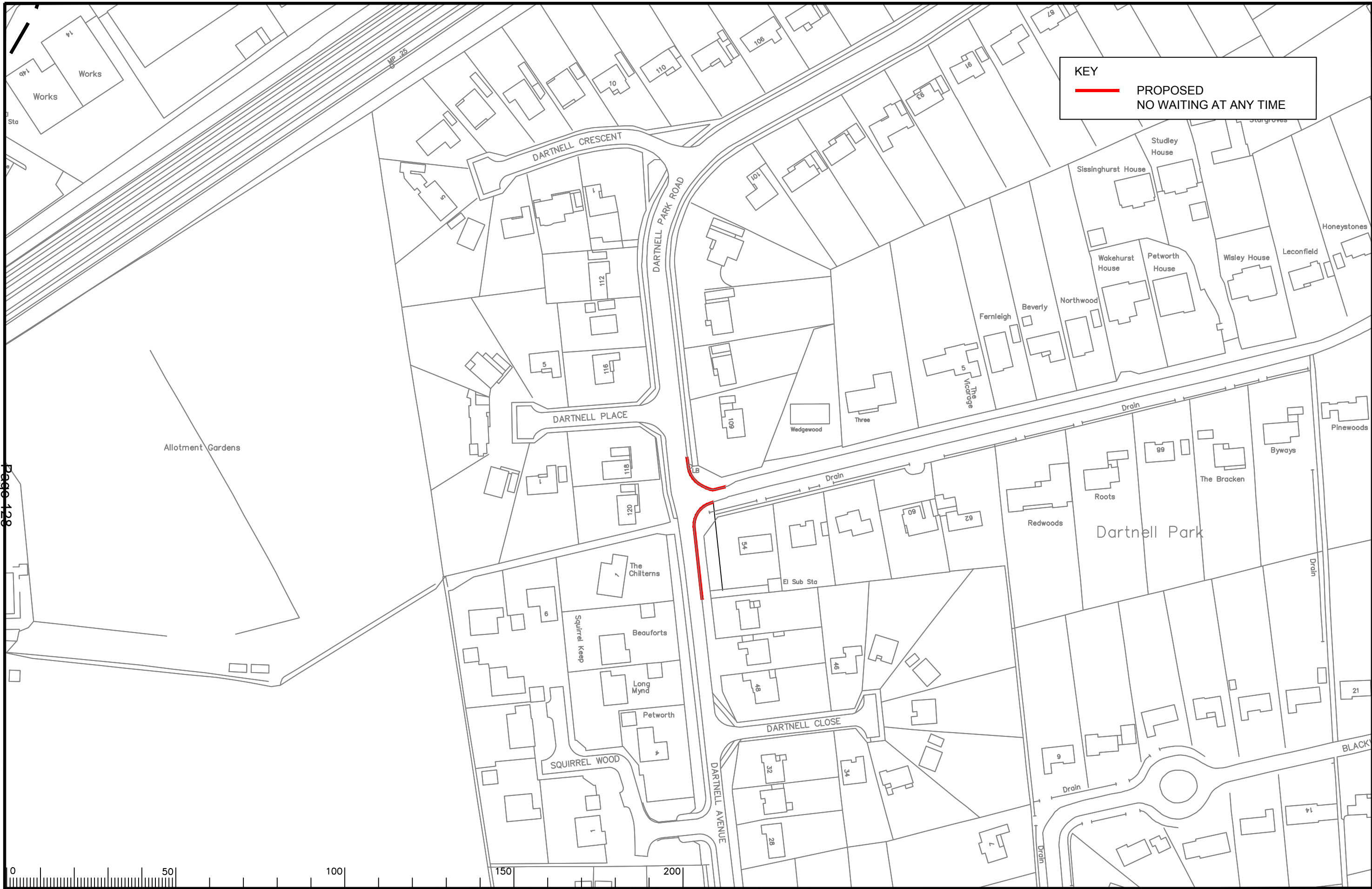
Drawing: IMPLEMENTED TRAFFIC ORDERS

SHEET 51 of 101

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
Contract Sheet No. 20051
Drawing No. B
Classification: PROPOSAL

KEY
 **PROPOSED**
NO WAITING AT ANY TIME



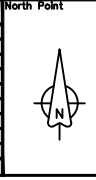
Page 128



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

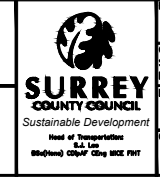


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 Surrey County Council LA 076872 1996.

Project
WEST BYFLEET DPE
WOKING

Drawing
IMPLEMENTED TRAFFIC ORDERS

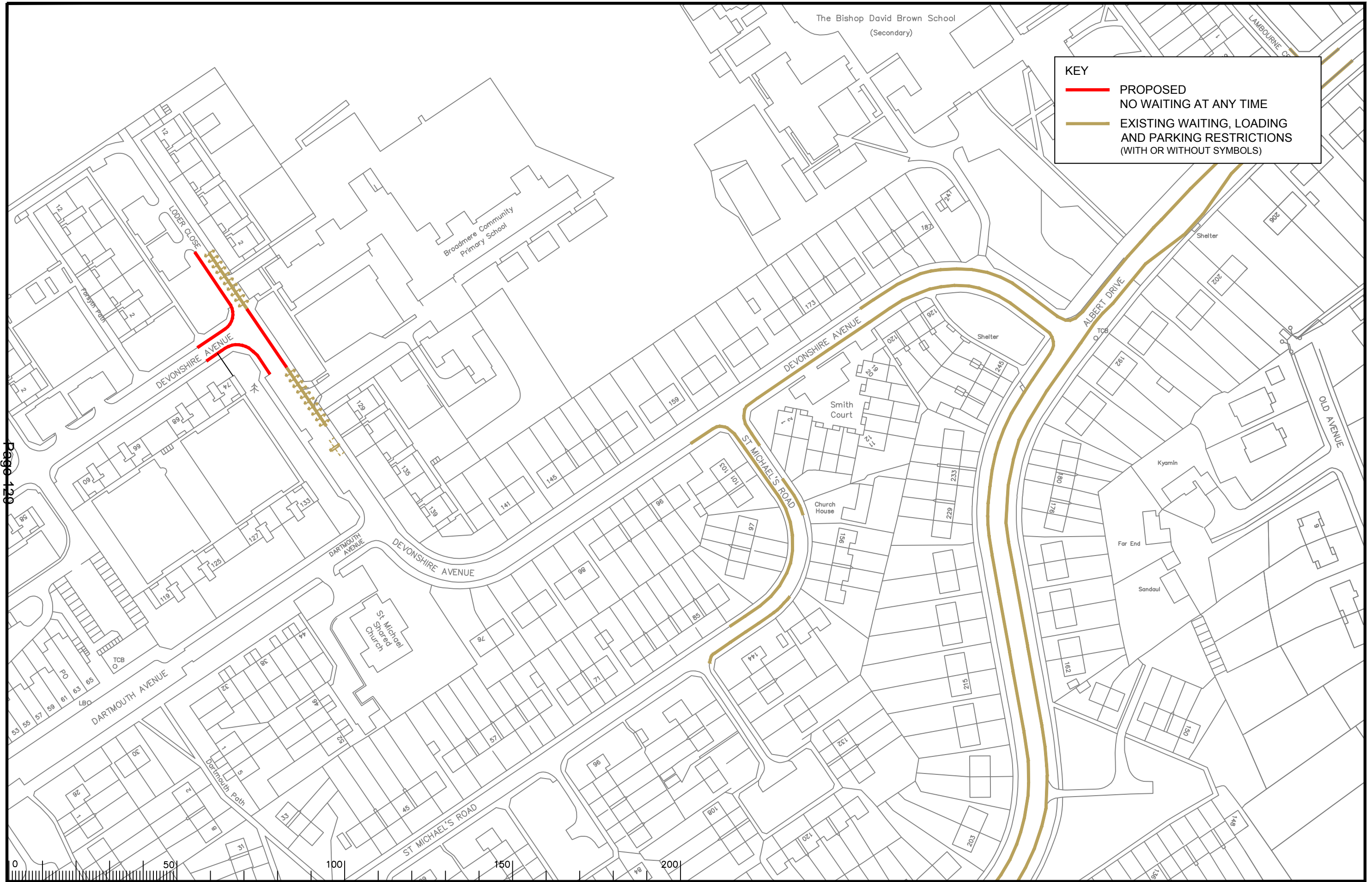
SHEET OF



Project No. 3282/WOK	Contract Sheet No.
Drawing No. 20124	Rev. -
Classification PROPOSAL	

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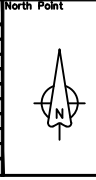
KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Page 129

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
B	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18



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 Checked by originator AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

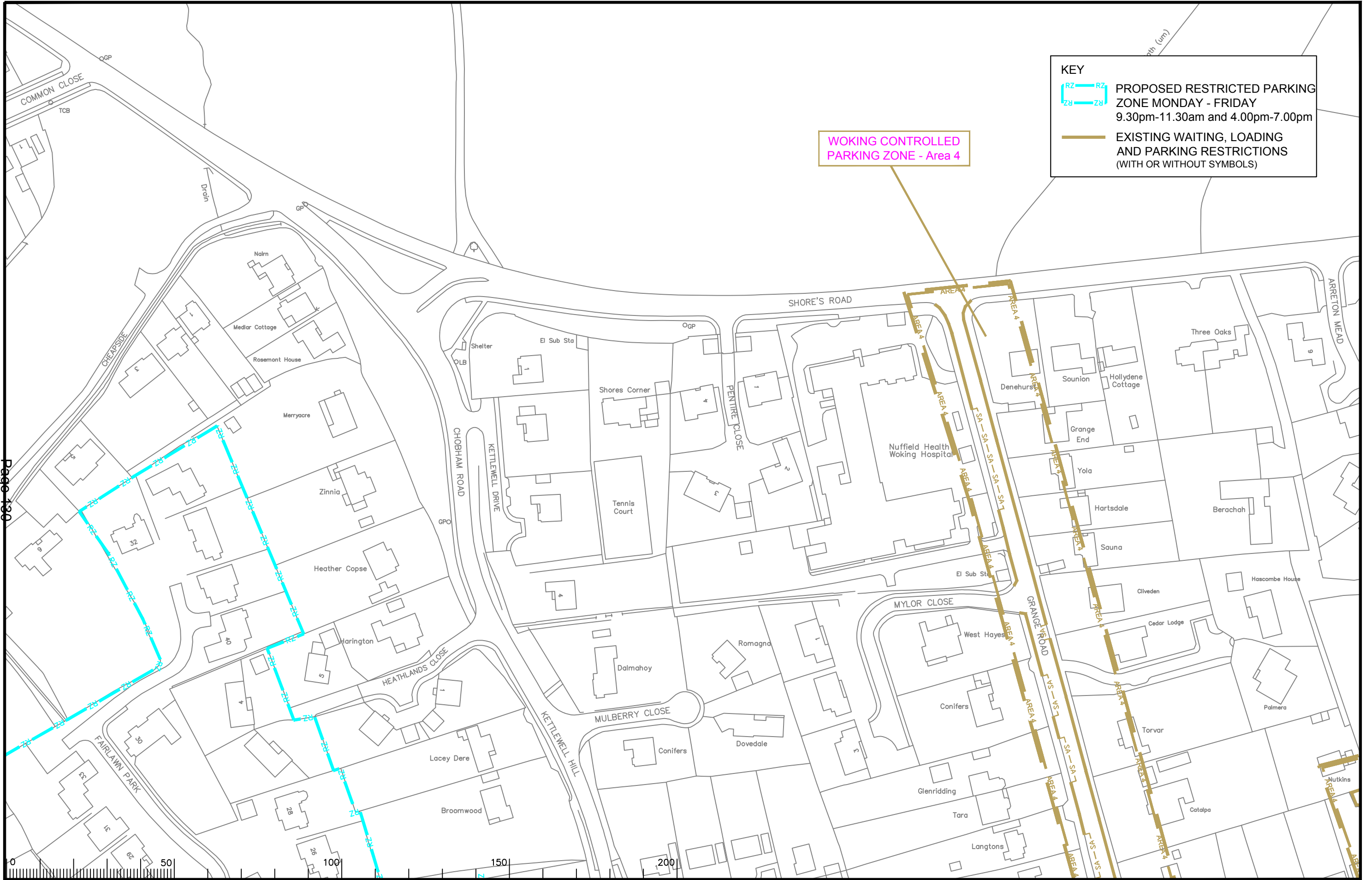
Project
SHEERWATER DPE WOKING
 Drawing
IMPLEMENTED TRAFFIC ORDERS

SHEET 37 of 101

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transportation
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 www.surrey.gov.uk

Project No. 3282/WOK
 Contract Sheet No. 20037
 Drawing No. 20037
 Rev. B
 Classification PROPOSAL

ITEM 11



KEY

RZ PROPOSED RESTRICTED PARKING ZONE MONDAY - FRIDAY 9.30pm-11.30am and 4.00pm-7.00pm

EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WOKING CONTROLLED PARKING ZONE - Area 4

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Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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Drawn by	Sig.	Date
SDC	SDC	05/05
Checked by	Sig.	Date
AM	AM	05/05
Approved by	Sig.	Date
TPC	TPC	05/05

WOKING DPE WOKING

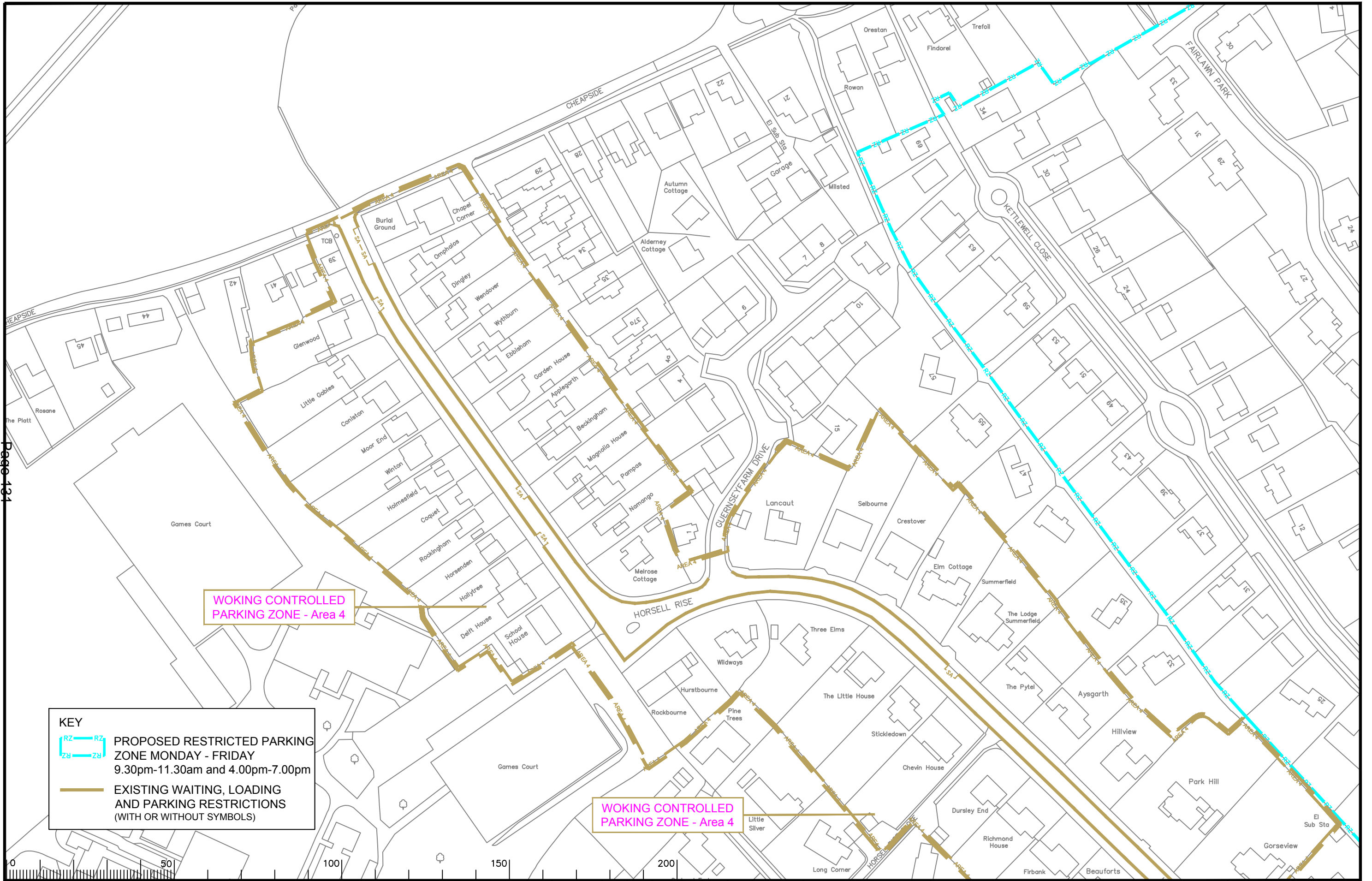
IMPLEMENTED TRAFFIC ORDERS

SHEET 5 of 101

SURREY COUNTY COUNCIL
Sustainable Development

Head of Transportation
SA 100
Westwood Close, Guildford, GU1 2AA

Project No. 3282/WOK	Contract Sheet No.
Drawing No. 20057	Rev. B
Classification PROPOSAL	



KEY

— PROPOSED RESTRICTED PARKING ZONE MONDAY - FRIDAY 9.30pm-11.30am and 4.00pm-7.00pm

— EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WOKING CONTROLLED PARKING ZONE - Area 4

WOKING CONTROLLED PARKING ZONE - Area 4

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Scale 1:1250

North Point

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Drawn by SDC Sig. SDC Date 05/05

Checked by originator AM Sig. AM Date 05/05

Approved by TPC Sig. TPC Date 05/05

Project

WOKING DPE
WOKING

Drawing

IMPLEMENTED TRAFFIC ORDERS

SHEET 59 of 101

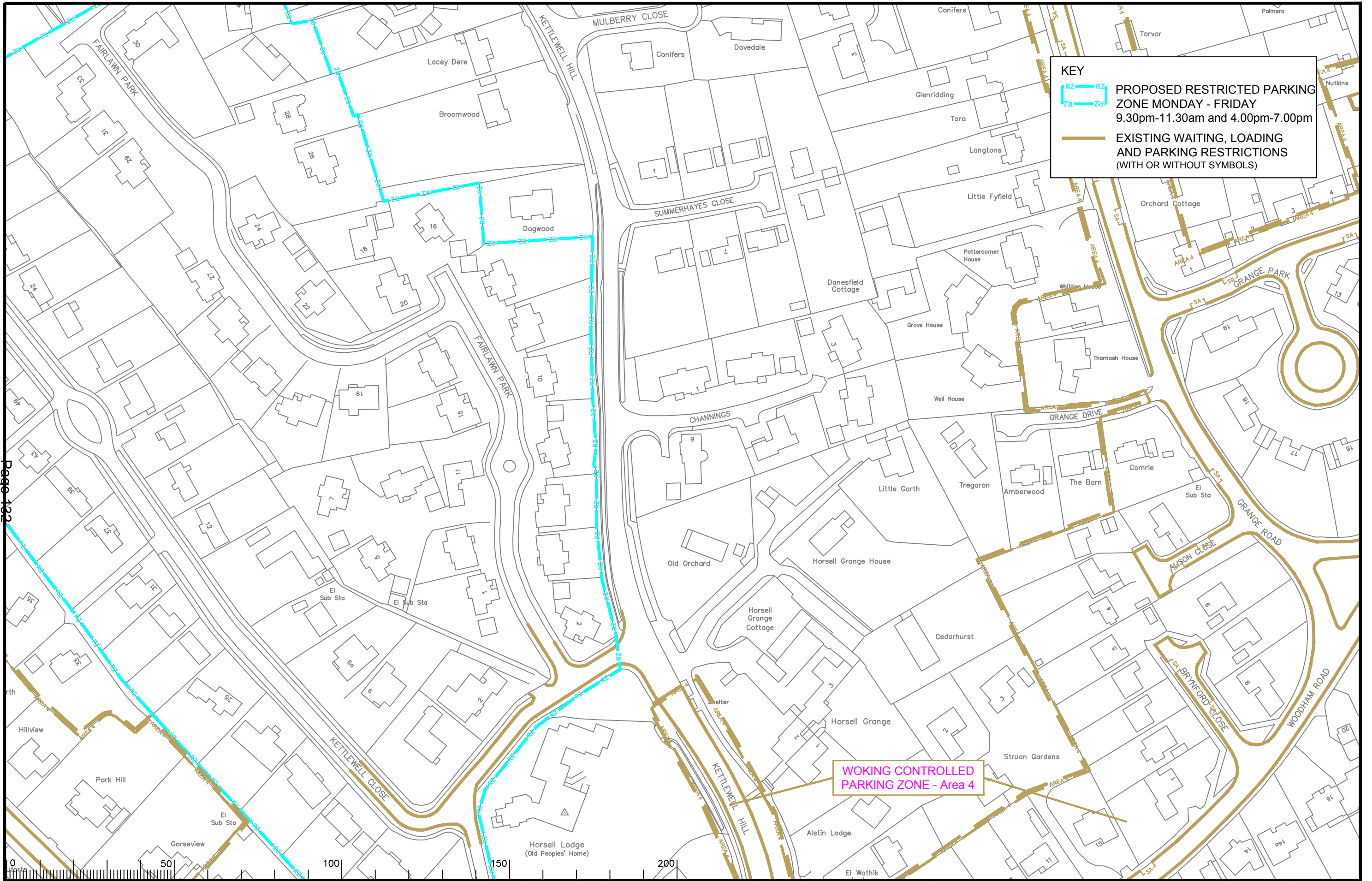
SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK

Contract Sheet No. 20059

Rev. B

Classification PROPOSAL



KEY

— RZ — PROPOSED RESTRICTED PARKING ZONE MONDAY - FRIDAY 9.30pm-11.30am and 4.00pm-7.00pm

— EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WOKING CONTROLLED PARKING ZONE - Area 4

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LIFESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
C	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

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North Point

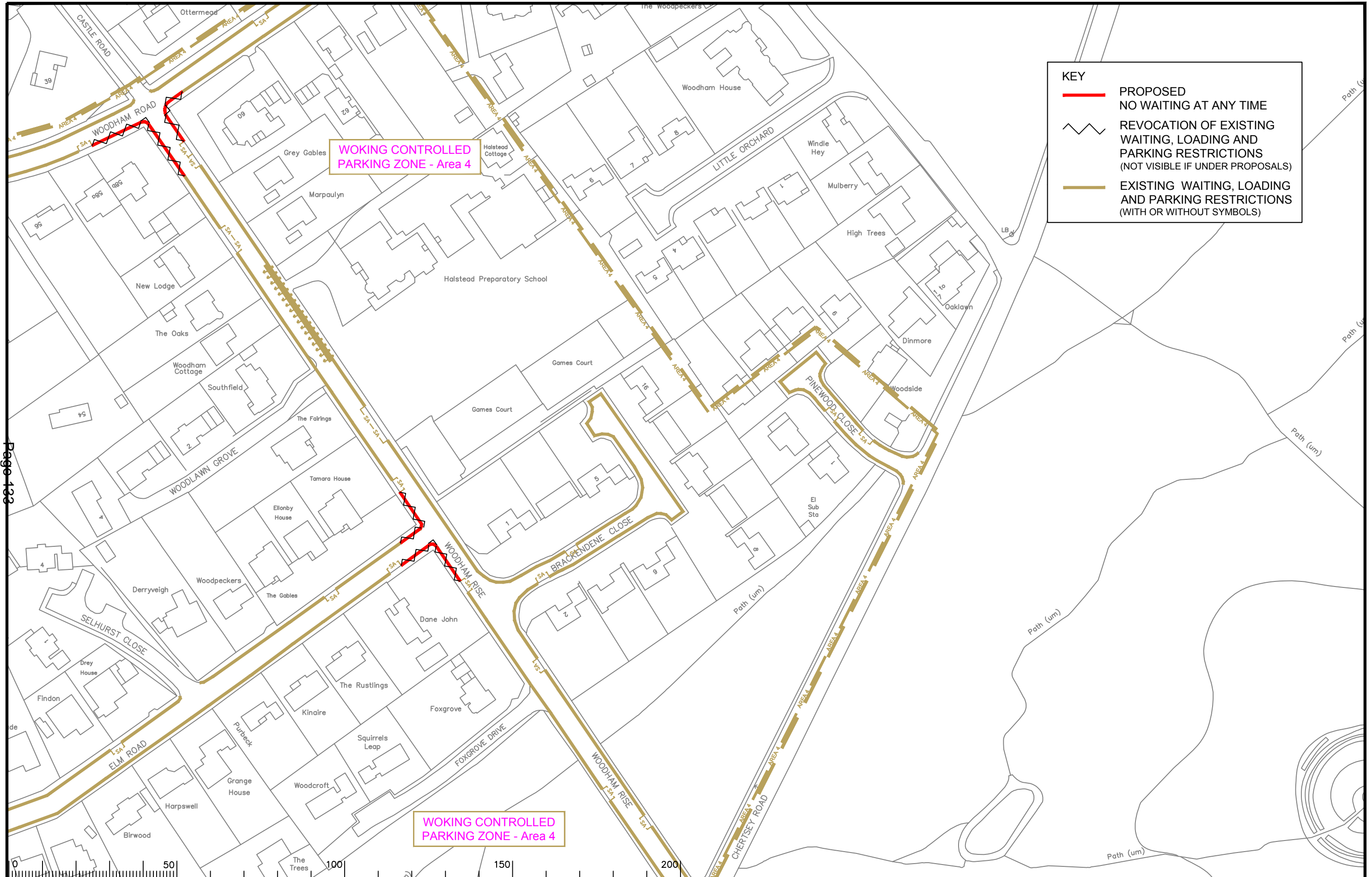
Project: WOKING DPE WOKING

Drawing: IMPLEMENTED TRAFFIC ORDERS

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
Contract Sheet No. 20060
Drawing No. 20060
Rev. C
Classification: PROPOSAL



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ITEM 11

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Woodham Rise	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	WAITING RESTRICTIONS AND LIFESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18



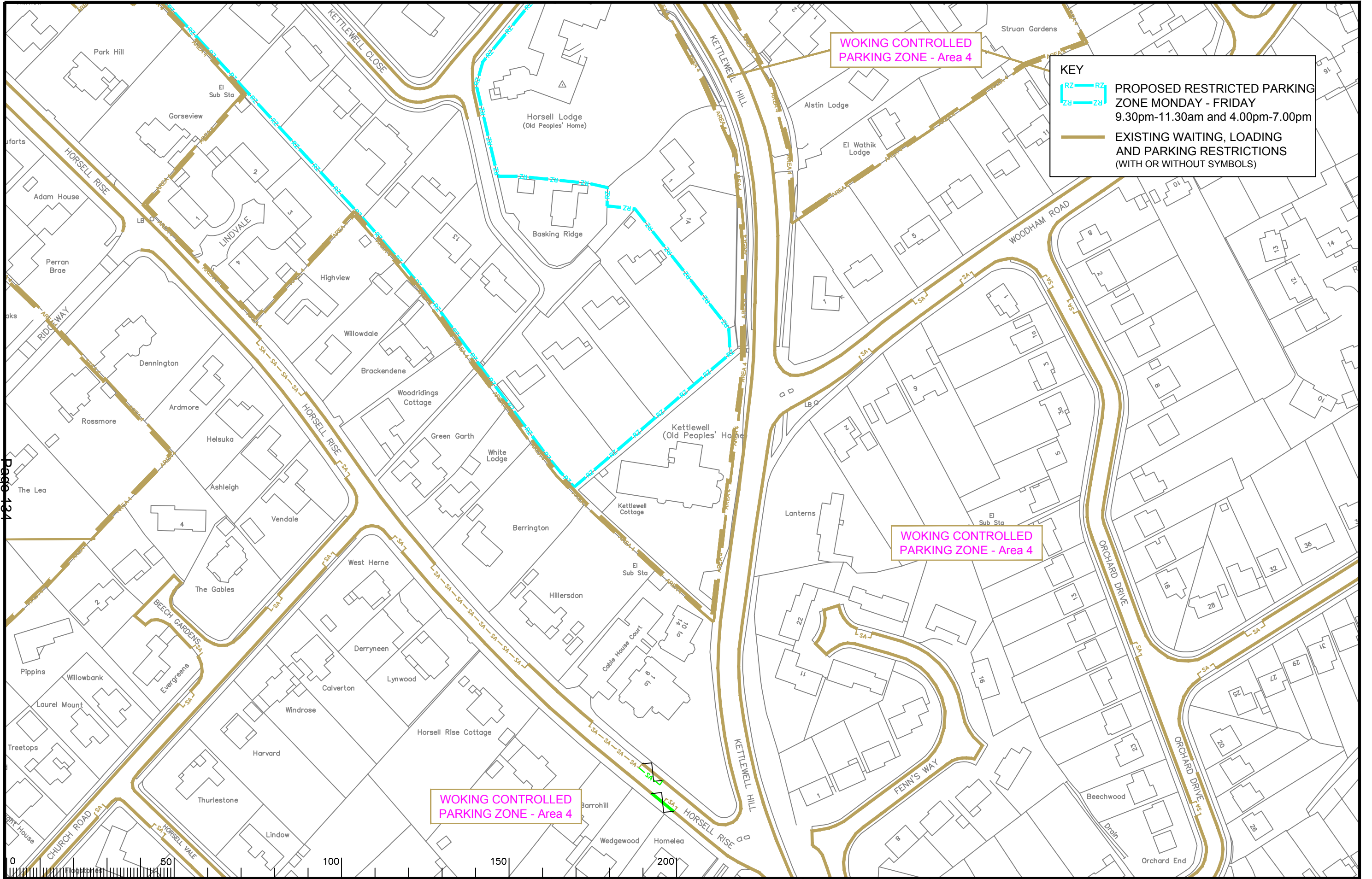
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Drawn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

Project
WOKING DPE
WOKING
Drawing
IMPLEMENTED TRAFFIC ORDERS
SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
Surrey County Council LA 076872 1996

Project No.	3282/WOK
Contract Sheet No.	20062
Rev.	E
Classification	PROPOSAL



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Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
C	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

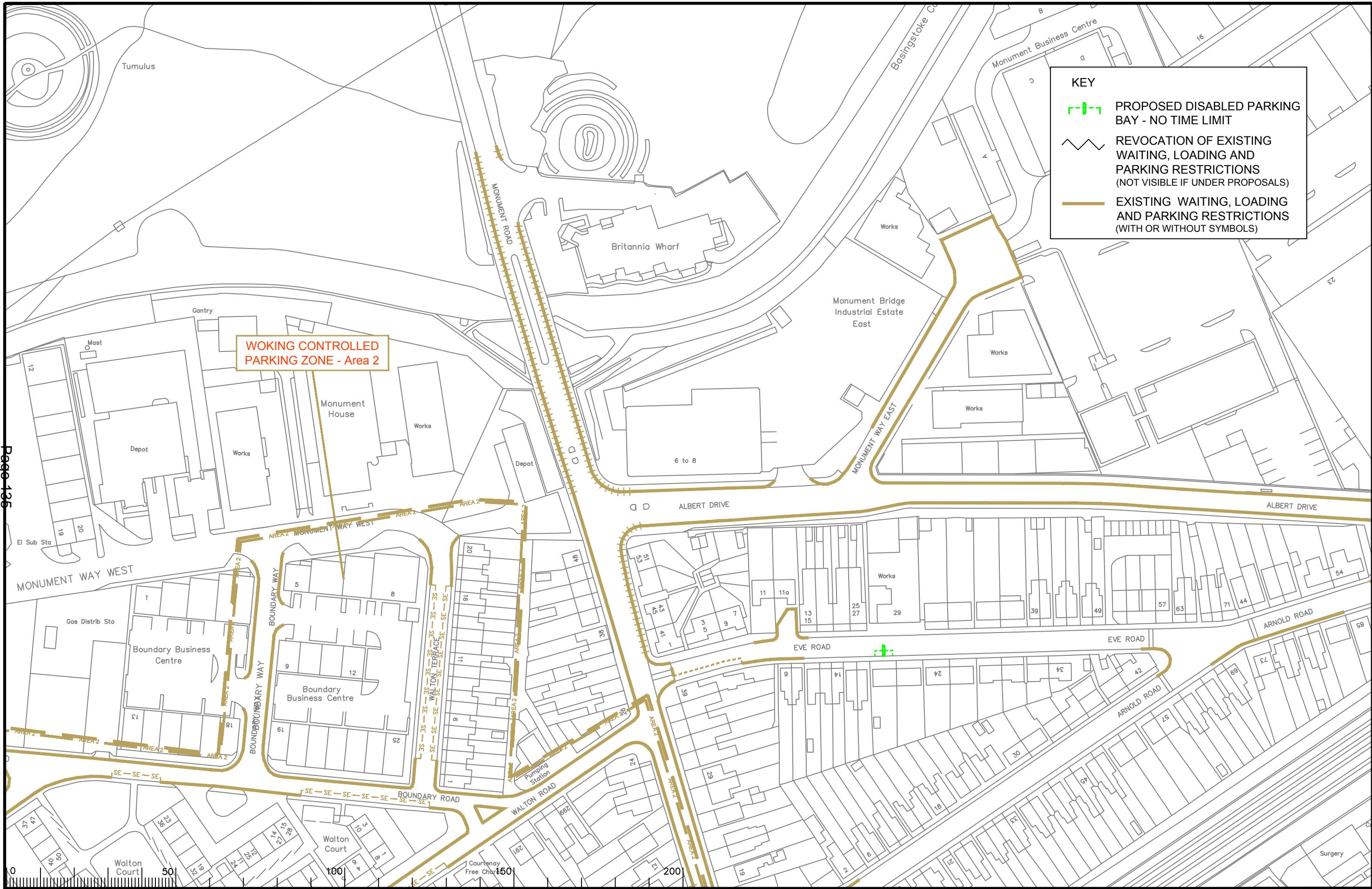
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SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

Project: WOKING DPE WOKING
 Drawing: IMPLEMENTED TRAFFIC ORDERS

Project No. 3282/WOK
 Contract Sheet No. 20064
 Drawing No. 20064
 Rev. C
 Classification: PROPOSAL

SURREY COUNTY COUNCIL
 Sustainable Development



**WOKING CONTROLLED
PARKING ZONE - Area 2**

KEY

- PROPOSED DISABLED PARKING BAY - NO TIME LIMIT
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	RESTRICTIONS AMENDED	CAH	CAH	03.13	MC	MC	03.13	RH	RH	03.13
C	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
CAH	CAH	03.13	MC	MC	03.13	RH	RH	03.13
CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Scale 1:1250

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Checked by originator: AM
Approved by: TPC

Sig.: SDC, AM, TPC
Date: 05/05, 05/05, 05/05

Project: WOKING DPE WOKING

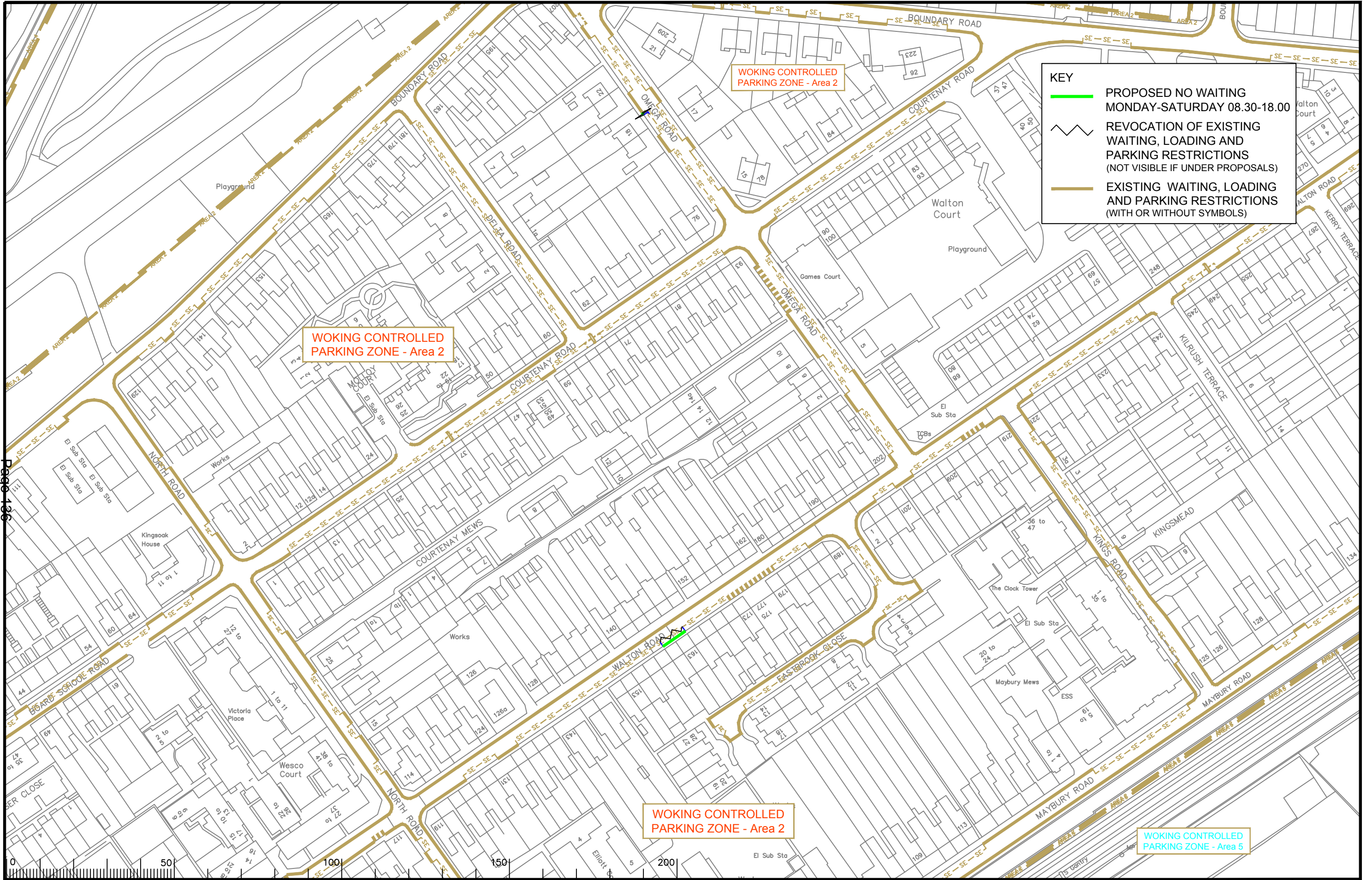
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SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transport
01483 822222

Project No. 3282/WOK
Contract Sheet No. 20067
Drawing No. E
Rev. E
Classification: PROPOSAL

ITEM 11



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Description	Drwn	Sig.	Date	Chk'd	Sig.	Date	Appr.	Sig.	Date	Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr.	Sig.	Date	
A Changes to Kings, Walton and Boundary Roads	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06	J	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18	
B WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07												
C WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08												
D RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11												
E RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11												
F RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13												
G RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14												
H RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15												
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North Point

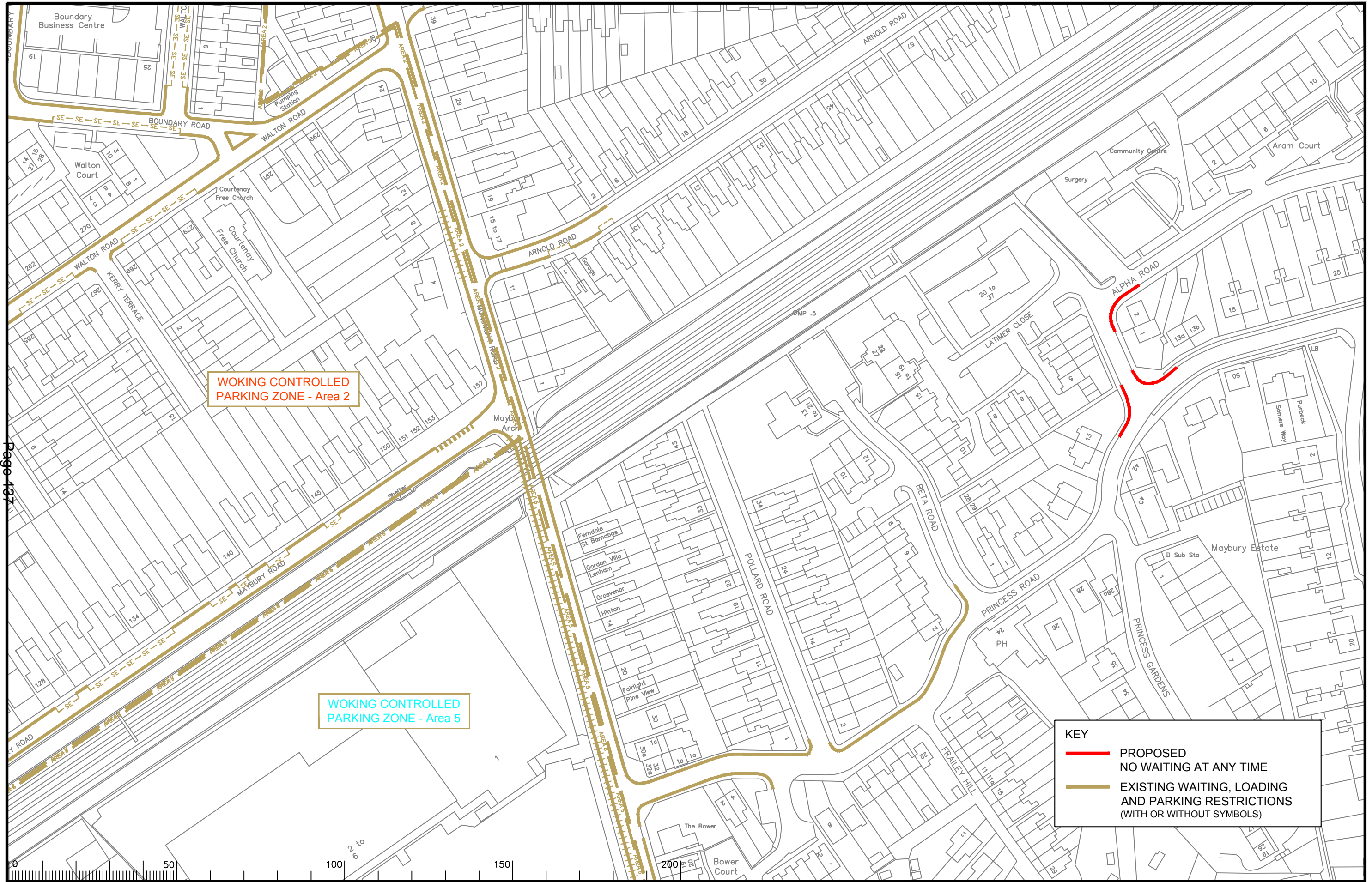
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Project
WOKING DPE
WOKING
 Drawing
IMPLEMENTED TRAFFIC ORDERS
 SDC Date 05/05
 AM Date 05/05
 TPC Date 05/05

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 01483 822222

Project No. 3282/WOK
 Contract Sheet No. 20071
 Drawing No. J
 Classification PROPOSAL

SHEET OF



WOKING CONTROLLED
PARKING ZONE - Area 2

WOKING CONTROLLED
PARKING ZONE - Area 5

KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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ITEM 11

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
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D	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

Scale 1:1250

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Project: WOKING DPE WOKING

Implemented Traffic Orders

Project No. 3282/WOK

Contract Sheet No. 20072

Rev. G

Classification: PROPOSAL

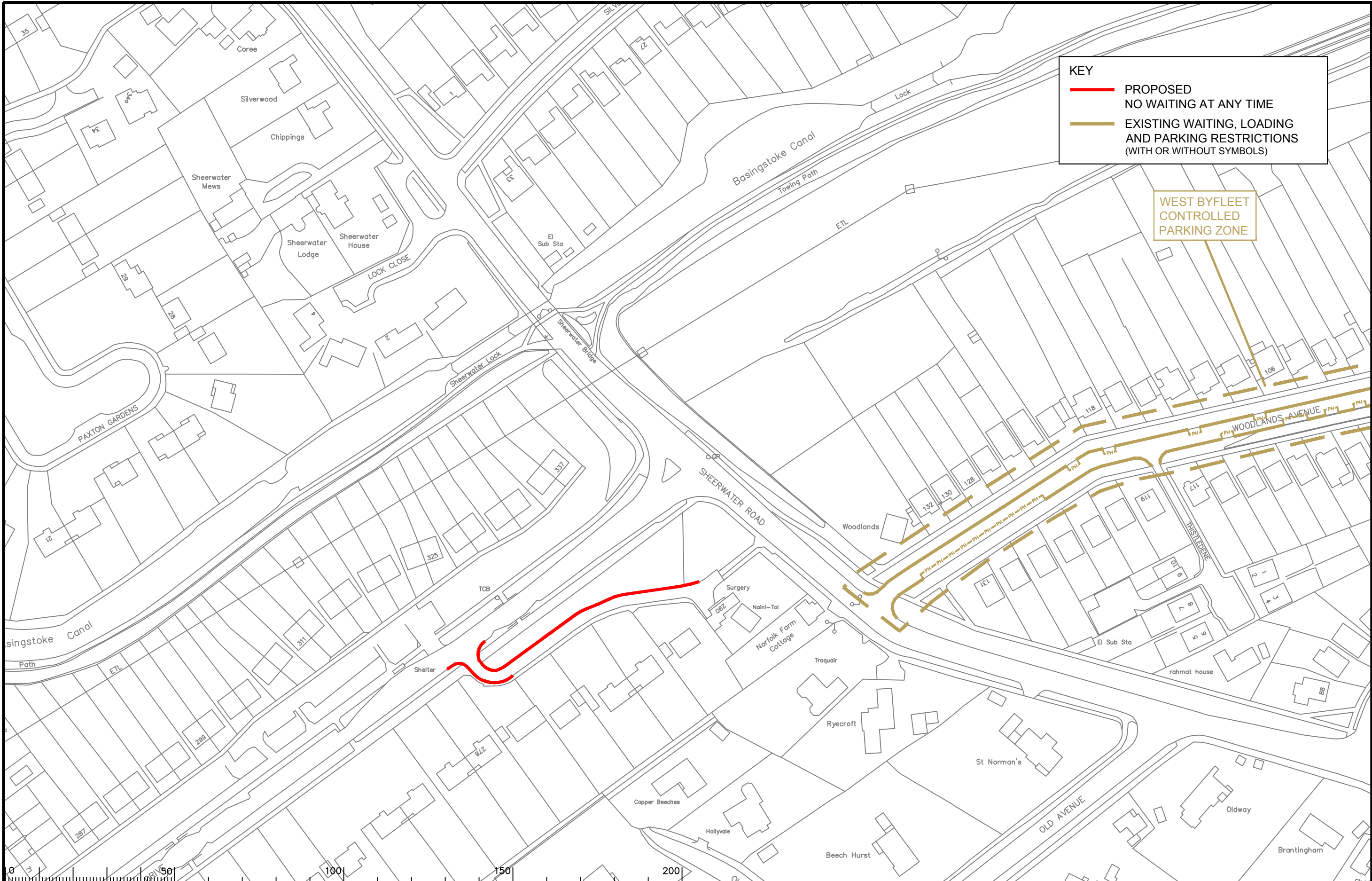
SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
LA 076872 1996

KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WEST BYFLEET CONTROLLED PARKING ZONE



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

North Point

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Drawn by	CAH	Sig.	CAH	Date	06.18
Checked by	PW	Sig.	PW	Date	06.18
Approved by	RH	Sig.	RH	Date	06.18

Project

WEST BYFLEET DPE WOKING

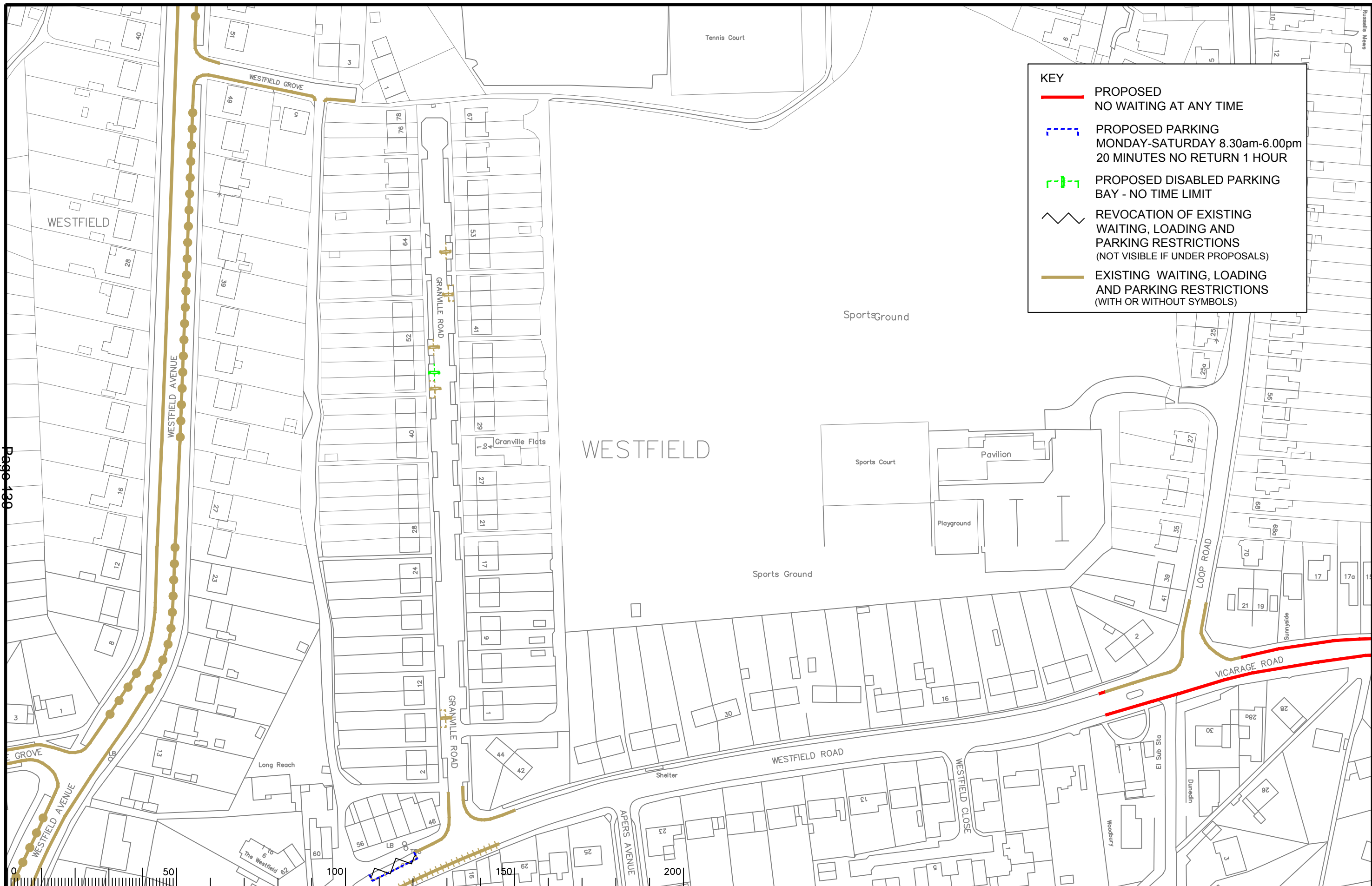
Drawing

IMPLEMENTED TRAFFIC ORDERS

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
Surrey County Council

Project No.	3282/WOK
Contract Sheet No.	20123
Drawing No.	-
Rev.	-
Classification	PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - PROPOSED PARKING MONDAY-SATURDAY 8.30am-6.00pm 20 MINUTES NO RETURN 1 HOUR
- - - PROPOSED DISABLED PARKING BAY - NO TIME LIMIT
- ~ REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Scale 1:1250

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Drawn by SDC Sig. SDC Date 05/05
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 Approved by TPC Sig. TPC Date 05/05

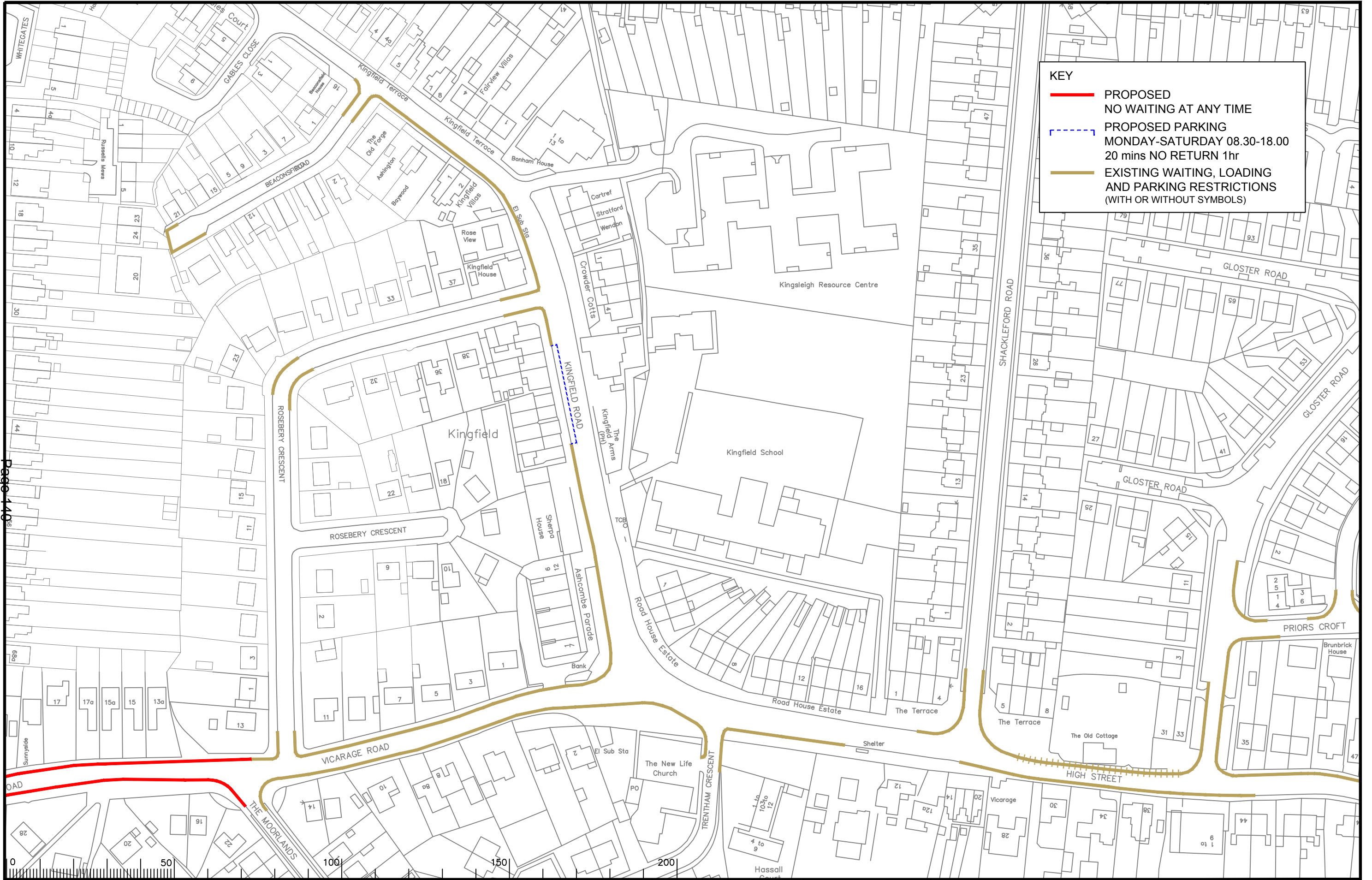
Project
OLD WOKING DPE WOKING
 IMPLEMENTED TRAFFIC ORDERS

SHEET OF

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 01435 266100
 01435 266100

Project No. 3282/WOK
 Contract Sheet No. 20029
 Drawing No. 20029
 Classification PROPOSAL

Rev. E



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - PROPOSED PARKING MONDAY-SATURDAY 08.30-18.00 20 mins NO RETURN 1hr
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
B	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	AH	AH	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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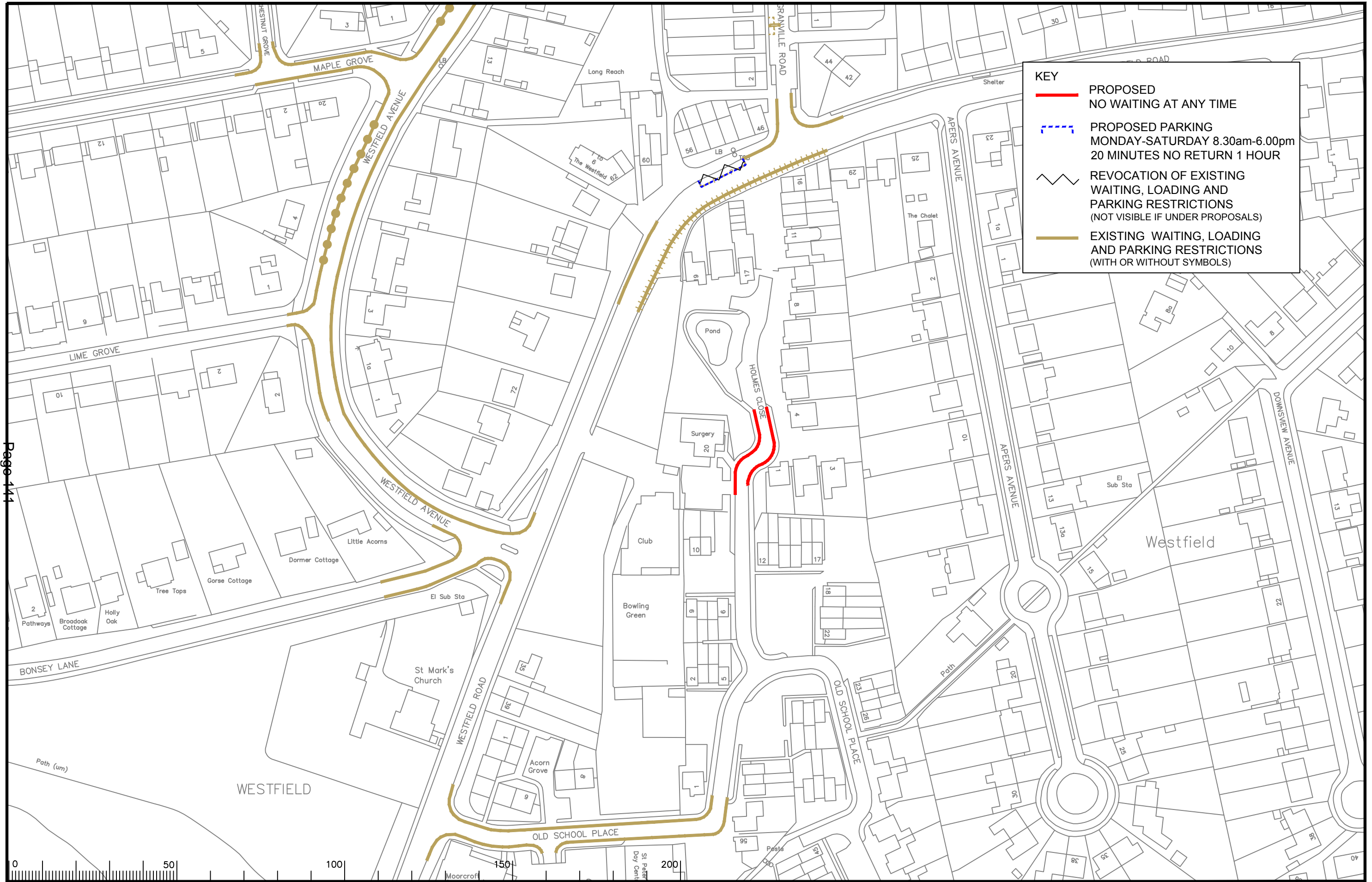
Drawn by: SDC Sig. SDC Date 05/05
 Checked by: AM Sig. AM Date 05/05
 Approved by: TPC Sig. TPC Date 05/05

Project: OLD WOKING DPE WOKING
 Drawing: IMPLEMENTED TRAFFIC ORDERS

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 01424 674100
 01424 674101

Project No. 3282WOK
 Contract Sheet No. 20030
 Drawing No. E
 Classification: PROPOSAL

SHEET OF



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - PROPOSED PARKING MONDAY-SATURDAY 8.30am-6.00pm 20 MINUTES NO RETURN 1 HOUR
- - - REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	05.13	PW	PW	05.13	RH	RH	05.13
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	AS MADE	TPC	05/05

Scale 1:1250

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Surrey County Council LA 076872 1996.

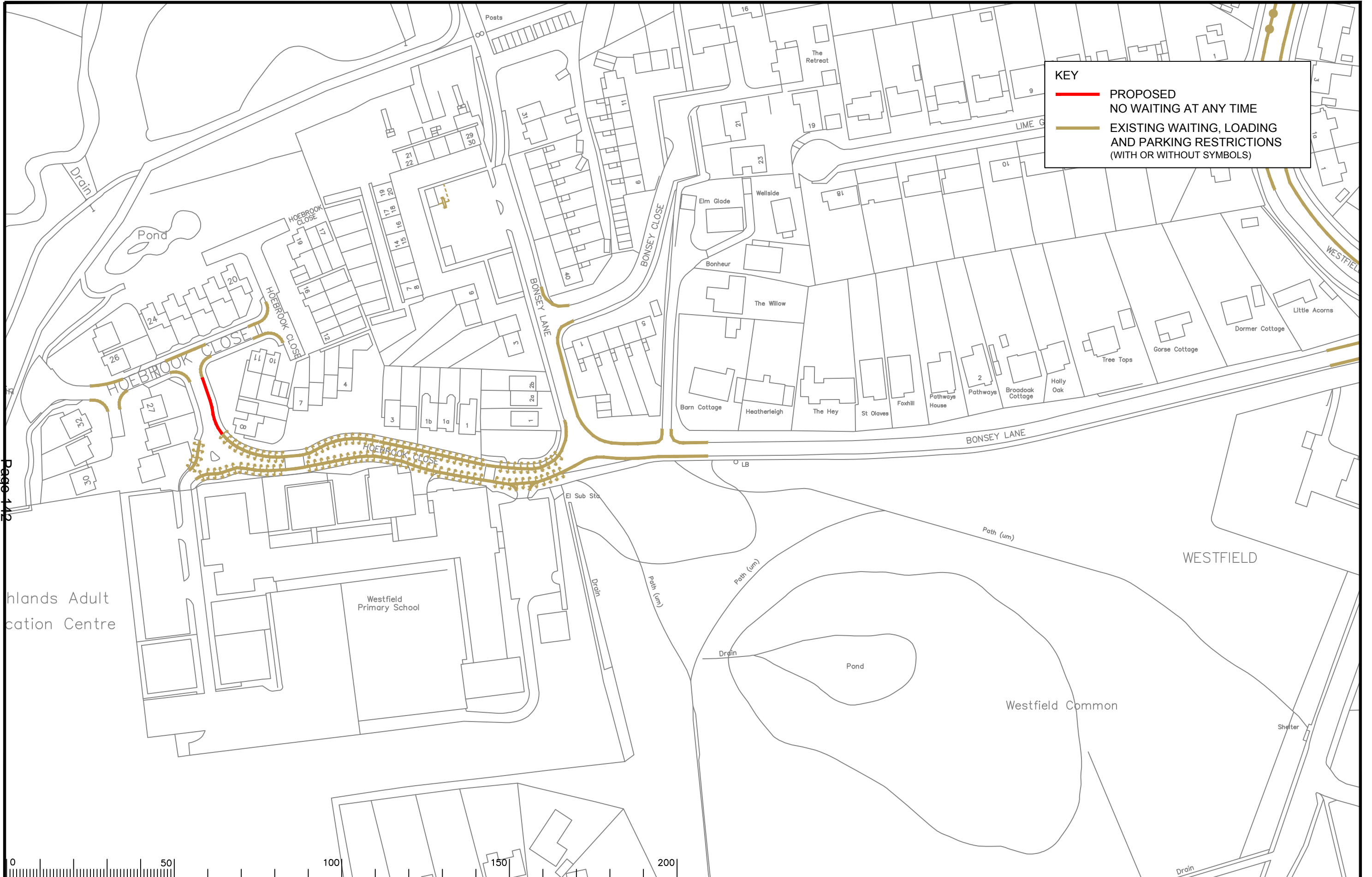
Project: **OLD WOKING DPE WOKING**

Drawing: **IMPLEMENTED TRAFFIC ORDERS**

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transport
01483 210000

Project No. **3282/WOK**
Contract Sheet No. **20033**
Drawing No. **20033**
Rev. **G**
Classification **PROPOSAL**



Page 142

lands Adult
cation Centre



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Bonse Lane	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	WAITING RESTRICTIONS AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
E	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
F	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

North Point

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Drawn by SDC Sig. SDC Date 05/05
 Checked by AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

Project
**WESTFIELD DPE
WOKING**

Drawing
IMPLEMENTED TRAFFIC ORDERS

SHEET OF

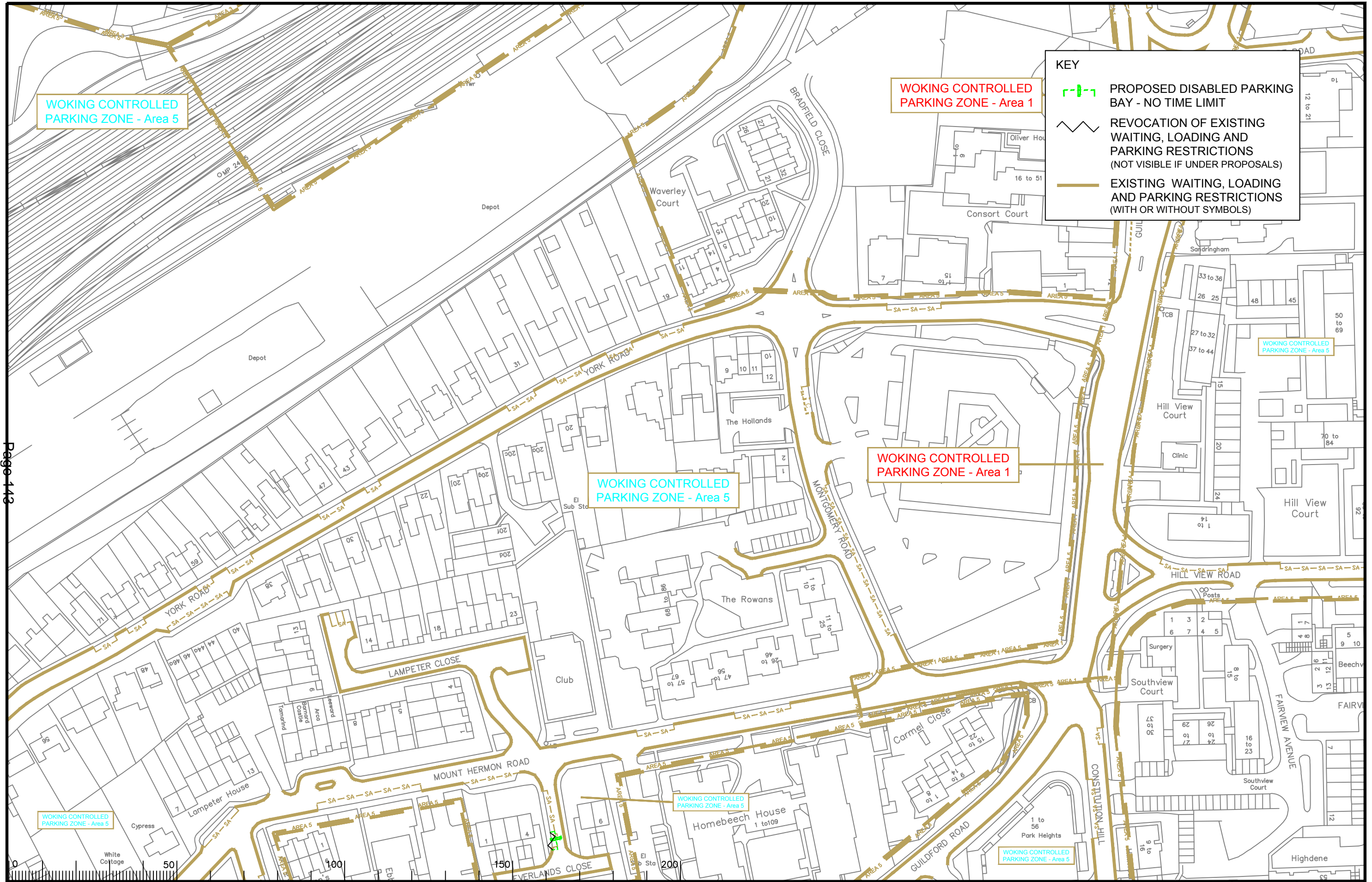
SURREY
COUNTY COUNCIL
Sustainable Development
Head of Transportation
Surrey County Council

Project No.
3282/WOK

Contract Sheet No.
20056

Rev.
G

Classification
PROPOSAL



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Montgomery Road	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	WAITING RESTRICTIONS AND LIFESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
D	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
E	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
F	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
G	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
H	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18



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Drawn by: SDC
Checked by: AM
Approved by: TPC

Sig.: SDC, AM, TPC
Date: 05/05, 05/05, 05/05

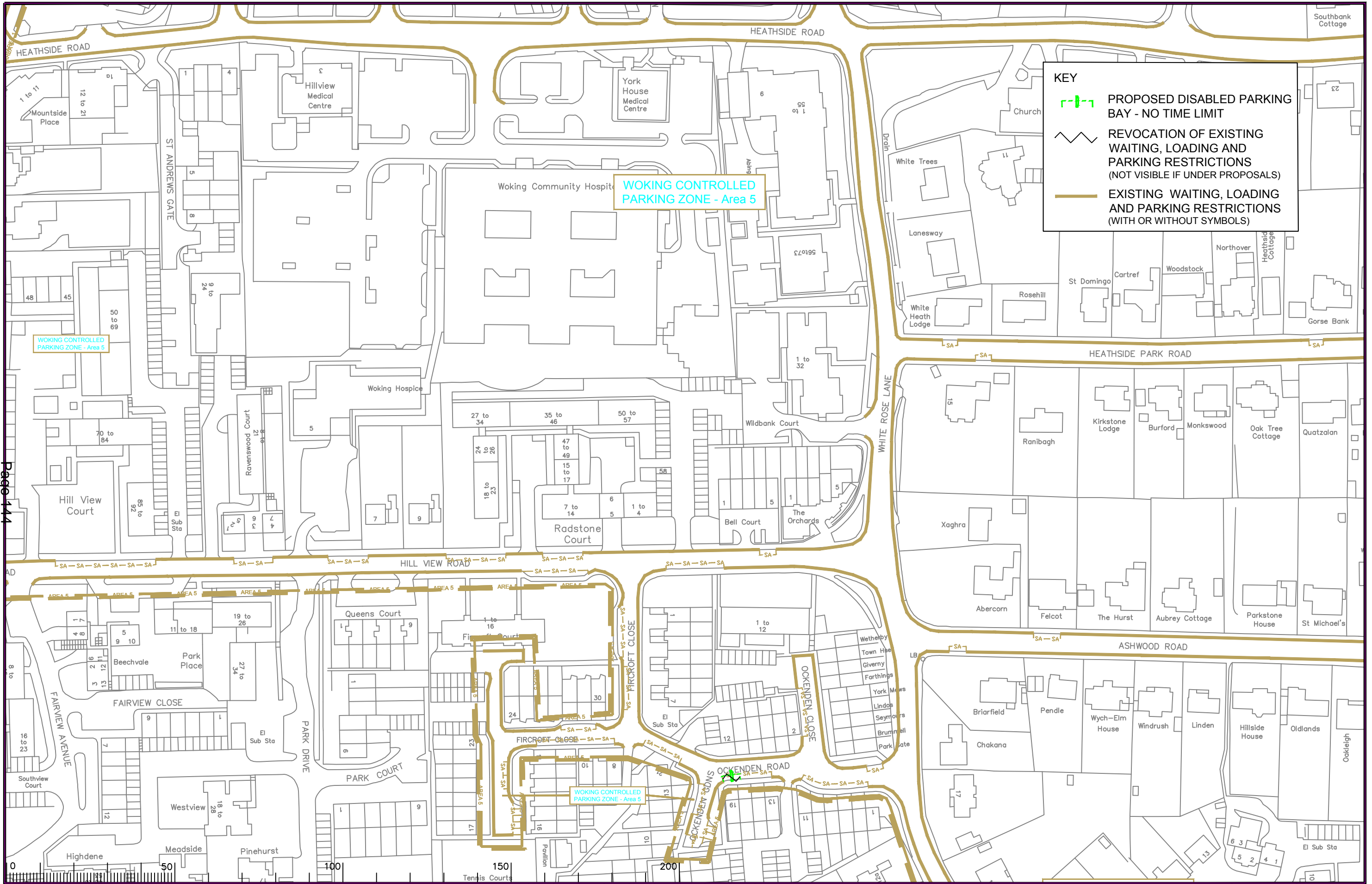
Project
WOKING DPE
WOKING SOUTH

Implemented Traffic Orders

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
01483 211111

Project No. 3282/WOK
Contract Sheet No. 20091
Rev. H
Classification: PROPOSAL



KEY

- PROPOSED DISABLED PARKING BAY - NO TIME LIMIT
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WOKING CONTROLLED PARKING ZONE - Area 5

WOKING CONTROLLED PARKING ZONE - Area 5

WOKING CONTROLLED PARKING ZONE - Area 5

Page 144

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Heathside Park Road	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	WAITING RESTRICTIONS AND LIFESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
E	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
F	RESTRICTIONS AMENDED	CAH	CAH	08.18	PW	PW	08.18	DC	DC	08.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Heathside Park Road	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	WAITING RESTRICTIONS AND LIFESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
E	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
F	RESTRICTIONS AMENDED	CAH	CAH	08.18	PW	PW	08.18	DC	DC	08.18

Scale 1:1250

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 Approved by TPC Sig. TPC Date 05/05

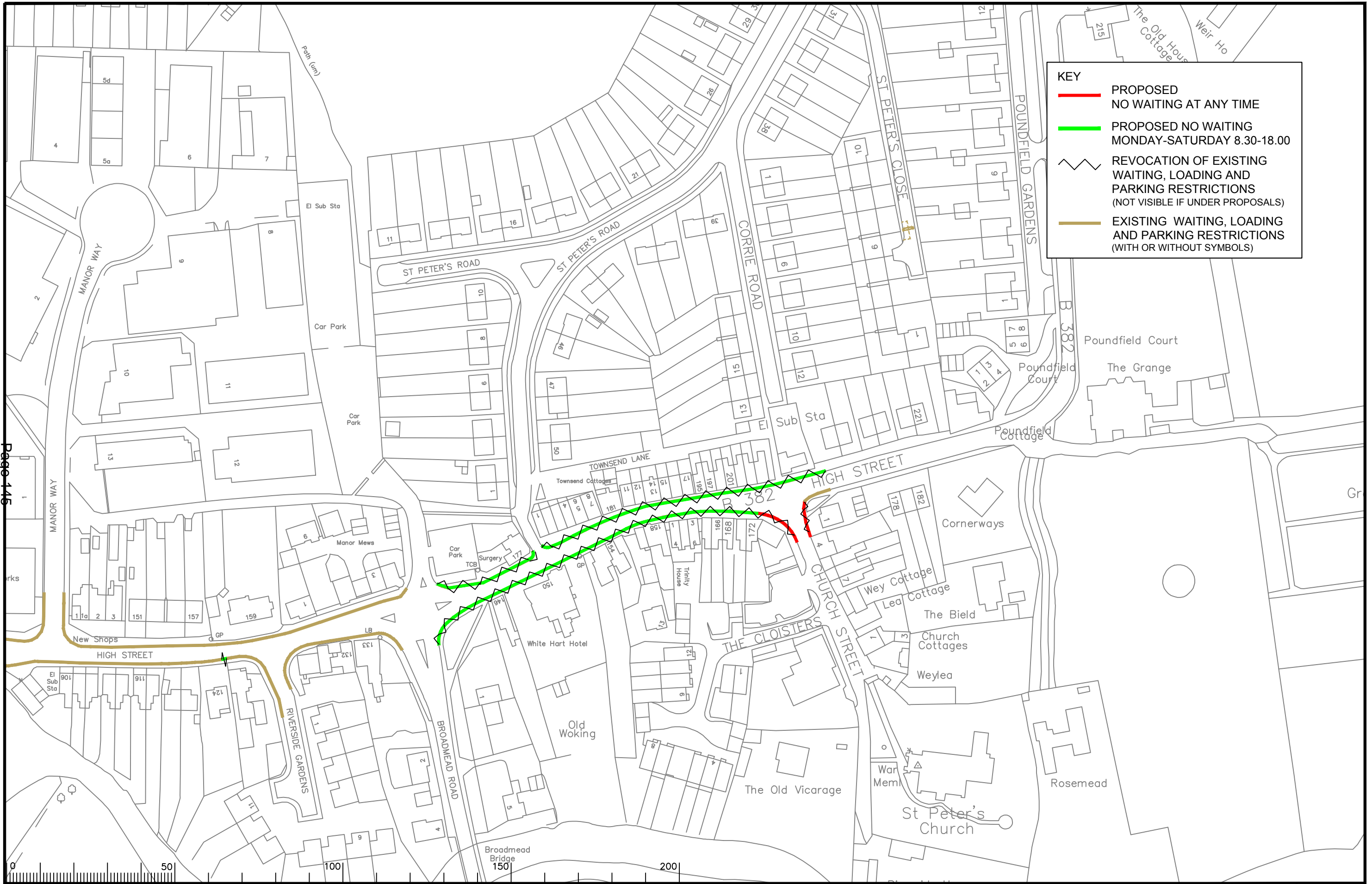
Project
WOKING DPE WOKING

Drawing
IMPLEMENTED TRAFFIC ORDERS

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
 Contract Sheet No. 20092
 Drawing No. 20092
 Rev. F
 Classification PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED NO WAITING MONDAY-SATURDAY 8.30-18.00
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
B	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
C	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
D	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Scale 1:1250

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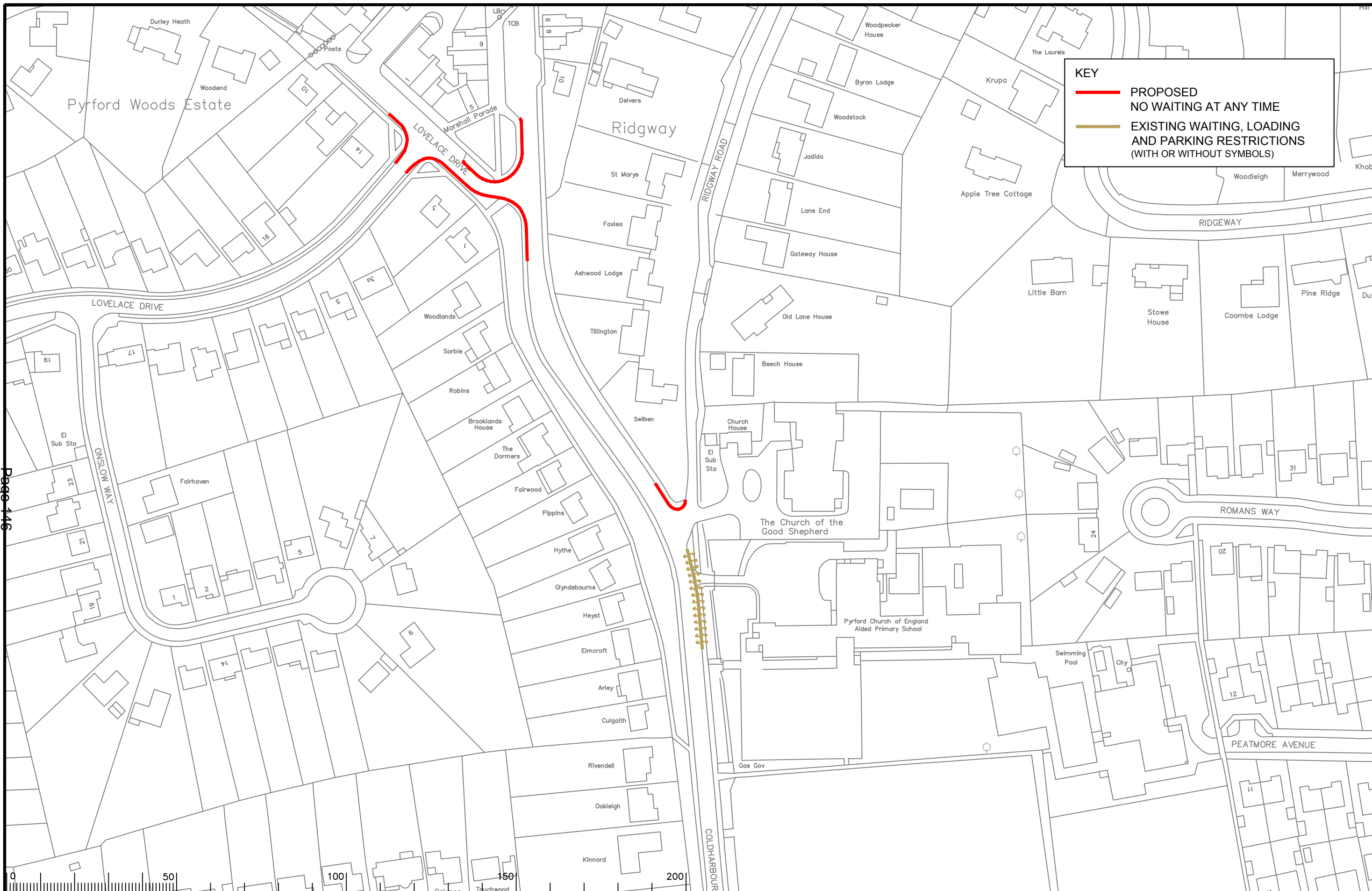
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 Checked by originator AM Sig. AM Date 05/05
 Approved by TPC Sig. TPC Date 05/05

Project
OLD WOKING DPE WOKING
IMPLEMENTED TRAFFIC ORDERS

SHEET 32 of 101

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transportation
 5A, The Guildhall, Guildford, Surrey GU1 2DG

Project No. 3282/WOK
 Contract Sheet No. 20032
 Drawing No. 20032
 Rev. D
 Classification PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Page 146

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Notes

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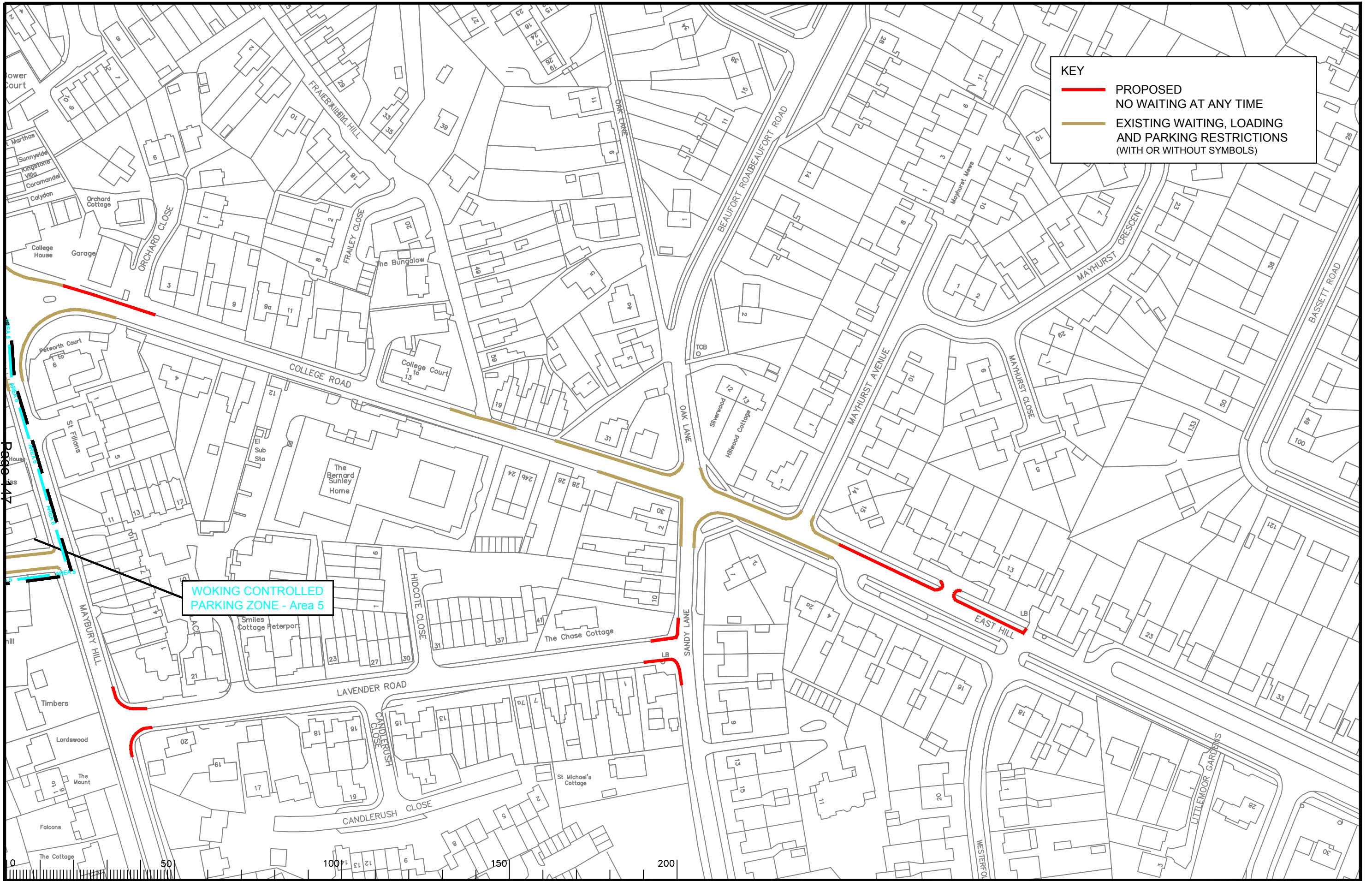
Drawn by	Sig.	Date
SDC	SDC	05/05
Checked by	Sig.	Date
AM	AM	05/05
Approved by	Sig.	Date
TPC	TPC	05/05

Project
PYRFORD DPE WOKING
Drawing
IMPLEMENTED TRAFFIC ORDERS

SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
Surrey County Council

Project No. 3282/WOK
Contract Sheet No. 20035
Drawing No. A
Classification
PROPOSAL

SHEET 35 of 101



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WORKING CONTROLLED PARKING ZONE - Area 5

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Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	AMENDMENTS TO RESTRICTIONS	SDC	SDC	15.01.08	TPC	TPC	15.01.08	TPC	TPC	15.01.08
B	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
C	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Notes

Scale 1:1250

Drawn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05

Project: SHEERWATER DPE WOKING

Drawing: IMPLEMENTED TRAFFIC ORDERS

North Point

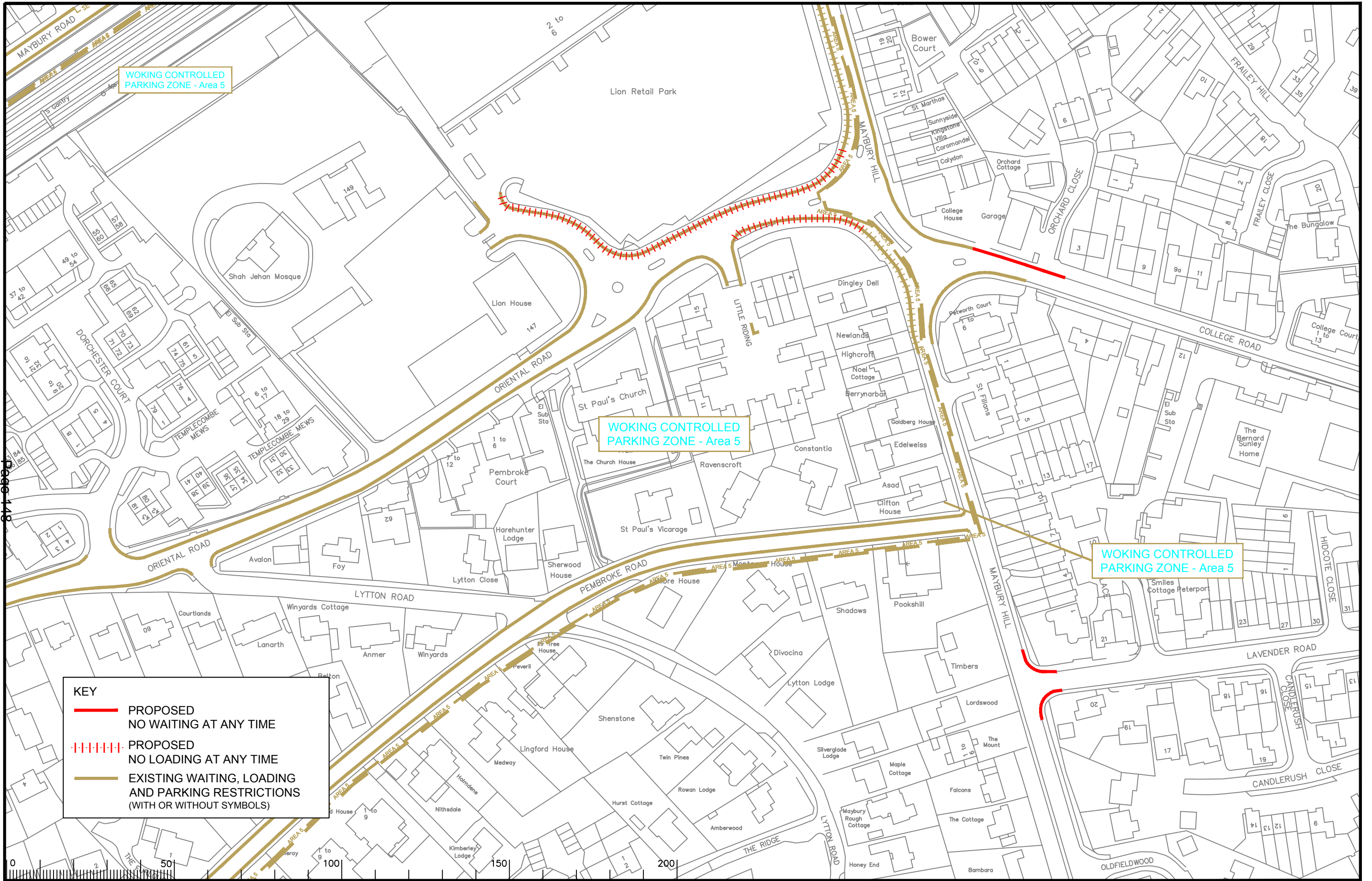
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SHEET 4 of 4

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
Contract Sheet No. 20042
Drawing No. C
Classification: PROPOSAL

ITEM 11



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - - - PROPOSED NO LOADING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18



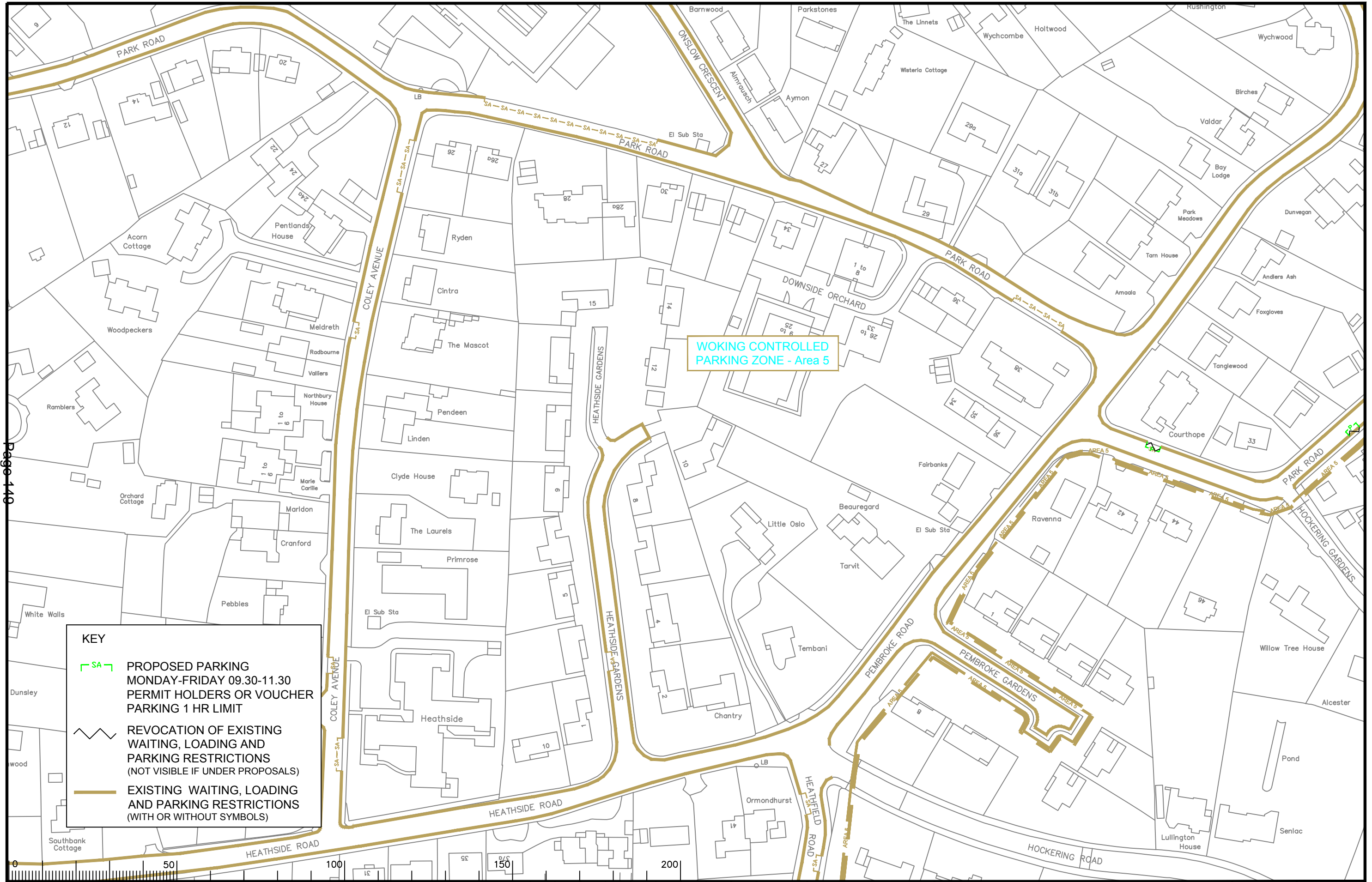
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Drawn by: SDC Sig. SDC Date 05/05
 Checked by: AM Sig. AM Date 05/05
 Approved by: TPC Sig. TPC Date 05/05

Project: WOKING DPE WOKING
 Drawing: IMPLEMENTED TRAFFIC ORDERS
 SHEET OF

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 01483 822222

Project No. 3282/WOK
 Contract Sheet No. 20077 Rev. E
 Classification: PROPOSAL



KEY

- PROPOSED PARKING MONDAY-FRIDAY 09.30-11.30 PERMIT HOLDERS OR VOUCHER PARKING 1 HR LIMIT
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Park Road, Coley Avenue, Heathside Gardens	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	WAITING RESTRICTIONS & LINETYPES AMENDED	AJM	AJM	18.12.07	KP	KP	18.12.07	TPC	TPC	18.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	2013	JAR	JAR	2013	RH	RH	2013
E	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
F	RESTRICTIONS AMENDED	CAH	CAH	08.14	PW	PW	08.14	RH	RH	08.14
G	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
H	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
I	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Scale 1:1250

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	ADVERTISED	TPC	05/05

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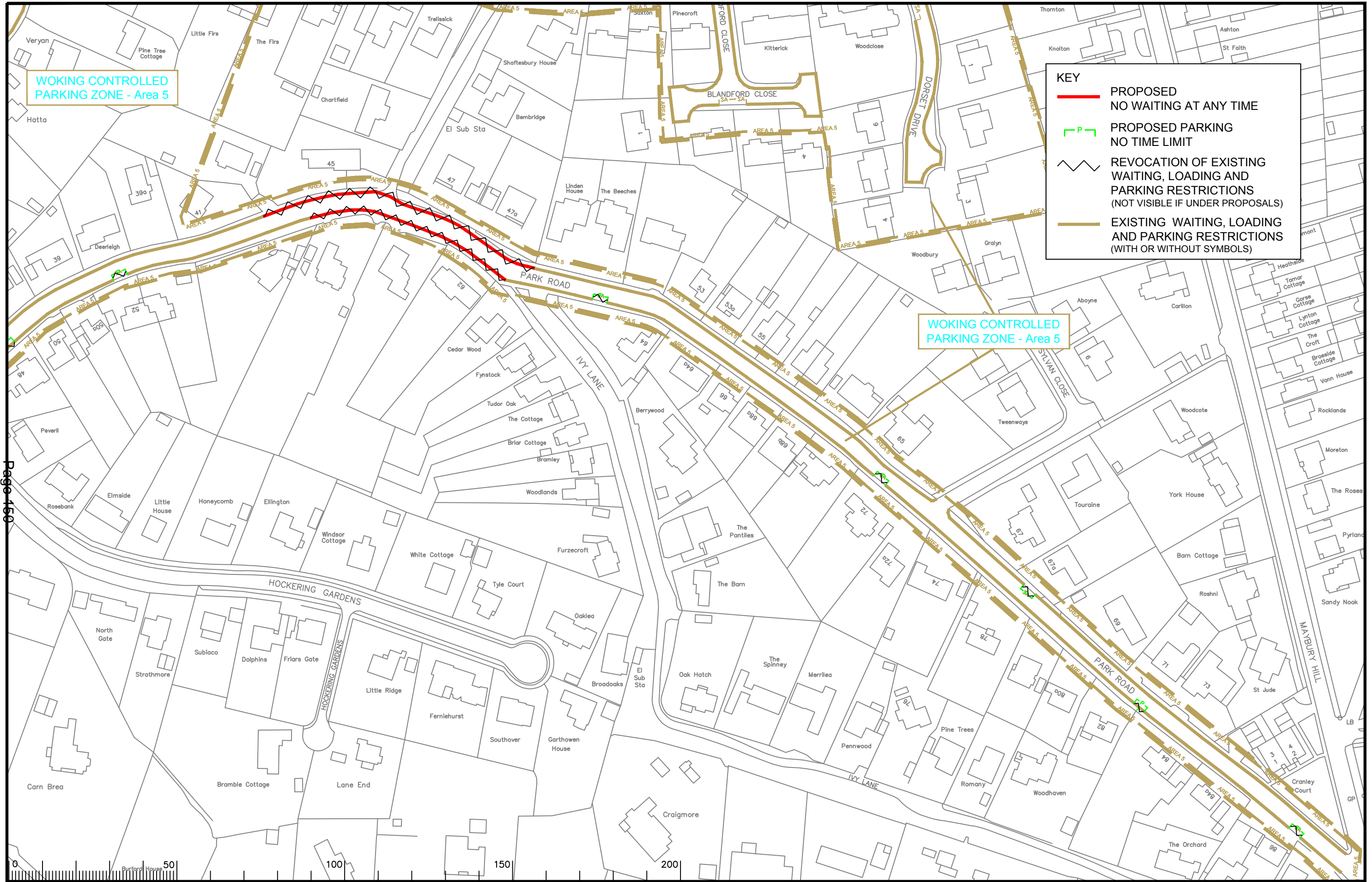
Project: WOKING DPE WOKING

Drawing: IMPLEMENTED TRAFFIC ORDERS

Scale: SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
Contract Sheet No. 20087
Rev. 1
Classification: PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- P PROPOSED PARKING NO TIME LIMIT
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

WOKING CONTROLLED PARKING ZONE - Area 5

WOKING CONTROLLED PARKING ZONE - Area 5

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Park Road and CPZ Boundary	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
D	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Changes to Park Road and CPZ Boundary	SDC	SDC	12.12.06	GT	GT	12.12.06	TPC	TPC	12.12.06
B	LINESTYLES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
C	RESTRICTIONS AMENDED	CAH	CAH	11.11	PW	PW	11.11	TPC	TPC	11.11
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E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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Drawn by	Sig.	Date
SDC	SDC	05/05

Checked by	Sig.	Date
AM	AM	05/05

Approved by	Sig.	Date
TPC	TPC	05/05

Project: WOKING DPE WOKING

Drawing: IMPLEMENTED TRAFFIC ORDERS

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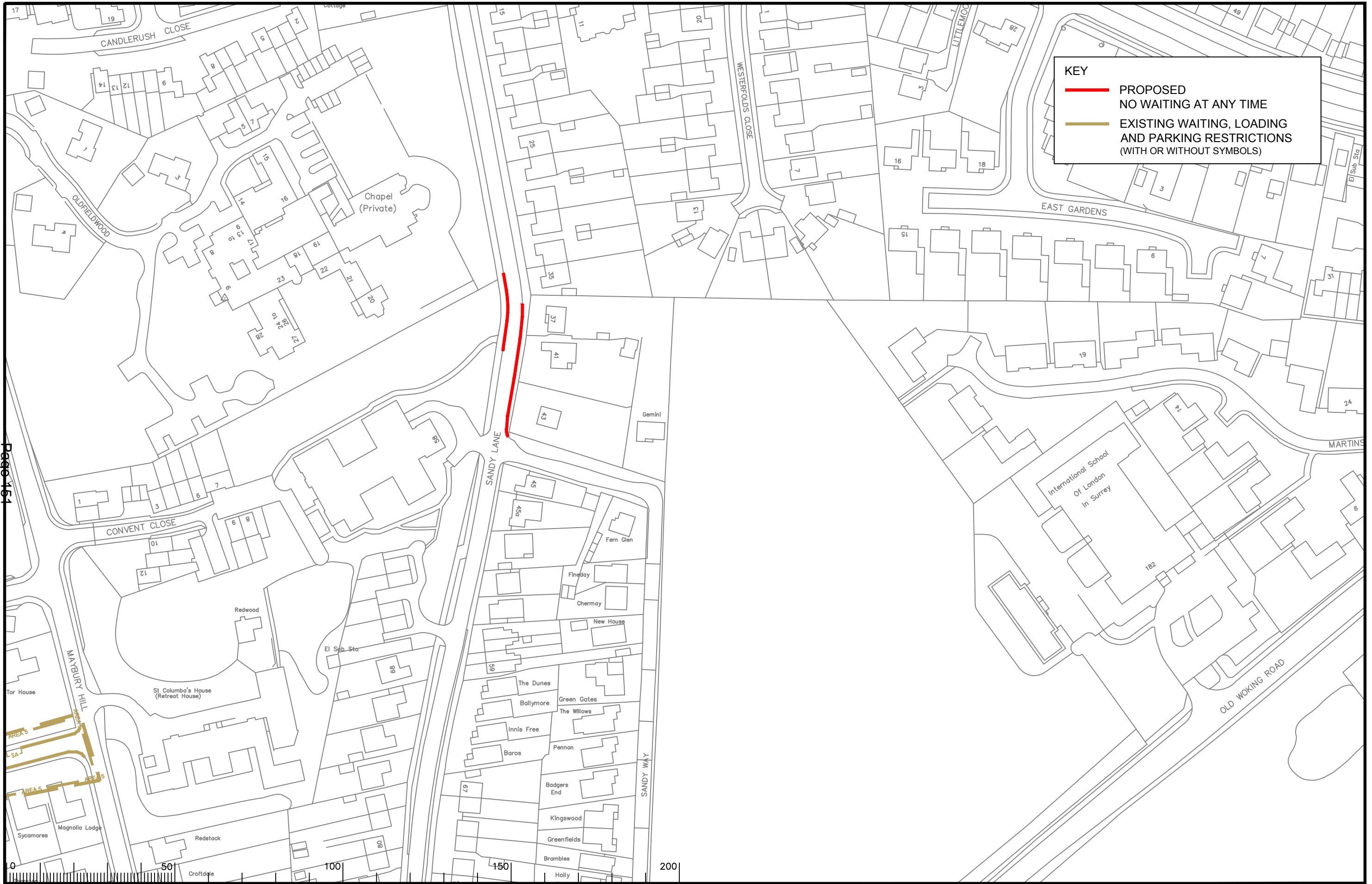
Project No. 3282/WOK

Contract Sheet No. 20088

Rev. E

SURREY COUNTY COUNCIL
Sustainable Development

Classification: PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date



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 Checked by originator: PW Sig. PW Date 06.18
 Approved by: RH Sig. RH Date 06.18

Project: SHEERWATER DPE WOKING

Drawing: IMPLEMENTED TRAFFIC ORDERS


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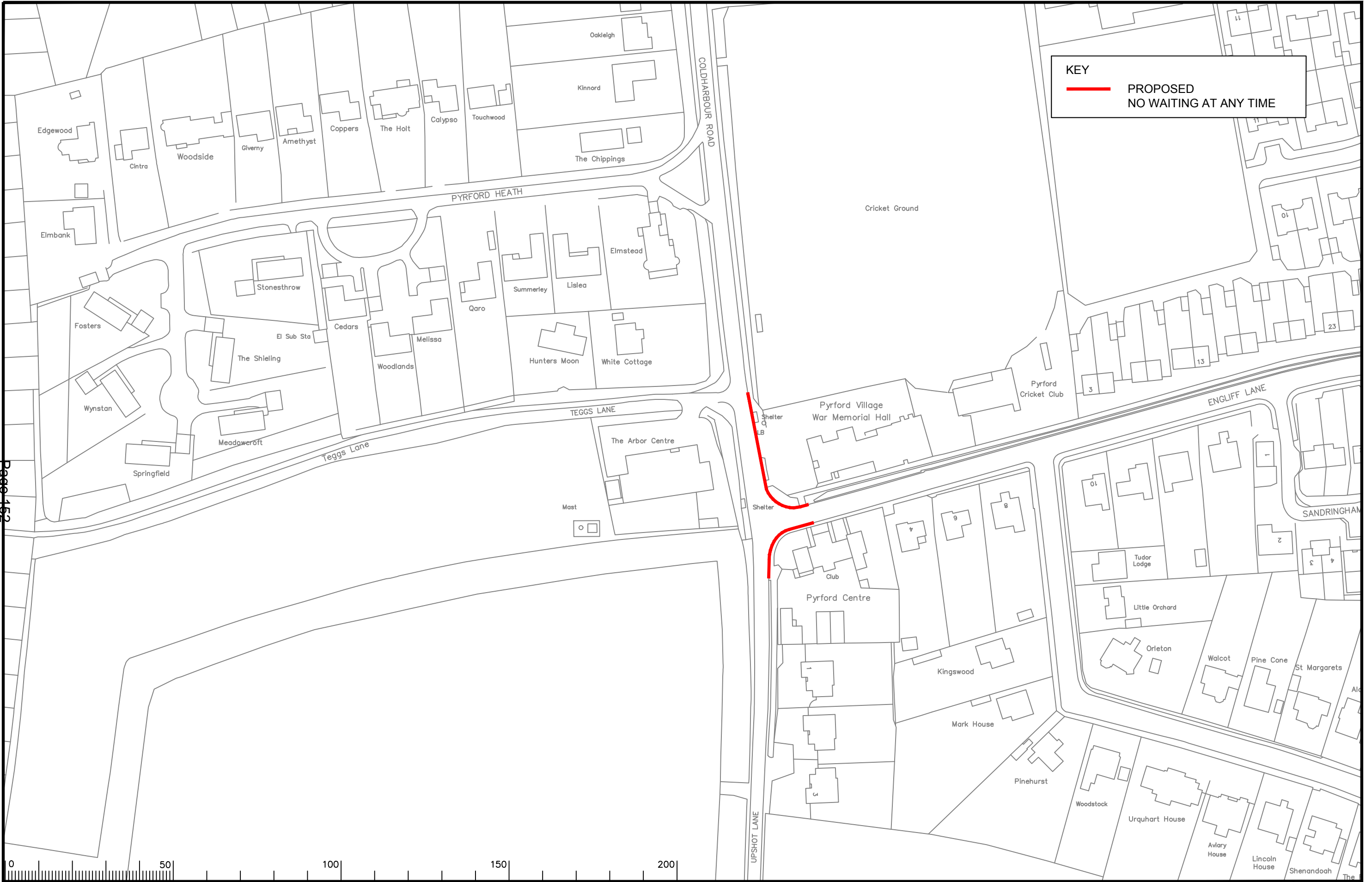
SURREY COUNTY COUNCIL
Sustainable Development
Head of Transportation
S.A. Lee
01483 213111

Project No. 3282/WOK
Contract Sheet No. 20121
Drawing No. 20121
Rev. 1
Classification: PROPOSAL

ITEM 11

KEY

 PROPOSED
NO WAITING AT ANY TIME




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Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

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North Point



Drawn by	CAH	Sig.	CAH	Date	06.18
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Approved by	RH	Sig.	R	Date	06.18

Project

**PYRFORD DPE
WOKING**

Drawing

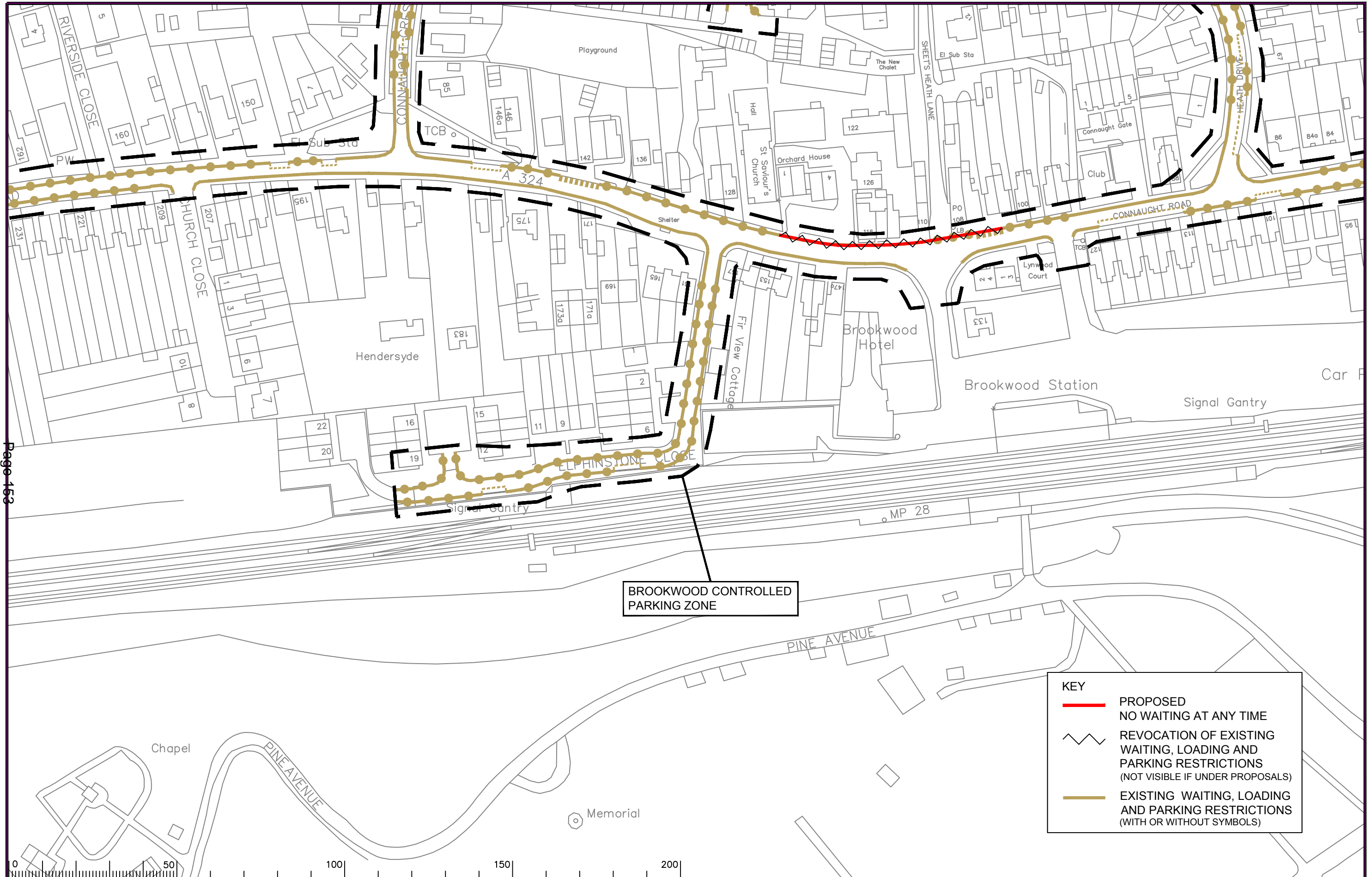
IMPLEMENTED TRAFFIC ORDERS

SHEET OF



SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
Contract Sheet No. 20122
Rev. -
Classification PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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ITEM 11

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AND LINETYPES AMENDED	AJM	AJM	12.12.07	KP	KP	12.12.07	TPC	TPC	12.12.07
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
C	RESTRICTIONS AMENDED	CAH	CAH	05.13	JAR	JAR	05.13	RH	RH	05.13
D	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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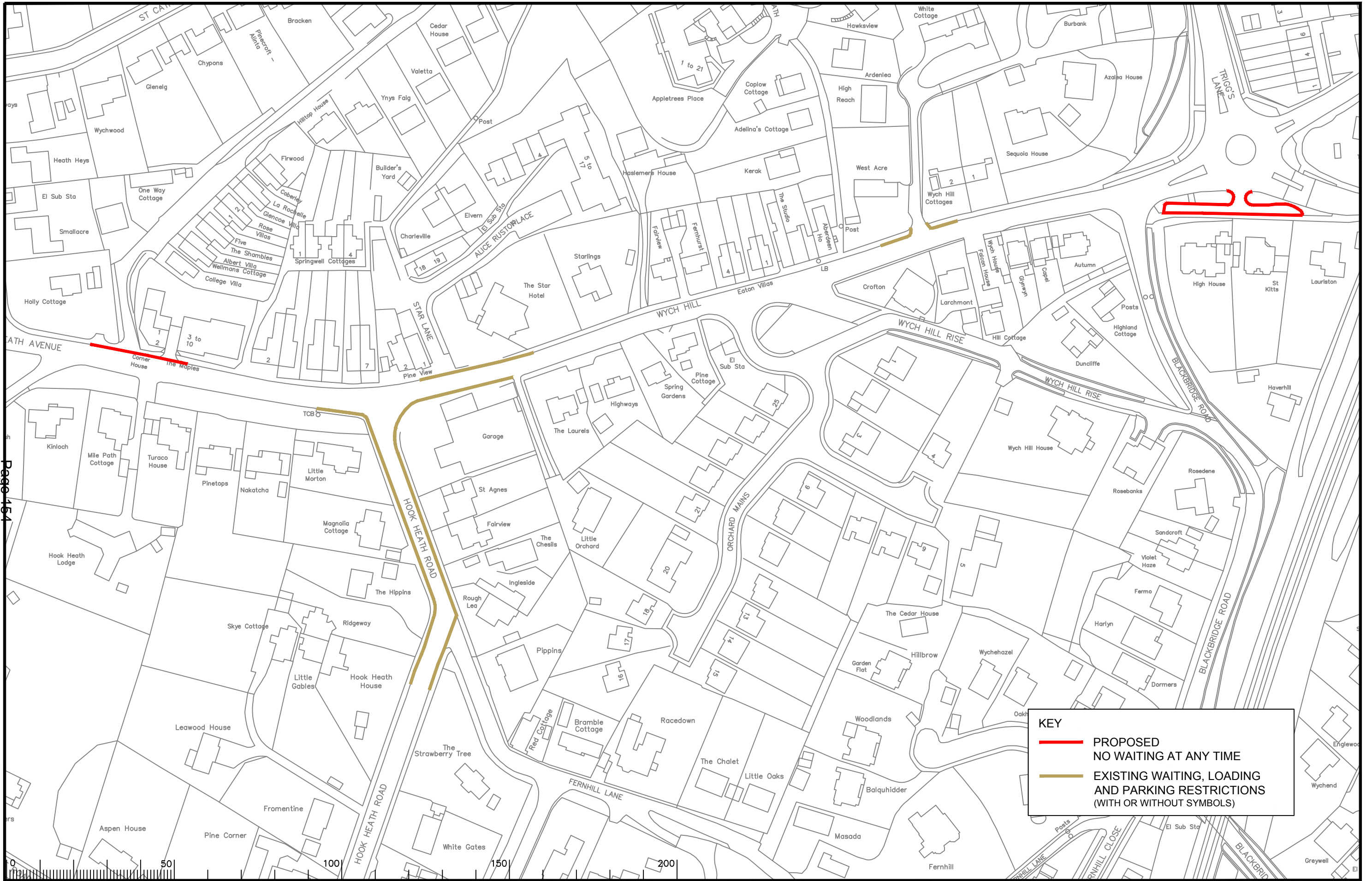
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Drawn by: SDC, Sig: SDC, Date: 05/05
 Checked by: AM, Sig: AM, Date: 05/05
 Approved by: TPC, Sig: TPC, Date: 05/05

Project: **BROOKWOOD DPE WOKING**
 Drawing: **IMPLEMENTED TRAFFIC ORDERS**
 SHEET 3 of 101

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 25th Floor
 Guildford City Hall

Project No. **3282/WOK**
 Contract Sheet No. **20003**
 Rev. **E**
 Classification **PROPOSAL**



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
B	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
C	RESTRICTIONS AMENDED	CAH	CAH	05.13	PW	PW	05.13	RH	RH	05.13
D	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	WAITING RESTRICTIONS AMENDED	SDC	SDC	29.07.08	SDC	SDC	29.07.08	TPC	TPC	29.07.08
B	RESTRICTIONS AMENDED	CAH	CAH	11.11	JAR	JAR	11.11	TPC	TPC	11.11
C	RESTRICTIONS AMENDED	CAH	CAH	05.13	PW	PW	05.13	RH	RH	05.13
D	RESTRICTIONS AMENDED	CAH	CAH	11.15	PW	PW	11.15	RH	RH	11.15
E	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

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Project: HOOK HEATH DPE WOKING

Drawing: IMPLEMENTED TRAFFIC ORDERS

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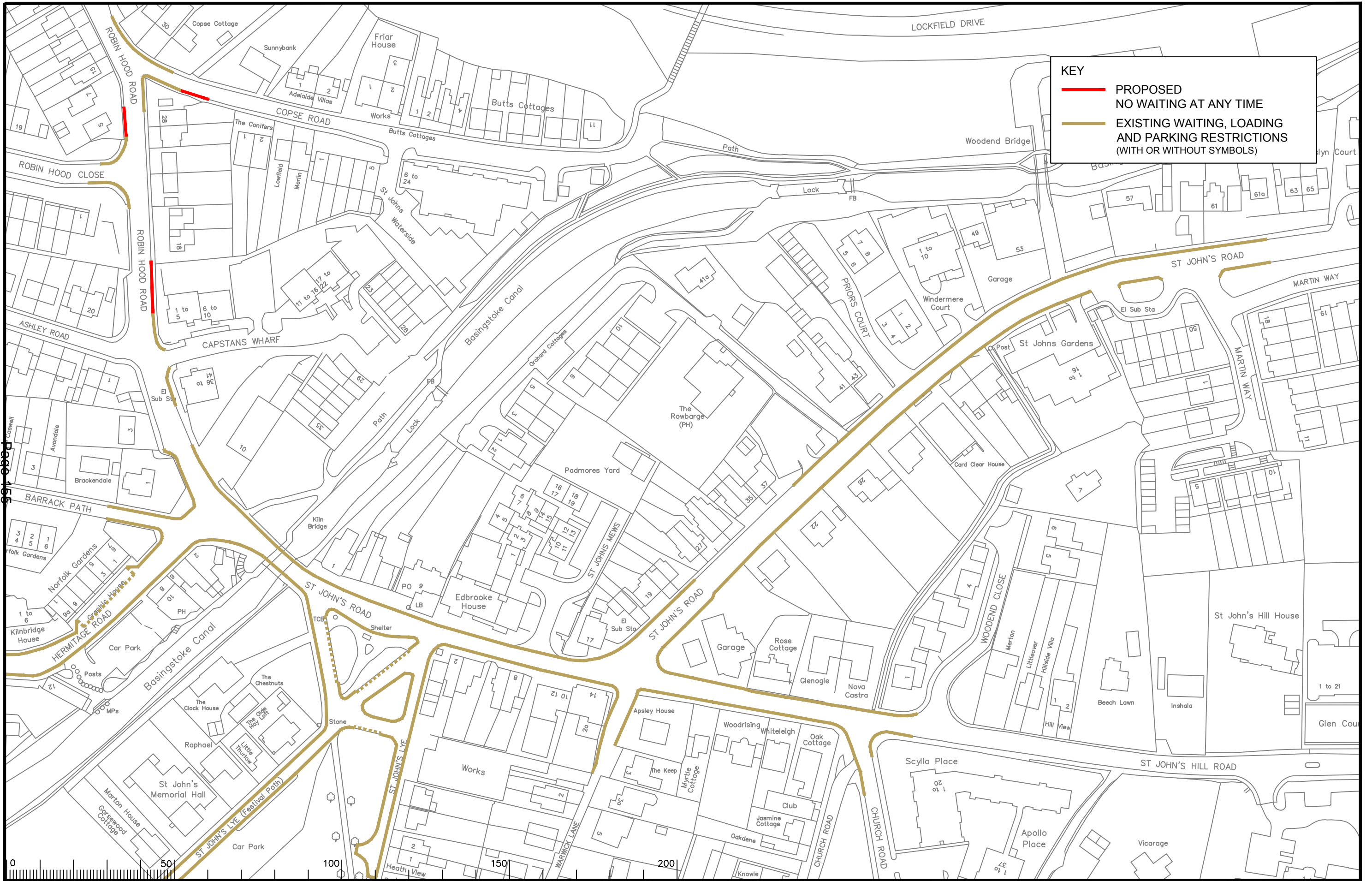
Project No. 3282WOK

Contract Sheet No. 20013

Rev. E

Classification: PROPOSALS

SURREY COUNTY COUNCIL
Sustainable Development



KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	Amendment to St John's Road restrictions	SDC	SDC	08.02.08	AM	AM	08.02.08	TPC	TPC	08.02.08
B	WAITING RESTRICTIONS AMENDED	SDC	SDC	15.01.08	TPC	TPC	15.01.08	TPC	TPC	15.01.08
C	RESTRICTIONS AMENDED	CAH	CAH	01.11	JAR	JAR	01.11	TPC	TPC	01.11
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F	RESTRICTIONS AMENDED	CAH	CAH	02.17	PW	PW	02.17	RH	RH	02.17
G	RESTRICTIONS AMENDED	CAH	CAH	06.18	PW	PW	06.18	DC	DC	06.18

Drwn by	Sig.	Date	Checked by	Sig.	Date	Approved by	Sig.	Date
SDC	SDC	05/05	AM	AM	05/05	TPC	TPC	05/05
AM	AM	05/05	TPC	TPC	05/05			
TPC	TPC	05/05						

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Project: **WOKING SOUTH WEST DPE WOKING**

Drawing: **IMPLEMENTED TRAFFIC ORDERS**

SHEET 4 of 4

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/WOK
Contract Sheet No. 20044
Drawing No. 20044
Rev. G
Classification: PROPOSAL

ITEM 11

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WOKING JOINT COMMITTEE

DATE: 20 June 2018
LEAD OFFICER: Nicholas Smith, School Commissioning Officer

SUBJECT: School Provision in Woking

AREA: WOKING

SUMMARY OF ISSUE:

Surrey County Council has a statutory duty to ensure a sufficiency of school places for all pupils whose parent/guardian request a maintained school place and are resident within Surrey.

To enable the Council to meet this statutory duty it undertakes extensive analysis and forecasting of future demand patterns and works with partner agencies, including Borough and District Councils, to understand future need and take account of many variables including future house building and migration.

This work feeds in to capital planning in relation to any need to provide additional school places. Surrey and Woking have a history of working together to ensure that there is a sufficiency of school places.

This paper outlines the historic action taken within Woking and highlights the current forecasts of pupil demand

RECOMMENDATIONS:

Woking Joint Committee is asked to note:

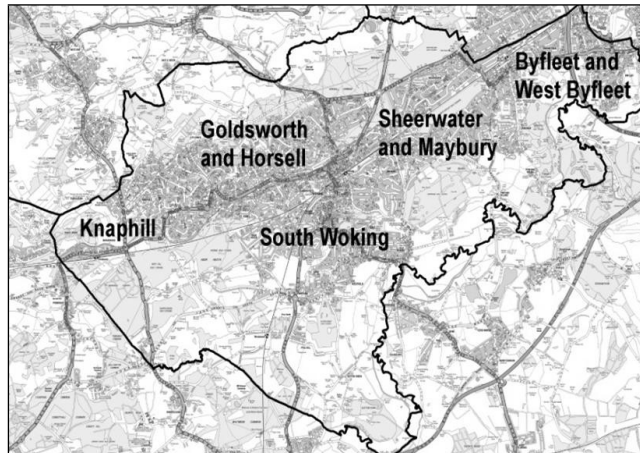
- (i) Action taken by the Council to meet basic need pupil demand with Woking
- (ii) Current Pupil level of forecasts for school place demand

REASONS FOR RECOMMENDATIONS:

The Council retains the statutory duty to maintain sufficiency. The approach to meeting that duty needs to be informed by appropriate consultation with partner agencies. Individual proposals to alter existing provision would be subject to independent consultation procedures and decision making.

1. INTRODUCTION AND BACKGROUND:

- 1.1 There are 25 primary age schools located in the borough of Woking, nine of which have nursery provision. There are five secondary schools, one with post-16 provision. Woking College also provides sixth form provision to the local and surrounding area.

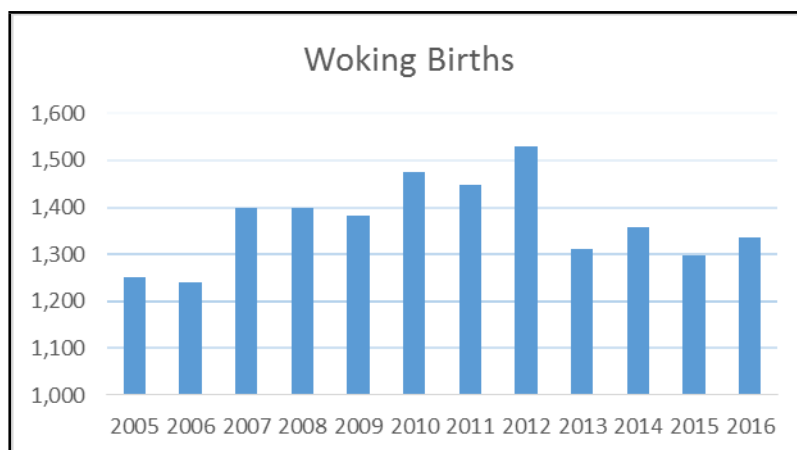


- 1.2 Two primary schools and one secondary school host specialist centres that support students with a range of special educational needs within a mainstream environment. In addition, there are two Special Schools - one providing education for children and young people with complex social communication needs, and the other for pupils with learning and additional needs. There is one short-stay Pupil Referral Units (PRUs) operating over two sites in the borough.
- 1.3 Woking is made up of five individual primary planning areas as shown in the map above. Each primary age school is allocated to one of these planning areas. Woking is a single secondary planning area so demand for secondary places is estimated across the whole Borough.
- 1.4 Planning areas are 'border-blind' so do not take into account the borough boundary, but are formed by the location of the schools. There is one school located outside of the borough which is considered in a Woking school place planning area: Pirbright Primary School (Guildford) is in the Knaphill planning area.

2. ANALYSIS:

Births

- 2.1 Births are the primary indicator of future demand patterns, added to this is trend data relating to migration and yield from future house building. Births Peaked in 2012 22% above their 2005 levels, there has been a noticeable decline in following years.



Primary

- 2.2 As a direct response to the increasing demography, since 2012 the Council has provided 1590 (circa 230 places per year group) permanent school places within Woking Borough across 10 schools with a total capital outlay in excess of £30m.
- 2.3 There are an additional 210 places within the current Medium Term Financial Plan. In addition a number of temporary expansions have been accommodated within schools to meet a peak of demand experienced in the Borough in 2014, 2015 and 2016.
- 2.4 The future demand forecasts are displayed below, there are currently 1,290 places available.

Year	Forecast Demand
2017-18	1,262
2018-19	1,189
2019-20	1,204
2020-21	1,192
2021-22	1,201
2022-23	1,192
2023-24	1,188
2024-25	1,187

- 2.5 The total population of pupils within maintained primary schools has increased from 7268 to 8872 between 2012 and 2018 (22.07%).

Secondary

- 2.6 Pupils transfer from Primary to Secondary Schools between year 6 and year 7. In 2014 there were 1019 pupils in the combined year 6 cohort within the borough, in 2018 that figure is 1218. In following years the existing numbers within cohorts are; in 2019, 1239, in 2020, 1196, in 2021, 1303 and in 2022, 1331. It is recognised that not all pupils transfer to year 7 from the year 6 cohort. The Council predicts future intake numbers on the basis of historic trends that account for this movement coupled with any additional pupils anticipated from future housing developments. The current forecasts for the Woking area are indicated below.

Year	Forecast Demand
2017-18	994
2018-19	1,122
2019-20	1,153
2020-21	1,118
2021-22	1,244
2022-23	1,258
2023-24	1,280
2024-25	1,208

- 2.7 Since 2016 the Council has provided 600 permanent places (120 places per year group) within Woking Borough across 2 schools with a total capital outlay in excess of £10.5m. St John the Baptist Secondary School has been supported via capital works to increase from 180 places per year to 240 places per year, with the School admitting 240 places in 2018. Bishop David Brown has been expanded from 150 to 180 places per year from 2016.
- 2.8 In addition 600 permanent places have been provided by the EFSA and Woking Borough Council as part of the Free School Programme.
- 2.9 In total by September 2019 there will be an additional 1200 school places within Woking.
- 2.10 For admission in to year 7 in September 2018 the Council has coordinated 1,145 offers of school places and is anticipating numbers on roll in September 2018 to 1,080.
- 2.11 Current forecasts of Secondary Demand, which include the Councils understanding of future housing demand indicate the need to provide additional further places from 2021.

Special

- 2.12 The increase in mainstream population has had a consequent increase in the number of pupils with an Education Health and Care Plan. The pattern of

provision in the Special Sector is more diverse. The Council has supported the expansion of one special school within Woking Borough and is currently developing a discreet capital programme for further expansions in the Special Sector. Alongside this the Council has supported 2 special free school applications that have been approved and are in the planning stage.

Housing

2.13 The forecast figures are informed by our understanding of future housing, the data for which we collect from our partner Districts and Boroughs. Estimations of yield from new housing take, where information is available, housing type into account. The current forecasts attribute between 6.8% and 7.5% of total figures to additional housing.

3. OPTIONS:

3.1 Current forecasts indicate a need to increase year 7 places from 2021. At this stage government central 'basic need' grants have not been made for this period. Additionally current forecasts do not, at this stage, indicate a sustained need for additional places. Surrey County Council has to consider in detail with stakeholders how best to respond to this need to ensure the sustainability existing pattern of school provision. The County Council has to ensure the quality and robustness of current forecasts especially in response to additional housing within the Borough.

4. CONSULTATIONS:

- 4.1 The Council produces a School Organisation Plan. This comprehensive document, reviewed and consulted on annually, sets out the forecasts and the forecast methodology of pupil demand over a ten-year period. In addition it details the existing provision and indicates where changes in future demand will cause the council to alter the number of school places offered, either by increasing or rationalising school provision.
- 4.2 Individual proposals relating to changes at existing schools or the provision of new schools are subject to individual statutory consultations. The structure of these consultations differ dependant on the status of the individual school, whether it is an Academy, faith aided or community provision.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The County Council is facing a very serious financial situation, whereby there are substantial savings to be identified and delivered to achieve a balanced budget in the current year and a sustainable budget plan for future years.
- 5.2 The financial commitment in relation to future capital expansion of schools is significant. All capital projects will have to go through the relevant procurement procedure to ensure best value.
- 5.3 The source and proportions of future long-term capital funding, whether it be through local borrowing or grant funding from the DfE is unknown at this

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stage. However, the implications of the funding source are crucial for local authorities in their corporate and financial planning.

6. RISK MANAGEMENT:

- 6.1 The service will need to moderate its approach to stakeholders with regard to the changing status of schools as they respond to national policy development. This relates specifically to School Organisation proposals in the context of greater freedoms for individual schools through Academy Status, and the links to central government in providing future capital and local services.
- 6.2 There are risks associated with any resultant capital project. Project risk registers has are compiled and regularly updated. All capital projects contain a contingency allowance appropriate to the scheme to mitigate for potential risks
- 6.3 There is a risk that forecasting is inaccurate or that significant unanticipated change takes place. The Council has invested heavily in updating its forecast systems, these are assessed and validated through School Census (SCAP) returns to the Department for Education. The Council annually reviews the performance of forecasting and alters its approach as appropriate.

7. LOCALISM:

- 7.1 Provision of school places is a universal service affecting all areas within Surrey. The change in demographics is however not felt uniformly and there is a requirement to engage extensively with those communities that are most acutely impacted by changes in provision, this will have particular impact for those areas subject to significant increases in housing. There is a requirement on relevant public bodies to engage in appropriate local consultation when making changes to school provision.

8. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 8.1 The provision of sufficient school places, accessible to all, is a statutory duty for all authorities. Providing appropriate education for all is of specific importance for those most vulnerable within our communities.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	Set out below.
Safeguarding responsibilities for vulnerable children and adults	Set out below.

Public Health	No significant implications arising from this report.
Human Resource/Training and Development	No significant implications arising from this report.

9.1 Sustainability implications

Surrey County Council aims to provide school places close to pupils' addresses to reduce the need for additional car journeys. The County Council has an agreed design philosophy to create school buildings that will support low energy consumption, reduce solar gain and promote natural ventilation.

Corporate Parenting/Looked After Children implications

Section 13 of the Education Act 1996 places a duty on a Local Authority (with responsibility for education) to ensure sufficient primary and secondary education provision is available to meet the needs of the population in its area. The Council retains this responsibility for all pupils within its care, including those placed outside of Council boundaries.

9.2 Safeguarding responsibilities for vulnerable children and adults implications

The council has a duty to promote and improve educational outcomes for all children, particularly those who are vulnerable or disadvantaged. Ensuring children access to high quality local school places are essential in achieving this duty.

10. CONCLUSION AND RECOMMENDATIONS:

10.1 Woking Borough has seen an acute increase in the demand for school places that has been met by a significant increase in permanent school places within the area impacting on a significant number of schools and communities. Significant additional housing is anticipated in the area that will impact on demand patterns.

10.2 Whilst birth numbers have declined from the 2012 peak by approximately 13% current forecasts indicate a need to provide additional school places from 2021 specifically within the Secondary Sector. Officers will need to continue to monitor and revise pupil level forecasting to ensure that both statutory duties are met and that any changes in demand patterns are responded to appropriately.

10.3 Officers of the County Council continue to work with the Borough Council relating to the implications of future house building on future demand patterns.

10.4 That the local Committee continues to have an overview of the Councils School Planning Function.

11. WHAT HAPPENS NEXT:

11.1 Surrey County Council reviews both its Medium Term Financial Plan and School Organisation Plan Annually, taking account of changes in forecast, the
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availability of capital. Strategic direction and the indication of future plans are reported within these documents. The local committee will be a strategic consultee in the review of the school organisation plan. The Borough Council, County and Borough Councillors will be consulted with regard to any specific proposals at local schools.

Contact Officer:

Nicholas Smith, School Commissioning Officer, 0208 541 8902

Sources/background papers:

School Organisation Plan 2018 -2027

Joint Committee Decision Tracker

This tracker monitors progress against the decisions that the Joint Committee has made. It is updated before each committee meeting. When decisions are reported to the committee as complete, they are marked as 'closed', and will subsequently be removed from the tracker.

Decisions will remain on the tracker where 'closed' but not complete. This indicates that the decision has not yet been fully implemented, but that further progress is not possible at this time. The reasons for this will be indicated in the comment section. Decisions will be marked as 'open', where work to implement the decision is ongoing.

Meeting Date	Item	Decision	Status (Open / Closed)	Officer	Comment or Update
21 September 2016	5	Ownership of footpath on Warren Lane and request for it to be tarmacked	Open	Estates Officer, Woking Borough Council	Woking Borough Council (WBC) has carried out a site visit and now need to discuss internally which department is responsible for the land and what works needs to be undertaken as landowner. Due to workloads, it is not possible to give a timescale for this to be carried out at the present time. To be picked up again when workloads and priorities allow. Noted in Dec 2017 it was of concern for residents and therefore action is required. WBC investigated a query around land registry – Feb 2018. Update to be provided soon.
7 December 2016	7	Health and Social Care Integration: Member visit to the Bedser Hub	Open	Strategic Director, Woking Borough Council	There is a new manager and discussions are being held about the future scope of the Hub. A member visit will be organised for the Autumn 2017. No further update.

Meeting Date	Item	Decision	Status (Open / Closed)	Officer	Comment or Update
22 March 2017	9	A322 consultation – public consultation to be carried after the elections to include an exhibition at The Vyne	Closed	Assistant Director, Woking Borough Council	Consultation in July 2017. Results of consultation brought to Joint Committee in September 2017. Committee agreed to move forward with plans based on results of public consultation and requested to see cost of proposed plans when available. Awaiting costings to come to Joint Committee.
22 March 2017	11	Woking Town Centre Management – to discuss possibility of Borough Council taking on additional responsibility around signage	Open	Assistant Director, Woking Borough Council and SCC Area Highways Manager	Due to be discussed at informal meeting in October 2017. Deferred to meeting in early 2018.
28 June 2017 & 20 September 2017	6b/9	We the undersigned petition Surrey County Council to urgently implement a 20mph speed limit and HGV restriction on the most dangerous section of White Rose Lane and commit to completing a footpath along its entire route as soon as practicable. That a further report be brought to the Joint Committee on how a 20mph zone could be achieved within the current SCC Speed Policy, together with associated costs of any scheme.	Closed	Area Highways Manager	To be reviewed after Surrey County Council speed policy review and in collaboration with Park Road, Maybury Hill and East Hill. To return to the committee in Autumn 2018 at the earliest.
20 September 2017	7	Advertise the making of an amendment to the Knaphill area 7.5T weight limit.	Open	Area Highways Manager	Linked with the removal of the bus gate by The Vyne. Hopefully to be progressed in the 2018/19 financial year.

6 December 2017	4a	Woking, Horsell and Chobham to be considered in the cycling strategy and included on the 123 list for future infrastructure needs	Open	Area Highways Manager	Cycling strategy to be discussed by committee at an informal meeting later in 2018.
6 December 2017	7	Surrey Heartlands Health and Care Partnership to present to the committee about a localised approach in Woking	Open	Senior Responsible Officer/ Area Director, NW Surrey Adult Social Care Team	Localised approach / update for Woking to be presented to the committee later in 2018.

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Joint Committee (Woking) - Forward Programme 2018/19

Details of future meetings			
<p>Dates for the Woking Joint Committee 2018/19: Wednesday 26 September 2018, Wednesday 28 November 2018, Wednesday 13 March 2019.</p> <p>The Committee meeting commences at 6pm (Informal Public Question Time 6pm - approx. 6.30pm). This forward plan sets out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change. The Joint Committee is asked to note and comment on the forward plan outlined in this report and offer suggestions for future agenda items.</p>			
Topic	Purpose	Contact Officer	Proposed date
Highways Update	Standing item for all Woking Joint Committees	SCC Area Highway Manager	ALL
Decision Tracker	For information	Partnership Committee Officer	ALL
Forward Programme	Review the Forward Programme and consider further themes for Member briefings	Partnership Committee Officer	ALL
Woking and Basingstoke Canal	An update from the Basingstoke Canal Joint Management Committee	TBC	September 2018
South Western Railways Franchise in Woking	A presentation on the new franchise and how it will affect the residents of Woking	TBC	September 2018
Cabinet Member Leads for People and Place update	Colin Kemp and Tim Oliver to visit each joint/local committee and provide an update on the work they are undertaking	SCC Cabinet Member Lead for People and SCC Cabinet Member Lead for Places	September 2018
Surrey Half Marathon 2020	To approve the event to go ahead in 2020 in order to enable registration from 2019.	WBC Strategic Director	November 2018

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